



1997

Student

Handbook

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STUDENT SERVICES

University Registration

Registration occurs when you have paid tuition and fees for the upcoming semester as well as any balance outstanding from previous semesters at Cornell; it is the process which establishes your official student status at Cornell, with all attendant rights, privileges, and responsibilities.

Registration of Vehicles & Parking Permits

All automobiles owned by students must be registered with the Traffic Bureau, whether or not you purchase a parking permit. Students are offered an opportunity each spring to preregister their vehicles and to request parking permits for the following academic year. Those who have preregistered may pick up their permits at the College in the fall. Other students may register vehicles and purchase permits either at the Field House during the general registration period or at the Traffic Bureau between 7:45 a.m. and 5:00 p.m. thereafter. You will need to have your state vehicle registration with you when you request a parking permit.

Those students who brave the hills and the weather to ride bicycles to school should register their bicycles with the Department of Public Safety (G-2 Barton Hall, west entrance), so they can be traced if stolen. An Ithaca city ordinance requires all bicycles be registered.

Health

The nature of the D.V.M. program makes it extremely important that all students be covered by health insurance. Cornell University offers accident and sickness coverage at a reasonable cost for students and their eligible dependents. For more information contact the Student Insurance Office located at Gannett Health Center, 10 Central Avenue (255-6363).

Liability

Cornell University's liability insurance covers students only "while acting within the scope of their required academic duties or responsibilities and while participating in an educational program sponsored and supervised by the faculty or staff of the University." Therefore, Cornell's liability insurance will not cover social events and activities, work or study performed off-campus that does not meet the conditions described above, activities of student organizations that do not fall within the parameters described above or recreational activities. Of particular importance in this regard are externships and work experiences for which credit is not given. Free blocks spent at a zoo or practice would not be covered. Fourth-year students taking "Opportunities Block" credit for off-campus work that has been approved by the faculty and for which credit is given would be covered by the University policy. The AVMA Professional Liability Insurance has a short-term policy of minimal cost to cover students participating in preceptorship programs with practitioners who are covered by AVMA insurance. The local AVMA insurance representative is Robert Caryl, telephone 272-2113. Other insurance companies may have similar policies. Be sure to ask your employer if you are covered by liability insurance.

Rabies Vaccination Program

Prophylactic (pre-exposure) immunization against rabies is required for all veterinary students because of increased risk of exposure to rabies. The College requires students be vaccinated either prior to enrollment or at cost through the Gannett Health Center at Cornell. The current (at-cost) price of the pre-exposure rabies vaccination series (3 shots, 0.1 ml intradermal) is approximately \$210.00 and is paid by the student to Gannett. The Biosafety Office will pay for a follow-up titer for each student later in the fall. Details of the program will be announced at orientation. Students who have already received a pre-exposure or post-exposure vaccination series must present written proof from the institution where the vaccines were administered. Medical exemptions or deferments to the vaccination program can only be made through the Gannett Health Center.

If the pre-exposure series is completed and the student, while carrying out normal responsibilities, is exposed to a rabies-positive animal, the College will provide post-exposure vaccinations. Any student possibly exposed to a rabies-positive animal must be interviewed by the

obtain from the University Police office in Barton Hall a tag which will offer free postage to any finder of your keys willing to drop them into a mailbox.

Tutor Room Etiquette

During your first years in the College you will spend a great deal of time in tutor rooms and may feel like they are your own. Please remember, however, that they are used by other classes for tutor meetings and are used by other groups in the College, as well (room schedules are posted outside each room). Please abide by a few guidelines so that all may enjoy the rooms equally: (1) Do not remove items (chairs, tables, books, etc.) from the rooms, even for a short time; (2) Do not leave personal possessions in the rooms, even for a short time - you have lockers for this purpose; (3) Do not "stake out" the room for later use - there are no squatter's rights in the College; (4) If there is a problem with the equipment or books in any of the rooms please report it to the Office of Educational Development; (5) Please leave the rooms in the same condition as you found them (throw away and pick up trash, remove food items and dirty dishes, etc).

Lecture Room Etiquette

Please remember that your lecture time is limited. It is incumbent on each student to insure that they arrive in their lecture hall seat before the time appointed for the lecture to begin. Please be respectful of the lecture room facilities and respectful of classmates and the lecturer, as well.

Housing

The Office of Student Services maintains a list of apartments and houses for rent in the area. Students may also advertise for roommates through this medium. Student Services does not actively seek housing listings but numerous upper class students and local people who have rentals (and like veterinary students as renters because they are known to be responsible people) list with the office.

Student Mail Service

The college operates a mail room, which is located on the first floor of the Veterinary Medical Center; outgoing mail can be dropped in the mail room. Mail room staff also deliver College mail and some items received in bulk to veterinary students, such as newsletters from veterinary-related companies or information from state or national veterinary medical associations. *Do not give the College's address for your personal mail; personal mail should be sent to your home address.* Your College mail will be delivered to hanging files in a four-drawer file cabinet in the lobby of Schurman Hall. Be sure to check your mail file daily, as this is often the best way for students to receive messages. There is not enough room in the mail file drawers for bulky items, so don't exchange books via the mail files, and don't leave your lunch or other large items in your mail file. First year files are in alphabetic order in the bottom drawer. Class mail files are moved up each year. When you become a senior, you are literally "top drawer." In order to keep the front of the mail file drawers clean, please do not post notices on them. The veterinary student bulletin board in the main lobby of Schurman Hall is the place to put notices of veterinary student activities.

Electronic Mail/Internet Access

The University provides electronic mail and Internet access through the suite of application programs called Bear Access. During orientation you will be provided with a network ID, password and brief instructions on using Bear Access and the mail program Eudora. Additional classes are taught periodically through Cornell Information Technologies and help is always available in the Microcomputer Center. We suggest using electronic mail to correspond with faculty, staff and fellow students and strongly recommend that each student check their electronic mail at least once a day. Electronic mailing lists have been established for each class. Automatic subscription of incoming students to the appropriate list provides a convenient method of communication between class mates and personnel within the College. Computer terminals with network access are available in the Microcomputer Center.

Grading Policies

Students will be evaluated at the end of each *foundation* and *distribution* course* and awarded a grade which will represent the composite of the grades from each component of the evaluation process, as determined by the course leader. Course faculty have the prerogative not to use the full range of the grading scale depending on the course objectives, course content and the nature of assessment methods used.

Established Cornell University guidelines for each of the letter grades are:

96-100	=A+	73-75	=C
93-95	=A	70-72	=C-
90-92	=A-	66-69	=D+
86-89	=B+	63-65	=D
83-85	=B	60-62	=D-
80-82	=B-	59-lower	=F
76-79	=C+		

For each course, students may choose to be notified of their grades by the faculty member responsible for the course by using one of two grading options, the *letter grading option* (A,B,C,D, or F) or the *S/U grading option*. If the S/U option is selected, the instructor will still assign a letter grade (A,B,C,D, or F) to be recorded on the transcript.

The Letter Grade Reporting Option. Letter grades (A,B,C,D or F) will be provided to the student. Examinations will be corrected and returned with errors and omissions noted.

The S/U Grade Reporting Option. All grades will be reported to the student as Satisfactory or Unsatisfactory; with Satisfactory = C- and above, and Unsatisfactory =D+ to F. On examinations, errors and omissions by students will be indicated, but the letter grade (A,B,C,D or F) will not be reported to the student. **Letter grades will, however, appear on transcripts and official grade reports provided by the University.**

For either option, steps will be taken to ensure the complete confidentiality of individual students' work and results.

**Course faculty will complete their grading procedure and submit all grades to the Registrar's Office within two weeks of the conclusion of the course.*

Course Enrollment

Course enrollment at the College of Veterinary Medicine is accomplished by the following procedures:

1. The College Registrar's staff automatically enrolls each student in required *foundation courses*;
2. Prior to the start of each term, the list of *distribution courses* to be offered and the Distribution Course Enrollment Form are distributed by the Office of the College Registrar, S2 008 Schurman Hall.
3. After choosing *distribution courses*, each student completes the enrollment form according to the accompanying instructions. Completed enrollment forms should be submitted to the college registrar as soon as possible and may not be turned in later than noon on the date of the end of the open add/drop period, which is stated on the form.

It is the responsibility of each student to check his or her schedule in "Just the Facts" in Bear Access three to five days after the add/drop deadline to be sure the schedule properly reflects his or her choices of distribution courses and, where there are options, the grade option and credit applicable to each. Any errors found should be reported to the College Registrar's Office immediately and in writing. A fee of \$30 per course is charged to correct errors reported after the fifth week of the term.

Changes to Course Enrollment (Add/Drop Policy)

Distribution courses may be added or dropped without penalty during the open add/drop period stated on the enrollment form. Failure to either drop or attend a course in which you have enrolled will result in a grade of F being recorded for that course. No changes in enrollment are allowed after the add/drop period. Students must be enrolled in all courses for which they wish to receive credit. Credit

Furthermore, no more than four **distribution** courses with D grades will count towards the minimum credit requirements for graduation*.

The foregoing does not compromise the prerogative of the College Faculty which may, under unusual circumstances, make exception to these guidelines.

Policy for repeating a semester: A student who has been denied permission to advance may only repeat once. A student who repeats a term shall be required to take all **foundation courses normally offered during that term, unless exempted by the faculty responsible for teaching the course.*

***Minimum **distribution** course credits for graduation- 37 credits, from sets A-J plus 4 credits from set K.*

Transcript Requests

Official transcripts (for internship, scholarship, or graduate school applications) may be obtained only through the Office of the University Registrar, 222 Day Hall. An official transcript is one that bears the official seal of the university and the signature of the University Registrar, sent in a sealed envelope directly from the Office of the University Registrar to another institution or agency as directed by the student. A fee (currently \$2) is charged for each official transcript. Transcript request forms are available in the Office of the College Registrar.

The Office of University Registrar also will provide an unofficial transcript to be sent to a particular office on campus. There is no fee for this service.

Term Grade Reports

Grades may be viewed on *Just the Facts* approximately 2 weeks after the end of the term. Students who want their grades mailed to them should submit requests and self-addressed envelopes to the Office of Student Records before leaving campus.

Scholarships and Financial Aid

The College's Office of Student Financial Planning is dedicated to helping veterinary students identify ways of financing their professional education. Financial aid at the Veterinary College, including scholarships, is primarily need-based.

Application for aid is made by completing the Free Application for Federal Student Assistance (FAFSA), as well as a supplemental financial statement (for consideration for gift aid) and submitting them to the appropriate processing agencies. Forms may be obtained from the Office of Student Financial Planning in January and should be submitted as soon as possible after completion of your federal income tax returns and preferably not later than March 15. The financial aid staff is available to answer any questions you may have about filling out the forms.

A Financial Aid Handbook, which should be considered required reading for all financial aid applicants/recipients, is published and distributed annually by the Office of Student Financial Planning.

Committee For Students Denied Reregistration

This committee's charge is to meet with any student who, under the current guidelines for academic performance, would be denied permission to reregister. The purpose of the meeting is two-fold:

1. To determine and report to the faculty whether there were substantial extenuating circumstances which led to the poor academic performance; and
2. To determine and report to the faculty whether these extenuating circumstances are likely to be resolved so that the student can complete his/her academic program successfully.

The meeting is informal, confidential, and without record, so that the student may discuss private, personal, and confidential matters which are not suitable for general faculty discussion. The Committee usually consists of three members appointed by the Dean and serving from year-to-year at the Dean's discretion. To preserve confidentiality, there will be no recorded minutes or notes of the meeting with the student. It is understood that the Dean, or the Dean's designate, will monitor student performance and notify students of their opportunity to meet with the Committee, but that students may decline to meet with the Committee. (Based on minutes of the faculty meeting held on March 26, 1994)

HONOR CODE

The Honor System

The Honor Code was founded by the students of the Class of 1963 and is based on the principle that responsibility for ethical conduct rests with the student. This system depends upon the personal integrity of each student and upon all students working together to ensure that it is effective.

The Student Administrative Board for the Honor Code, composed of two representatives from each class, deals with problems relating to student conduct. The Committee receives information concerning misconduct and breaches of the Honor Code, reviews the information and presents its recommendations to the Faculty Committee on Student Conduct. When appropriate, the Student Committee institutes disciplinary action.

Honor Code of the College of Veterinary Medicine at Cornell

The Honor System is a highly prized way of life to be zealously guarded. It is an educational asset to be conserved and strengthened. It is an opportunity for students to learn to govern themselves in the principles and practices of honor and personal integrity, so fundamental in the successful relationships among the individuals of a profession and in the scholarly education of its members.

Realizing this need for the development and the expression of moral standards of conduct, so essential to the professionally trained, in whom the public places their confidence, we, the students of the College of Veterinary Medicine at Cornell, do hereby avail ourselves of the inspiration afforded by this Honor Code, and submit ourselves to guidance by the precepts herein enumerated, in the hope that the habits and insights gained will enhance enduringly our performance of honorable, constructive, and satisfying service in our personal and professional lives.

Article I

Name and Purpose

Section I

The College of Veterinary Medicine at Cornell Student Honor Code.

Section II

1. To promote ethical and professional standards of personal conduct among students in the College of Veterinary Medicine.
2. To instill in the student the qualities which will uphold the honor and integrity of the veterinary profession.
3. To build character through individual responsibility and worthy actions.
4. To promote better education through a spirit of friendly relations and mutual respect among students and faculty.

Article II

Application

Section I

This code shall apply to all students in the College of Veterinary Medicine at Cornell.

Section II

In addition, this Code shall apply to all students not registered in the College of Veterinary Medicine, while taking courses in this College, in conjunction with veterinary students.

Section III

Each faculty member should inform his/her students of regulations that apply to academic integrity in work in his/her course. He/she should make clear to what extent collaborative work, or the exchange of aid or information, is acceptable to him/her.

Section IV

When students of the College of Veterinary Medicine are taking courses in the Veterinary, or any other College, they are expected to act at all times in accordance with the ideals of the Honor Code even if the instructor elects to operate under a system other than the Honor Code.

Article V

Elections

Section I

Student Administrative Board Members. The manner of electing the class representatives shall be left to the discretion of the respective classes. The time for such elections has been stated in Article IV, Section I.

Section II

Student Administrative Board Officers. The existing Board shall elect, before the last week in April, two of its voting members from either the second or third year representatives to serve as Chairman and Secretary of the succeeding Board. The manner of this election shall be at the discretion of the Board.

Article VI

Procedure

Section I

1. It shall be the duty of any student in the College of Veterinary Medicine to report any violations of this code in person to the representative of the class of which the violator is a member. Obviously, any violation should be reported as soon as possible.

2. The report of a violation of this Code to the representative of the class of which the violator is a member, by a Faculty member or any other person connected with the College of Veterinary Medicine shall receive the same consideration as that reported by a student.

Section II

1. It shall be the duty of the class representative to report the suspected violation in person, to the Chairperson or the Student Administrative Board after she/he (the representative) has been notified.

2. It shall be the duty of the Chairperson of the Student Administrative Board to call a meeting of the Board within five school days after she/he is notified. She/He shall preside over all Board meetings. In the absence of the Chairperson, the Secretary shall assume all the duties of the Chairperson.

Section III

It shall be the duty of the Student Administrative Board to interview the plaintiff(s) and defendant(s), in separate conference, and to consider all evidence and testimony that will insure a just decision. The Board shall decide the case, and further:

1. Members of the Board shall keep all proceedings confidential and vote by a separate ballot, on the evidence presented, as to the defendant's innocence or guilt. If any case of an infraction is to be tried, a quorum shall consist of seven members with the power to vote.

2. The Secretary shall keep a written record of all proceedings and recommendations.

3. If the decision is for the defendant(s), the matter is dropped and all records are destroyed after forty-eight hours.

4. If the decision is for the plaintiff(s) by six or more votes:

a. It shall be the responsibility of the Student Administrative Board to determine the action to be taken against the defendant if it is his/her first offense. If the action decided by the Student Administrative Board be a warning to the defendant, such a warning shall be administered by the Student Administrative Board and all proceedings shall be kept on record. If the action decided by the Student Administrative Board be in excess of a warning, that is, probation, suspension or expulsion, the proceedings and recommendations of the Student Administrative Board shall be forwarded to the Faculty Administrative Board for further consideration.

b. If it is other than the defendant's first violation, all proceedings and recommendations of the Student Administrative Board shall automatically be forwarded to the Faculty Administrative Board for further consideration. In any recommendations involving expulsion, a unanimous vote of the Student Administrative Board shall be necessary.

5. Any accusation of infraction beyond the first shall be confirmed by one (or more) person(s) other than the accuser of the first infraction.

6. In any case, the plaintiff(s) and defendant(s) shall be informed of the Student Administrative Board's decision twenty-four hours after the decision has been reached.

Article X

Amendments

This Honor Code may be amended at any time by a majority vote of all students operating under the Honor Code, with the approval of the faculty.

Article XI

Retirement

This Honor Code may be retired at any time by a majority vote of all students operating under the Honor Code, with the approval of the faculty, or by a majority of the faculty voting to retire the Code.

Article XII

Procedure for Amendment or Retirement

Section I

Amendments. In any request for amendment to the Honor Code, a petition must be presented to the Chairman of the Student Administrative Board, with the signatures of not less than twenty-five students operating under the Honor Code. The Chairman shall then present the petition to the entire student body for consideration, and shall be responsible for the voting procedure. This petition shall be presented to the student body within two weeks after the Chairman has received it. If the petition meets the approval of the student body, it shall be forwarded to the faculty for consideration. If the petition meets the approval of the faculty it shall become an amendment.

Section II

Retirement. This procedure is the same as stated in Article XII, Section I.

semester). Requests for alcoholic beverages to be served at other times must be made to the Associate Dean for Academic Programs.

Use of Animals in Teaching

The College's Committee on the Use of Live Animals in Teaching believes that applicants should know and understand the following information before accepting a position at the College:

1. Live animals will be used for teaching in certain obligatory core courses.
2. Some of these animals will require humane euthanasia after they have been used for teaching.
3. The College conforms to the rules for the care of such animals as outlined in "Guiding Principles in the Care and Use of Animals" as approved by the Council of the American Physiological Society and the "Guide for the Care and Use of Laboratory Animals: DHEW publication Number 86-23 (Revised 1985).
4. Each course in which animals are used receives a formal review annually by the College Committee on the Use of Live Animals in Teaching.
5. Any concerns regarding live animal use in teaching should be addressed first to the faculty member responsible for that course. Alternatively, students may choose to address their concerns to the Chairperson of the Committee on the Use of Live Animals in Teaching, whose name may be obtained from the Dean's Office. The Chairperson may initiate discussion between the Committee and the faculty member responsible for a particular course without involving the student, if anonymity is desired by the student.

Classroom Use for Meetings

All use of classrooms is scheduled by John Lauber, whose office is in S2 170 VEC. Rooms may be reserved by contacting John by e-mail (jwl11) or by phone (3-3749). Reservations should be made well in advance of the planned activity. All groups using College facilities are expected to:

1. Reserve the desired space.
2. Sign out and return keys as directed.
3. Report any damage to or breakdown of equipment at the time the room key is returned.
4. Leave all rooms in good condition.
5. Make sure all lights and equipment are turned off and all doors locked.

Discount Policies for Students at the Veterinary Medical Teaching Hospital (VMTH)

Students in the College of Veterinary Medicine are allowed certain discounts for services rendered by the VMTH. These discounts are limited to a maximum of three pets for each student. The student discount policy permits waiving of all professional service fees levied by the VMTH. Professional service fees include normal examination fees, daily professional service fees, surgical professional service fees and radiological interpretation professional service fees. Emergency admission fees are not part of the discount policy. All other charges are levied at full client rates. The VMTH is anxious to provide veterinary services to College students and regrets that more extensive discounts are not possible.

The hospital also offers a pet food purchase program. Science and Prescription Diets (Hill's Pet Nutrition) are available to students and staff of the College at a very significant discount. These premium quality pet foods can be purchased through the hospital at a cost which is, in almost all cases, less than what one would pay for pet foods at the grocery store. Students and staff are allowed to purchase a sufficient amount of pet food to feed three animals which may or may not be the same three that are registered for the patient discount policy of the hospital. A requirement is the foods be purchased only for personally owned animals and not for those owned by friends, relatives, etc.

If you do have personally owned animals with you while you are a student at the College of Veterinary Medicine, you are welcome to take advantage of both the patient and the pet food programs of the VMTH. To participate in either program contact Mr. Richard Churchill at 3-3221 or rfc1@cornell.edu. The location to purchase pet food is C1-104 Veterinary Medical Center between 10:30-11:30 AM and 1:30-3:00 PM.

2. She may continue as a regular student with some schedule and assignment changes. This option may not delay or only slightly delay the time of graduation. This option may not be without risks. Continuing with schedule changes depends on:

- a. changes that can be made in an individual's schedule of clinical assignments which are prepared in advance for an entire calendar year.
- b. the willingness of classmates to exchange scheduled assignments with the pregnant student.
- c. certification by an attending physician of any constraints and of the individual's physical ability to continue full participation in aspects of the educational program.

Rights and Responsibilities

It is recognized that the pregnant woman has rights and the responsibility for decisions concerning her pregnancy based on medical opinion regarding safety and childbearing. She should expect due consideration from everyone associated with her during her pregnancy, whatever her decisions may be. At the same time she is expected to complete each and every requirement of the veterinary curriculum by a schedule or plan that can be implemented and by which the risks are deemed assumable by her and her physician. A faculty member may refuse to allow a pregnant student to participate in assignments or activities whenever that faculty member or most clinicians consider that the potential for accidents or for exposure to hazards is high.

(Adopted by the Faculty of the Department of Medicine and Surgery, Fall, 1982)

Prejudice and Discrimination

Prejudice and discrimination have no place in a free society. In an academic community, individual worth is measured without regard to racial or ethnic origins, sexual preference or other characteristics irrelevant to personal performance.

Diversity of background, interests, talents, etc. in our community is one of the College's great strengths. The Dean, other members of the Administration and the faculty are committed to increasing and fostering diversity in the student, faculty and staff populations of the College. As members of the veterinary community, all students must be sensitive to the feelings and concerns of other members of the community. Prejudicial, discriminatory and/or insensitive comments or actions directed at others on the basis of their race, ethnic origin, gender, sexual preference or other personal characteristics will not be tolerated.

Statement on Racial Prejudice

The Deans' Council condemns unequivocally any and all behavior based on racial prejudice or discrimination and calls upon the University administration to maintain and, whenever necessary, to increase its efforts to eliminate racist behavior on campus. In addition, the individual members of the Council pledge to take whatever steps are required to root out such behavior within their units.

Among actions that might be taken at Cornell at this time, the Deans' Council wishes to lay special emphasis on the following:

1. Provide human relations workshops and other sources of information and encourage all members of the University community to take advantage of the opportunities thus provided, to understand more fully the nature of racism, particularly in its less obvious and more subtle manifestations.
2. Make known both centrally and locally the names of individuals and offices best equipped to deal effectively with complaints about incidents of racial prejudice, whether from students, staff, or faculty.
3. Urge those who experience racial prejudice or discrimination to report such behavior promptly.
4. Move quickly to investigate all allegations of racist behavior on campus and impose appropriately severe penalties on those found guilty of such behavior, while protecting complainants against retaliation.

Recognizing that each member of the community bears a responsibility for ensuring that Cornell is free from intolerance, the Deans' Council welcomes any suggestions from faculty, students, and staff aimed at dealing more effectively with racial discrimination and prejudice.

Any student complaints about racial discrimination or harassment should be made to the Dean.
(Adopted by Dean's Council on January 20, 1987)

3. It also requires that "diagnosis and surgery" be under the immediate personal supervision of the veterinarian which means the veterinarian must be physically present in the room where the diagnosis or surgery occurs.

4. The law requires, with respect to diagnosis, treatment and surgery, that only one veterinarian may supervise one student. This means for example that in a two-person practice, no more than two third-year students may perform either diagnosis, surgery or treatment at any one time and each must be supervised appropriately and singly by the veterinarians comprising the practice. The law states that the student may assist in diagnosis, treatment or surgery implying that the practitioner is primarily and directly involved in these clinical functions.

Students should know that once they have graduated they may no longer work (in NY state), even under supervision, until they have been issued a license to practice by the State of New York. This can take several weeks.

Opportunities Blocks

Students in their 6th, 7th, and 8th semesters may obtain off-campus clinical experience for credit in institutional settings with established teaching programs, or in facilities offering unique clinical or research experiences not available within the Cornell Veterinary Teaching Hospital. Proposed programs must be approved by the faculty coordinators of the opportunities block who will determine appropriate university credits. Opportunities Blocks are approved by the Curriculum Committee. Details of this program are available from the Associate Dean for Veterinary Education. Approved Opportunity Blocks are listed on the computer. Lists of approved opportunity blocks are available at the Placement Service in the Office of Student Services.

STUDENT ACTIVITIES & SPECIAL OPPORTUNITIES

Student Organizations

Sources of Funding

There are generally four sources of funding for student organizations:

1. Dues from members;
2. Fund raising activities
3. Outside agencies desiring to provide a benefit for veterinary students
4. Graduate Students Activities Funding Commission.

Each spring, all registered student organizations may submit a budget to the Graduate Activities Funding Commission (see Student Finance Commission, Treasurers' Handbook). The money dispersed by this group comes from the student activities fees that you, as a student, pay with your tuition and fees. Please see the Treasurers' Handbook for eligibility and procedures for accessing the money.

Alumni Association

Late in the Spring, the executive committee of the Alumni Association meets and, among other things, entertains proposals for funding from student organizations. Proposals no longer than two pages should explain the goals of the organization and how the funds would be used. The Association prefers to fund activities that are open to numerous students, as distinct from, for example, sending one student to a meeting. Funds are administered by the Office of Student Services.

See "*The Inside Scoop*" for a listing of all the student organizations and interest groups.

the country, the program is conducted in Woods Hole, Massachusetts. More information may be obtained from Aquavet Associate Director, Dr. Paul Bowser, Department of Avian and Aquatic Animal Medicine.

Leadership Training Program

Each summer, the College sponsors the Leadership Training Program for Veterinary Students. This program targets gifted students from veterinary schools in the U.S. and other countries who have the potential to become leaders in the veterinary medical profession. Participants become acquainted with career opportunities for veterinarians in academia, government, and industry. They engage in a research project for ten weeks, enroll in mini-courses, and travel to industrial and governmental agencies to learn more about funding for future research and development. They also begin building a lifelong network of collegial relationships with other future leaders. In addition to research experience, features of the program include: a \$3,000 honorarium, free in-residence housing, career counseling, visits to external research facilities, social activities, seminars and conferences. If you are interested in participating in this program, contact Linda Griswold, Graduate Programs, 253-3276.

Pre-D.V.M. Advanced Pharmacology Training Program

Selected on the basis of academic qualifications and potential interest in a career in pharmacology, students accepted into this program will train for two or three successive summers in basic or clinical pharmacology, pharmacokinetics, or toxicology. Students may work in a different area each summer. The work will be structured to provide formal reading, study, and research under the personal supervision of a faculty member. Interested students should contact Dr. Geoffrey W. G. Sharp, chairman, Department of Pharmacology, S1 068 Schurman Hall.

UNIVERSITY & COMMUNITY SUPPORT

University Health Services Gannett Health Center, 10 Central Avenue.

Clinicians provide medical and mental health care for students, charging a \$10.00 co-pay for each visit. Laboratory, radiology, physical therapy and many prescription drugs are available on site. Open Monday -Friday, 8:30 AM - 4:30 PM; Saturday walk-in from 8:30 - noon. Call 255-5155. Emergency services are available 24 hours a day, call 255-5155 from 6:00 p.m.-midnight; after midnight Gannett is closed but will provide access to 24 hour care for students. *Anyone with a critical health emergency, requiring immediate attention, day or night, should call Cornell Police at 255-1111.*

Psychological Service Gannett Health Center, ground floor.

The Psychological Service, free of charge, offers professional short-term individual, couple, and group psychotherapy. Open Monday-Friday from 8:30 a.m. to 5:00 p.m. Call 255-5208 for an appointment. In case of emergencies, a staff member can be reached at all times by calling the Cornell Police, 255-1111.

Eating Disorders

The Psychological Service at Gannett has nutritionists on staff and offers support and counseling for those with eating disorders or their friends and families. Call 255-5208 for an appointment.

Dean of Students Office 103 Barnes Hall.

Services provided by the Dean of Students

Office include crisis intervention and referral for students with adjustment, personal, relationship, and housing concerns; training in counseling techniques; training in communication skills; coordination of EARS; and Personal Education Workshops on topics such as assertiveness, building satisfying

Suicide Prevention and Crisis Service of Tompkins County

Twenty-four-hour telephone counseling and referral service is provided by well-trained volunteers. Confidentiality is assured; callers can remain anonymous. The agency provides suicide-prevention and crisis-intervention service, sexual-identity peer support, counseling for those who have lost someone through suicide, and an intake service for victims of rape and other sexual abuse and domestic violence. Call 272-1616.

Planned Parenthood of Tompkins County 314 West State Street.

This agency offers medical services for contraception and for well-women's health care; that is, annual exams, diagnosis and treatment of minor gynecological problems, and first trimester abortions. It provides men and women with diagnosis and treatment of sexually transmitted diseases. Social workers offer short- and long-term counseling on pregnancy, infertility, sexuality, health, parent-teen concerns, and life-style issues. Call 273-1513 for appointments and patient calls. Open Monday-Thursday 9:00 a.m.-8:00 p.m. (except closed 1:00-4:30 p.m. on Tuesday) and 9:00 a.m.-4:00 p.m. on Friday.

Ithaca Rape Crisis Line: 277-5000 (twenty-four hours a day).

The agency serves survivors of sexual assault and their friends and families. It provides crisis intervention, short-term counseling, support groups, and advocacy services, including accompaniment to medical and law-enforcement agencies and court. Education programs are available. Services are free and confidential.

Day Care & Child Development Council of Tompkins County 609 West Clinton Street.

The council provides information and referral on day-care centers, nursery schools, prekindergarten and head-start programs, play groups, after-school programs, and day-care homes for families needing regular or emergency care for their children. The council publishes a complete list of all child-care programs in Tompkins County, including hours, fees, and services. Hours are 9-4:30 PM, Monday-Friday.

The services of the council's child-development consultants are available free to all parents, preschool programs, day-care centers, and day-care homes, through individual consultations and neighborhood workshops. The Gathering Place Resource Center provides at-cost and free materials, a lending library, and training consultation in all aspects of child development for parents, groups, and people caring for children. The resource center's hours are 9:00 a.m. to 1:30 p.m. Monday, Tuesday and Thursday; 3:00 p.m. to 7:30 p.m. Wednesday; and 10:00 a.m. to noon on the second Saturday of every month. Telephone 273-0259

Support Groups

The Ithaca community has many ongoing support groups that focus on specific problems or situations. The following is a sampling of those that might pertain to you or someone you know. Many meet several times a week.

Alcoholics Anonymous

This group helps members to stop drinking and to help others achieve sobriety.

273-1541

Fee: None

Ithaca, NY 14851

Al-Anon

This group provides support for family and friends of alcoholics.
Same referral telephone and address as for Alcoholics Anonymous, listed above.

Adult Children of Alcoholics

A group specifically for adult children of alcoholics.
Same referral telephone and address as for Alcoholics Anonymous, listed above.

Grades and Grading at Cornell, available from the Office of the Dean of the Faculty, 315 Day Hall.

The Code of Academic Integrity and Acknowledging the Work of Others, available from the Office of the Dean of the Faculty, 315 Day Hall.

Just for Your Information: Job Prospecting in the Ithaca Area, lists local employment agencies, employers and schools. Available from the Office of Human Resources, Day Hall.

Helping a Friend Who Has Been Raped or Sexually Assaulted, published by the Cornell Advocates for Rape Education and available from the Dean of Students Office and Gannett Health Center.

WORKING PARENTS: Information for Parents Working or Studying at Cornell, published by the Cornell University Advisory Committee on the Status of Women, is available from the Office of Equal Opportunity, 234 Day Hall. Also available from this office and related to parenthood:

Programs for Young Children in Tompkins County and Family Guide to Child Care, both published by the Day Care and Child Development Council of Tompkins County.

Summer Programs in Tompkins County and Help for Parents, both published by the Tompkins County Youth Bureau.