

REPORT AND RECOMMENDATIONS TO THE GENEVA FACULTY
ON JOURNAL PAPER SERIES OF EXPERIMENT STATION

History: As far as can be determined, the assignment of Journal Paper Numbers for articles published in technical journals began in the late 1920's. At that time, most of the material published by Geneva faculty and staff appeared in one of several established Station publications each of which carried a numerical listing for reference and identification purposes. When it was determined that technical journals were rapidly becoming an important outlet for scientific information originating from Station faculty and staff, a policy was established to begin a new numbered series pertaining exclusively to high quality technical journal papers. Assignment of a Journal Paper Number upon the recommendation of the respective Department Head and Director of the Station to a technical paper authorized the paper as an official publication of the New York State Agricultural Experiment Station as well as a contribution of an author or authors to a journal. Generally, assignment of a Journal Paper Number has also been used as a criterion for determining whether the Publications Department will pay for reprints and, in recent years, page charges as well.

Recommendations: After thoroughly discussing the many facets involved in assigning Journal Paper Numbers, it is recommended by the Faculty Publications Committee that:

1. Assignment of Journal Paper Numbers be continued for those high quality papers that are submitted to recognized technical journals and that these papers, then, be considered not only as a contribution of an individual author or authors but as an authorized publication of the Station as well. Further, these publications will be listed separately by number in the Annual Report.
2. Journal Paper Numbers will be assigned by the Editor of the Station after departmental review and upon the recommendation of the respective Department Head and approval by the Director of the Station.
3. The notation formerly mandated on the manuscript reading, "Approved by the Director of the New York State Agricultural Experiment Station for publication as Journal Paper No. _____, _____." will no longer be officially required. The author may wish to have such a statement appear when the paper is being submitted to a journal that still requires official authorization of the sponsoring institution.
4. On all journal papers assigned a number, within the limits of available funds, the Publications Department shall assume the responsibility for payment of costs involved in obtaining 200 reprints without covers as well as any page charges providing the research reported in the paper was done as part of a State project supported by State funds. If Federal, Commercial, Regional, or other than State funds were used to finance the project and the paper resulting thereby, State law requires that other than State funds shall be used to cover reprint and page charge costs. Since the Publications Department has, in essence, nothing but State funds available, the burden of responsibility for payment of reprints and page charges when done on other than State funds must, of necessity, become the responsibility of the individual departments.

2.

5. It is suggested that an author choosing not to have a Journal Paper Number submit a copy of the completed paper to the Editor and Director for their information and that some internal departmental review of the paper take place before being submitted by the author to a journal.

6. Alternatively, for papers other than those submitted to technical journals, an author may request use of the statement, "Approved by the Director of the New York State Agricultural Experiment Station for publication." These may include significant papers prepared for the proceedings of conferences or annual meetings or which contribute an important review or interpretation of research already published. In this case, no Journal Paper Number will be assigned.

Respectfully submitted,

Faculty Publications Committee

May 1, 1973