

Welcome back, alumni!

CORNELL Chronicle

Volume 23 Number 35 June 4, 1992

Special Olympics 3

After about 1,000 phone calls each and scores of meetings, Tracy Nichol and Laurie Robinson Noel — two Cornell employees playing key organizing roles for this year's New York Special Olympics — think they're finally ready for the games.

Rabies and raccoons 5

A trial program to vaccinate raccoons against rabies in the Ithaca area is expected to start June 8. Veterinarians and wildlife biologists are requesting public cooperation during the next several months of trapping.

Damp degrees



Peter Morenus/University Photography

For the first time in 17 years, it rained on Cornell's commencement parade May 24. Insuk Lee, who is completing his doctorate in human service studies, carried his 17-month-old son, Phil Kyo, before the graduates marched into Schoellkopf Field. For more coverage of commencement, turn to Page 7.

5,500 gather for reunion's intellectual and social activities

By Martin B. Stiles

What was, what is and what could be will commingle in a multitude of perspectives as some 5,500 alumni and their guests take part in the university's annual Reunion Weekend, today through Sunday.

In addition to the traditional social activities aimed at resurrecting memories and renewing friendships, there will be a series of cultural and intellectual events, including the annual Spencer T. and Ann W. Olin Address, to be given this year by political scientist Theodore J. Lowi.

Lowi's talk, titled "Crossroads 1992: All Lights Stuck on Red," is scheduled for tomorrow at 3 p.m. in Bailey Hall. He will elaborate on his theme in this presidential election year that "there is a new world out there, and the American political system has never been less equipped to deal with it or to inform the American public as to its options."

Recognized as one of the nation's leading political scholars, Lowi holds Cornell's only universitywide professorship as the John L. Senior Professor of American Institutions.

President Frank H.T. Rhodes will give his annual State of the University Address on Saturday at 10:30 a.m. in Bailey Hall. Immediately following Rhodes' address will be this year's Reunion Forum titled "Ethical Issues in Health Care: The Lessons of Tuskegee," which will include a panel discussion centered around the award winning play *Miss Evers' Boys*. The play is based on, in the words of *Time* magazine, "the U.S. government's lethally misguided effort to study the degenerative effects of syphilis on a group of rural black men in Alabama." One of the panelists will be the play's author, David Feldshuh, artistic director of Theatre Arts and a practicing emergency room physician.

Concurrent with Lowi's talk there will be a forum on "Multiculturalism in Higher Education" on Friday from 3 to 5 p.m. at Akwe:kon, the new American Indian house on North Campus. Session participants will include Dennis Williams, acting director of the Learning Skills Center; Ron LaFrance, director of the American Indian Program; historian Gary Okimoto, director of the Asian American Program; Ken McClane, a professor of English; and Hector Velez, adjunct professor of sociology.

Austin W. Curtis Jr. who, several years after his 1932 graduation, Continued on page 6

Kane tells the stories of Cornell athletics

Editor's note: Robert J. Kane died May 31. Obituary, Page 2.

By Martin B. Stiles

In a new book with the disarmingly simple title *Good Sports*, Robert J. Kane '34 tells the 123-year story of Cornell athletics, shaping the tale gracefully with interesting anecdotes and fascinating details around the heart of the matter: nobility of spirit.

One could say that the author, who died on May 31 at age 81, is in many ways the personification of the meaning of the story he tells in a 460-page volume to be published later this summer.

A worldclass sprinter in the 1930s, he was director of Cornell athletics for nearly 40 years and concurrently a key figure on the U.S. Olympic Committee from 1951 until becoming president of the U.S.O.C. in 1977.

In 1980, some 40 years after being involved in the university's decision to forfeit a Cornell football victory to Dartmouth in the

now legendary fifth-down game, he was faced as U.S.O.C. president with the Carter administration's traumatic boycott of the Summer Olympic Games in Moscow.

When Kane's term as president ended in 1981, syndicated columnist Jerry Izenberg wrote that a "genuine hero retired from American sports recently with all the fanfare of two mice beating out a drum roll on a wad of cotton. Yet the fact remains that never in the history of amateur sports in this country has an administrator had to endure more, struggle harder to be true to the aspirations of the athletes in his trust, fight as much to remain honest with the principles of the country in which he is a citizen He was pushed center stage in the biggest no-win situation in the history of American sports and in the process of being true to both himself and his responsibilities he leaves behind a U.S.O.C. which can hold up its head for the first time in a long, long time."

In the foreword to Kane's book, Dick Schaap '55, television Continued on page 6

NSF director praises Cornell's 'remarkable span of activities'

By Larry Bernard

He came. He saw. He funded.

At least, that's the scenario Cornell administrators and faculty would like to think occurred after the May 28 visit of Walter E. Massey, director of the National Science Foundation.

Massey visited campus with William Harris, assistant director for mathematics and physical science, and Marjorie MacFarlane, his executive assistant, to meet scientists, administrators and business and community leaders, tour facilities and witness NSF-funded programs here.

"I've been trying to get out of Washington as much as possible," he told a group of center directors and the Research Council in a morning meeting. "I get a sense of what the issues are from a campus perspective, of what we should be thinking about, and find out about research. I do it because, first, it's fun, and secondly, it gives me credibility when I have to justify projects to Congress."

Funding likely will be an important issue in the next fiscal year, Massey indicated. The science and technology budget for fiscal 1993 will be "difficult," but he is optimistic about years after that.

"This is an election year and things are very

political," Massey said. "Some programs get caught between the two parties. We're planning for anything from zero [increase] to a nominal range."

Massey, who became NSF director in March 1991, said that there is little discretionary money in next year's budget. "Unless there's money reallocated from other areas, it's unlikely NSF is going to get a significant increase," he said, adding that the NSF has requested an 18 percent increase.

However, "I'm very optimistic that if we can move through '93, the out-years will be very strong. I don't see any way that the country is not going to support the kinds of things we're engaged in. Unless the economy continues in a long-term recession, I don't see how we cannot have support."

He added that the NSF, which funds research and education in science, engineering and mathematics, is in the middle of establishing a long-range plan and setting future priorities.

"We're looking at the whole way we do business. The system is going to sag under its own weight," Massey said. "We're a \$3 billion agency, and we're still operating as if our only job is to fund proposals."

One change under consideration, he said, is

Continued on page 4



Peter Morenus/University Photography

National Science Foundation Director Walter E. Massey (left) looks at Ph.D. student Kevin Shaw's photos of micromechanical resonators that he has built at the National Nanofabrication Facility. With them is Lynn Rathbun (right), a senior research associate at the NNF.

Congratulations!



Chris Hildreth/University Photography

President Frank H.T. Rhodes and his wife, Rosa (left), along with their newlywed daughter, Dr. Deborah Jane Rhodes, greet wedding guests at Sage Chapel on May 30. Deborah, who received her M.D. from Cornell this year, married Frederick Savage Groves, who has a master's degree from the School of Hotel Administration. The ceremony was performed by the Rev. Robert L. Johnson, director of Cornell United Religious Work.

BRIEFS

• **Ornithology:** The sights, sounds and science of birding will be on display Saturday, June 6, from 10 a.m. to 4 p.m. when the Laboratory of Ornithology holds an open house. "Soaring into the Future" is the theme for the open house, which is scheduled rain or shine at the laboratory at 159 Sapsucker Woods Road. Among the laboratory units offering tours and demonstrations will be the Library of Natural Sounds, the world's largest collection of recorded bird sounds; the Bioacoustics Research Program, which will demonstrate its new sound-analysis system called Canary; and Bird Population Studies, where computers plot the ranges and population trends of the birds of North America.

• **English teachers:** Interested in helping people from foreign countries associated with the Cornell community? The Cornell Campus Club has a program for teaching English as a second language to persons temporarily in Ithaca. The classes require a two-hour commitment per week, plus preparation, for the six-week summer session. For more information, contact Ann Marie Dullea at 277-2488, or Joan McMinn at 277-0013.

• **Gypsy moths:** Cornell Plantations is spraying selectively for gypsy moths at Beebe Lake and in some special-plant collections. At Beebe Lake, the areas with large oaks, especially white oaks, are in greatest jeopardy because oak foliage is one of the most preferred foods of the gypsy moth. A rather specific and harmless pest control, Bt., will be used. This bacterium has been found to have no effect against mammals, birds or honeybees.

• **Challenge golf:** Challenge Industries' Third Annual Golf Tournament will be held Friday, June 26, at the Robert Trent Jones Golf Course on campus. The tournament raises money for the agency's rehabilitation programs and services for adults with disabilities. Entry fee is \$50 per person; golfers may enter as a single, pair or foursome. For more information, call 272-8990.

• **Road closed:** The section of Campus Road from Judd Falls Road to Wing Drive on campus is closed for road repairs. Signs will direct motorists to a detour in the Kite Hill parking area. The work is expected to be completed by July 15. The Wing Drive intersection will be closed later this summer; motorists are advised to watch for signs.

• **Highway work:** Nearly 600 highway and public works officials from local governments in virtually every county in New York will participate in Cornell's 1992 School for Highway Superintendents from Monday, June 8, through Wednesday, June 10. Village, town, county and state highway superintendents and supervisory personnel will hear speakers, attend workshops and share ideas to meet the challenge of maintaining New York's deteriorating highway network in an era of scarce resources.

• **Eisner talk:** Thomas Eisner, the Jacob Gould Schurman Professor of Biology, will speak on "Biodiversity and the Search for Medicines" on Sunday, June 14, at 4 p.m. at the Bookery II in DeWitt Mall.

OBITUARY

Robert J. Kane, 81, dean emeritus of physical education and athletics and the president of the United States Olympic Committee from 1977 to 1981, died May 31 at Tompkins Community Hospital. The cause of death was heart and respiratory failure.

Kane was inducted into the United States Olympic Hall of Fame in 1986. He created the idea of the U.S. Olympic Festival and put it into motion in 1978 at Colorado Springs, Colo. It was originally called the National Sports Festival.

He led the U.S.O.C. through a period of great growth, only to be bitterly disappointed by the boycott of the Moscow Games led in 1980 by the United States at the request of President Jimmy Carter.

Kane, who had served on a State Department panel that offered advice on ways of furthering international understanding through sports, held numerous high positions in intercollegiate athletics. He was vice president of the National Collegiate Athletic Association in 1948 and was a two-time president of the Eastern College Athletic Conference.

"Bob Kane was one of the all-time great Cornell athletes," President Frank H.T. Rhodes, said.

"He was an outstanding athletic director and in fact has been the dean of Cornell athletic directors. He went from his position at Cornell to national and international prominence. He was a great sportsman, a great Cornellian and a good friend. I salute his accomplishments. He did an excellent job in bringing strength across the board to Cornell athletics, and served as a mentor and friend to generations of Cornellians."

F. Don Miller, who served as executive director of the U.S.O.C. from 1973 to 1985, told *USA Today* that Kane "was one of the key players in resolving the amateur sports problems in the U.S. through the creation of the Amateur Sports Act." That act, according to the newspaper's report, ended years of bickering between the U.S.O.C. and the Amateur Athletic Union when it was passed in 1978.

Kane's association with the U.S.O.C. began in 1951, when he was elected to its board of directors. He was manager of the 1952 men's track and field team for the games at Helsinki. In 1960, he became assistant administrative chairman for all U.S. teams in Rome.

In 1964, he served as the chief administrative official of the U.S. delegation in Tokyo and was elected secretary of the Olympic Committee, a position he also held in 1968 at the games in Mexico City. Kane served as second vice president for the 1972 Munich games and was executive vice president for the 1976 Montreal games.

Before heading the U.S.O.C., Kane, a 1934 graduate of Cornell, directed the university's athletic program for 36 years. During the last five years of his tenure at Cornell, he was promoted to dean of the Department of Physical Education and Athletics and served as assistant to the president of the university.

He is the author of a book about the history of Cornell athletics, titled *Good Sports*, that will be published by the university in July. (See story on Page 1.)

While he was director, Cornell won national championships in hockey, lacrosse, rowing and



Robert J. Kane

polo, and Ivy League championships in football, basketball, hockey, lacrosse, gymnastics, soccer, fencing, track, tennis, rifle and wrestling.

During Kane's tenure, new athletic facilities costing \$9 million were built: Teagle gymnasium for men; Helen Newman gymnasium for women; Lynah ice rink; Collyer boathouse; Grumman squash courts; the university's 18-hole golf course and Moakley clubhouse; Paul Schoellkopf House for visiting teams; a Poly-Turf football field and a Poly-Surf track. He also started an endowment fund for men's and women's athletics.

Kane had been a member of the Cornell University Board of Trustees and the Cornell University Council, a group of alumni and friends who help the university in its immediate and long-range development, since it was established in 1951.

Kane was an outstanding all-around athlete. A native Ithacan, he earned letters at Ithaca High School in track, baseball and basketball. He was New York State High School Champion in the 100- and 200-yard dashes. While at Cornell, Kane held the record for the 200-meter dash that stood for 40 years.

He is survived by his wife, Ruth Brosmer Kane; one daughter, Karen K. Nichol of Freeville, N.Y.; one son, Christopher R. (Kip) Kane of Phoenix, Ariz.; seven grandchildren; one brother, Thomas J. Kane of New York City; three sisters, Claudine Malone of Oneida, N.Y., Kathleen Reynolds of Pallas Verdes Estates, Calif., and Eileen McNamara of Ridgewood, N.J.; and several nieces and nephews.

A Mass of Resurrection was celebrated on Wednesday, June 3, at 10 a.m. at Immaculate Conception Church in Ithaca. Burial was in Calvary Cemetery.

Memorial donations may be made to the Cornell University Moakley Fund for the support of track and field athletics, c/o Cornell University, Box 729, Ithaca, N.Y. 14850.

GRADUATE BULLETIN

Degree: Aug. 21 is the deadline for completing all requirements for an August degree, including submitting the thesis/dissertation.

Travel: Conference Travel Grant Applications are due at the Graduate Fellowship and Financial Aid Office, Sage Graduate Center, by July 1 for August conferences. Application forms are available at Graduate field offices. Grants for transportation are awarded to graduate students invited to present papers.

Registration: Students must register if they are receiving financial aid during the summer (such as summer assistantships or fellowships); wish to use campus facilities during the summer; or are off campus but need to be registered for summer study. Registration must be done in person at the Graduate School. Student ID is required. Graduate students who have been registered for a regular semester during the preceding academic year do not pay tuition for non-credit summer registration. Students approved for summer residence credit must pay the appropriate pro-rated Graduate School tuition rate. Tuition must be paid for summer courses taken through the School of Continuing Education and Summer Sessions.

MEMORIAL SERVICE

A memorial service for **Robert R. Colbert Sr.**, local real estate developer and an active Cornell alumnus, will be held Friday, June 12, at 3 p.m. in Anabel Taylor Chapel. A 1948 graduate of the School of Industrial and Labor Relations, Colbert died Sept. 6, 1991. He was 67. President Frank H. T. Rhodes will be the principal speaker at the services. Six of Colbert's eight children are Cornell graduates.

CHRONICLE SCHEDULE

The summer publication schedule for the *Cornell Chronicle* is as follows: June 18, July 9 and 23, and Aug. 6. The first issue of the 1992-93 school year will be published Aug. 27.

Notices for the Calendar must be received 10 days prior to publication date. Readers are invited to send photographs for possible use in the Calendar; photographs will be returned. Calendar notices should be sent via campus mail to Joanne Hanavan, Cornell Chronicle, Village Green.

CORNELL Chronicle

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It is the policy of Cornell University actively to support equality of educational and employment opportunity. No person shall be denied admission to any educational program or activity or be denied employment on the basis of any legally prohibited discrimination involving, but not limited to, such factors as race, color, creed, religion, national or ethnic origin, sex, sexual orientation, age or handicap. The university is committed to the maintenance of affirmative-action programs that will assure the continuation of such equality of opportunity. Sexual harassment is an act of discrimination and, as such, will not be tolerated. Inquiries concerning the application of Title IX may be referred to Cornell's title IX (Coordinator of Women's Services) at the Office of Equal Opportunity, Cornell University, 234 Day Hall, Ithaca, N.Y. 14853-2801 (telephone 607 255-3976).

Cornell University is committed to assisting those persons with disabilities who have special needs. A brochure describing services for persons with disabilities may be obtained by writing to the Office of Equal Opportunity, Cornell University, 234 Day Hall, Ithaca, N.Y. 14853-2801. Other questions or requests for special assistance may also be directed to that office.

CORNELL Employment News

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Contact Calendar of Workshops and Seminars Update

Date Change: Mediation Skills has been rescheduled from June 9, 9:00-4:00 to June 12, 9:00-4:00

Second section scheduled: Interpersonal Communication Skills scheduled for July 15,22,29; August 5,12,19 from 9:00-12:00

Please see the *Contact Calendar of Workshops and Seminars* for course descriptions. Send completed registration form to Staff Relations and Development, 130 Day Hall or call 5-7170.

Board of Trustees Approves Loan Option for Tax-Deferred Program

Are you making voluntary contributions through payroll deduction to a TIAA-CREF Supplemental Retirement Annuity (SRA) account? If so, you have the option of borrowing against your SRA accumulation effective July 1, 1992.

This loan option is available only for funds participants have voluntarily contributed through payroll deduction, not for contributions made by the university.

According to guidelines established by TIAA-CREF, who administers this program, you may borrow up to 45% of your combined TIAA and CREF group SRA accumulation. Loans may range from a minimum loan amount of \$1,000 to a maximum loan amount of \$50,000. Loans are secured by your TIAA accumulation; you must keep an amount equal to 110% of your loan as security in your

TIAA group SRA accumulation for the term of the loan. If you do not have enough in TIAA to meet the 110% security requirement, you can transfer funds from your CREF group SRA to your TIAA group SRA.

The interest rate on group SRA loans is variable and can change every three months. Repayment of the loan is made directly to TIAA on a quarterly basis with after-tax money, and you can generally take up to five years to repay. However, the entire loan balance may be paid at any time, with no penalty.

For more information on the SRA loan option, or to apply for an SRA loan, contact TIAA-CREF's Participant Information Center directly at 1-800-842-2252 and request an SRA loan packet.

JOB OPPORTUNITIES

Staffing Services, 160 Day Hall, Cornell University, Ithaca NY 14853-2801
Day Hall: (607) 255-5226
East Hill Plaza: (607) 255-7422

- Employees may apply for any posted position with an Employee Transfer Application. A resumé and cover letter, specifying the job title, department and job number, are recommended. Career counseling interviews are available by appointment.
- Requests for referral and/or cover letters are not accepted from external candidates unless specified in the ad. Candidates should submit a completed and signed employment application which will remain active 4 months. Interviews are conducted by appointment only.
- Staffing Services will acknowledge receipt of all material by mail. Hiring supervisors will contact those individuals selected for interview by phone; please include two or more numbers if possible. When the position is filled, candidates should receive notification from the hiring supervisor.
- Cornell University is an equal-opportunity, affirmative-action educator and employer.
- Job Opportunities can be found on CUINFO

Professional

Nonacademic professional positions encompass a wide variety of fields including management, research support, computing, development, finance and accounting, dining services and health care.

All external candidates must have a completed signed employment application on file with Staffing before they can be interviewed for a position.

Submit a resume and cover letter for each position, specifying the job title, department and job number. Employees should include an Employee Transfer Application.

Research Support Specialist I (PT2203) HRI Biochemistry, Molecular & Cell Biology
Posting Date: 6/4/92

Program for molecular biology applications. Maintain lab databases. Perform data analysis, provide logistical management of laboratory and assist lab personnel.

Requirements: B.S. or equivalent in computer science, biochemistry, physics, chemistry or related field with appropriate courses or training in computers. Knowledge of at least two programming languages. 2 - 3 years experience as programmer or technician. Good interpersonal and writing skills. Must pass OEH radiation safety course (on job training). Send cover letter and resume to Sam Weeks.

Systems Programmer/Analyst III (PT2101) Level 34
Electrical Engineering-Endowed
Posting Date: 5/28/92

Develop innovative educational software and hardware for undergrad labs in electrical engineering. Principle responsibility is for the EE Learning Station Project. Create Mac and IBM PC programs using languages such as HyperCard, C, Pascal, Assembler and Labview II. Link software to hardware labs. Investigate multimedia tools and evaluate new software. Set up and maintain new lab experiments.

Requirements: BS or equivalent in electrical engineering or computer science. 3-5 yrs. experience using assembly language and high level programming analog circuit design. Send cover letter and resume to Sam Weeks.

Technical Consultant (PT2210) Level 33
CIT Resource Services-Endowed
Posting Date: 6/4/92

Provide direct support to the Cornell community via the CIT Service HelpDesk. Consult and provide general information on both technical and policy/procedural aspects of information technologies. Consult with students, staff and

faculty users of CIT systems and services regarding a broad range of hardware systems, software applications and support services.

Requirements: Bachelors degree or equivalent. Coursework in business, computer science, education or social sciences with application of information technologies preferred. 2-4 years of computing service delivery consulting, instructing or related client support services. Demonstrated general knowledge of CIT supported hardware IBM 4381, VAX, Macintosh, IBM-PC and a variety of peripherals, software (wordprocessing, DBMS, communications, spreadsheets, programming languages). Outstanding oral and written communication skills. Send cover letter and resume to Sam Weeks.

Development Officer II (Assistant Director for Volunteer and Staff Training) (PA2203) HRII

University Development-Endowed
Posting Date: 6/4/92

Assist in providing leadership and guidance in the implementation and execution of a division-wide staff training and professional development program and a national volunteer identification and development program for Cornell's capital campaign and other volunteer activities. Works closely with Cornell's Public Affairs staff, University Trustees, Presidential Councilors, campaign and other volunteer leaders, and the President's office.

Requirements: Bachelor's degree or equivalent required. 3-5 yrs.. experience in Public Affairs or fundraising. Knowledge of training and development functions. Ability to make presentations. Experience with volunteers highly desirable. Send cover letter and resume to Cynthia Smithbower.

Senior Research/Planning Associate (PA2201) HRII
Institutional Planning and Research-Endowed
Posting Date: 6/4/92

Join an office charged with guiding the University's strategic and operational planning processes, supporting quality improvement, conducting institutional research and developing information systems.

Requirements: MBA or advanced degree in a social science field or equivalent, earned doctorate preferred; 3-5 yrs. of broad based experience in higher education; well-developed research skills including a knowledge of statistics; experience in system analysis and development. Send cover letter and resume to Cynthia Smithbower.

Director of Admissions (PA2104) HRII
JGSM-Endowed
Posting Date: 5/28/92

Responsible for all facets of the S.C. Johnson

Graduate School of Managements admissions operations.

Requirements: M.A. or M.B.A. Should possess significant (3-5yrs.) experience in higher education and Business Administration; an understanding of the needs and concerns of MBA applicants, students and faculty. A high level of energy and strong interpersonal, communications, and managerial skills are essential. Send cover letter and resume to Cynthia Smithbower.

Applications Programmer II (PT2205) HRI
Section of Ecology and Systematics-Statutory

Posting Date: 6/4/92
Design and code (in C++) the porting of an existing DOS-based database application to UNIX, Windows, or Macintosh for the MUSE Project. Provide programming documentation. Provide fixes for system bugs.

Requirements: BA or equivalent experience in computer science required. Minimum of 2-3yrs. of C and C++ programming experience. Requires experience programming user interfaces on at least two of the following platforms: DOS, UNIX, Macintosh, Windows. Database programming experience desirable. Send cover letter and resume to Sam Weeks.

Grant and Contract Officer I (PA2105) HRI
Office of Sponsored Programs-Endowed
Posting Date: 5/28/92

Responsible for reviewing, processing, and administering proposals and negotiating resulting awards subject to review and approval of an Associate Director.

Requirements: Bachelors degree or equivalent; 3-4 years of related experience. Excellent interpersonal and communication (written and oral) skills; ability to work independently. Ability to work under deadlines and heavy workload. Some travel involved. Knowledge of grant and contract administration required. Send cover letter and resume to Cynthia Smithbower.

Assistant/Associate Coordinator of Admissions (PA2103) HRI
Office of Academic Programs, CALS-Statutory

Posting Date: 5/28/92
Perform all admissions activities, including planning and participating in recruitment travel, interviewing and advising prospective students, evaluating applications, making admission decisions, and interacting with all segments of the college and university. Recruitment includes working with students, counselors, alumni, and other university representatives, both on and off campus. Some travel involved. Limited evening and weekend commitments.

Requirements: Master's degree, or equivalent combination of bachelor's degree with training and experience in admissions or related fields.

Title and salary commensurate with experience. Strong interpersonal and organizational skills. Must be able to make independent decisions, organize events and projects, make public presentations, and incorporate creativity and sensitivity into work. Computer skills and experience in writing and preparing publications highly desirable. Send cover letter and resume to Cynthia Smithbower.

Student Development Specialist (PA2102) HRI
Cornell Abroad/Einaudi Center for International Studies-Endowed
Posting Date: 5/28/92

Advise Arts and Sciences students about curricula and international programs, and about study abroad opportunities. Coordinate college colloquia and meetings related to study abroad. Serve as liaison between government department and the academic advising center. Advisor to certain groups of undergraduate majors in government. Maintain close contact with department directors of undergraduate studies. 9 month appointment, academic year.

Requirements: Advanced degree in the liberal arts and sciences (preferably a Ph.D in the social sciences) preferred. Experience in international education to work with students and faculty in advising students about study abroad and in helping students develop international curricula on the Cornell campus. Some travel may be required. Send cover letter and resume to Cynthia Smithbower.

Executive Staff Assistant (PC2003) HRI
University Relations-Endowed
Posting Date: 5/21/92

Provide assistance to the Vice President for University Relations: oversee, coordinate and integrate the flow of information and materials through the office. Refer inquiries and materials to others for handling as appropriate. Supervise secretary. Work independently with highest degree of confidentiality.

Requirements: Bachelors degree or equivalent. Substantial administrative experience (minimum 5 yrs.). Strong written communication skills including knowledge of grammar and punctuation, and ability to write in a variety of styles as appropriate for sender. Organizational, interpersonal and supervisory skills. Knowledge of university structure and division of responsibilities. Microcomputer experience required (Macintosh preferred). Wordprocessing required (Microsoft Word preferred). Experience with calendar, database, and spreadsheet software highly desirable. Dictation and transcription skill desirable. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Assistant Coordinator (PA1904) HRI Engineering Co-Op Program-Endowed**Posting Date:** 5/14/92

Assist director with student recruiting, advising, and counseling. Coordinate recruitment activities for corporate representatives. Job development of coop work assignments. General program administration.

Requirements: Bachelors or equivalent. BS/BA required. 2yrs. related experience. Communications skills and presentation skills critical. Counseling background preferred. Knowledge of university procedures important. Macintosh experience helpful. Publication skills (editing) helpful. Send cover letter and resume to Cynthia Smithbower.

Executive Staff Assistant (PC2002) HRI Computer Science-Endowed**Posting Date:** 5/21/92

Work with senior professor to develop, plan and execute research policies and initiatives at the university as well as national level. Coordinate government and corporate liaisons with several diverse research initiatives, including the Design Research Institute, Modeling and Simulation Project in Computer Science as well as the Information Science and Technology Program.

Requirements: B.S. degree or equivalent and minimum of 5 yrs. management and administrative experience or equivalent combination of education and experience. Writing skills at the publishable level. Demonstrated administrative and organizational skills. Excellent communication and public relations abilities. Scientific background helpful. Interest and ability to understand scientific literature and issues a must. Previous experience with computing systems. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Farm Manager II (PA1903) HRI Fruit and Vegetable Science-Statutory**Posting Date:** 5/14/92

Manage the operations of Cornell orchards. Supervise six support staff, up to 25 seasonal temporary employees, and purchases. Organize the production, harvest, storage, grading and marketing of salable fruit. Work closely with faculty, technicians, grad students and staff.

Requirements: Bachelors degree with coursework in pomology, pest management, soil science and economics. NYS Pesticide applicators license and drivers license. 2-3 yrs. experience in orchard management and supervisory skills. Working knowledge of computers and software for accounting and record keeping. Send cover letter and resume to Cynthia Smithbower.

Assistant Director of Intramurals, Director of Youth Summer Sports Camp (PA1902) HRI Athletics-Endowed**Posting Date:** 5/14/92

Assist the director in the overall supervision and management of the Cornell University Intramural Program. Includes hiring, training and supervising student staff, preparation of sports schedules, organization of contests, development and implementation of safety and risk management programs. Camp duties include managing and supervising all aspect of the day camp.

Requirements: Bachelors degree or equivalent in recreation or related field. 2-3 yrs. related experience. Strong organizational, administrative and supervision skills in a comprehensive intramural sports program. Knowledge of officiating rules and techniques. Must be certified in ARC CPR and 1st Aid. Computer skills-Macintosh. Send cover letter and resume to Cynthia Smithbower.

Executive Staff Assistant (PC0904) HRI Agricultural and Biological Engineering-Statutory**Posting Date:** 5/7/92 **Repost**

Assist the Program Director and other professional staff in the activities of the Technology Transfer Center, including conference and workshop organization and administration; supervision of administrative and office functions; program administration and management; and publication production.

Requirements: Bachelors degree or equivalent. Minimum 3yrs. administrative experience, preferably in a service-related field. Highly motivated to work independently. Excellent (oral and written) communication skills. Thorough knowledge of WordPerfect 5.1. Familiarity with DBase III or IV inquiry and desktop publishing. Ability to travel 15-30 days annually. A valid NYS drivers license. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Research Support Specialist I (PT1609) HRI Clinical Sciences-Statutory**Posting Date:** 4/23/92

Provide technical support for the woodchuck hepatitis project through investigation of chemical carcinogenesis and development of techniques for histochemical and immunochemical localization of tissue lesions. Maintain computerized tissue inventory of all frozen and formalin fixed tissues.

Requirements: Bachelors degree or equivalent in biology with concentration in physiology, histology, pathology or similar field. MS preferred. 2-3 yrs. experience in all phases of work in histology lab. Experience with cryostat and electron microscopy. Experience in handling, restraint, bleeding, euthanasia of lab animals. Pre-employment physical required. Send cover letter and resume to Sam Weeks.

Professional Off-Campus**Regional Director (PA2202) HRII Public Affairs Regional Office (Houston, Texas)-Endowed****Posting Date:** 6/4/92

Serve as the University's principal Public Affairs representative for the southwest area. Plan, organize and direct a comprehensive regional public affairs program representing the university in all its activities in Alumni Affairs, Development, and Cornell Alumni Admissions Ambassador Network (CAAN). Recruit, train and

manage an extensive alumni volunteer regional network in close coordination with the University's central public affairs and college programs.

Requirements: Bachelors degree-preferably from Cornell University. 3-5 yrs. experience at Cornell University in Public Affairs, Development, or Alumni Affairs highly preferred. Excellent communications skills, managerial ability, and an understanding and commitment to volunteerism. Position requires frequent and extensive travel. Send cover letter and resume to Cynthia Smithbower.

Professional Part-time**Technical Consultant I (T2202) Level 32 Cornell Information Technology-Endowed****Posting Date:** 6/4/92

Provide support for faculty, staff, students, and potential users by delivering technical information on five supported platforms (IBM-PC, IBM mainframe, Macintosh, VAX mainframe, and telecommunications). Resolve problems concerning the technical aspects of a diverse set of hardware and software applications. Direct clients to services within Cornell Information Technologies and facilitate back line consulting services. Provide support via service on the HelpDesk, group and individual contacts, etc. Irregular Hours (Max. 20hrs/wk).

Requirements: BS degree or equivalent. Course work in computer science, business, education preferred. 1 - 3 years of computing service delivery (consulting, instruction, or related client support services). Outstanding oral and written communication skills. Send cover letter and resume to Sam Weeks.

Research Support Specialist II (PT1606) HRI Division of Nutritional Sciences/CFNPP-Statutory**Posting Date:** 4/23/92

Clean, manage, document and analyze a very large household survey data set from eastern Africa. Perform statistical analysis of subsections and the data set using DBase and SPSS. Provide detailed documentation of the cleaning procedures, higher generation data files and statistical analysis.

Requirements: BS degree in nutrition or equivalent. 2-3 yrs. related experience with maternal and child nutritional problems in developing countries strongly preferred. Demonstrated knowledge of basic statistics and ability to comprehend and apply more advanced statistics essential. Experience with management and analysis of large complex data sets using a variety of appropriate software packages and techniques required. Familiarity with nuances of household surveys especially in Africa preferred. Demonstrated ability for self-direction and careful attention to detail. Send cover letter and resume to Sam Weeks.

Outreach Coordinator (PC1709) HRI Agricultural Economics-Statutory**Posting Date:** 5/7/92

Provide ongoing assistance in the continued development and implementation of a comprehensive program for at risk farm families including NY FarmNet callers and related audiences. Until 10/92 continued employment contingent upon funding.

Requirements: Bachelors degree or equivalent in related areas required (Human Service Studies, Rural Sociology, Agriculture, etc.) NYS drivers license required. Strong communication (written and oral) skills required. Ability to work with diverse audiences. Knowledge of farming and farm families required. Knowledge of Cooperative Extension required. Willingness to Travel. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include and employee transfer application.

Professional Temporary**Temporary Programmer/Analyst (PT2201) Materials Science Center****Posting Date:** 6/4/92

Maintain and develop graphics and analysis tools in support to the IBM/Cornell Physics Joint Study.

Requirements: BS or equivalent in physics, computer science, etc. Unix, C, and X11 experience. C++, Motif, Physics background, AIX 3, IBM RS6000 and SGI GL Helpful. Send cover letter and resume to Sam Weeks.

Temporary Lab Information Systems Manager (PT2208)**Diagnostic Laboratory-Statutory****Posting Date:** 6/4/92

Direct lab data management activities for the Vet Diagnostic Lab and its branch labs. Implement a rewrite of DL's Lab Informations Management System. Provide hardware and software support for over 50 IBM-PC compatible computers and associated equipment including several computer networks. 6 month appointment with a chance for regular position.

Requirements: BS in computer science or equivalent. 5 yrs. experience with IBM-PC hardware and software. Experience with UNIX systems management and C programming. Extensive LOTUS and WordPerfect macro programming. Relational database programming desirable. Experience in biological sciences and software system implementation preferred. Send cover letter and resume to Sam Weeks.

Boyce Thompson Institute**Part-time Laboratory Assistant****Boyce Thompson Institute for Plant Research****Salary:** \$5.50-6.50, 10-15 hours per week

Duties include maintaining laboratory, washing lab ware, replenishing supplies, preparing solutions, using autoclave and other tasks on an "as needed" basis, as well as insect colony care and diet preparation.

Requirements: Ability to work under supervision and in a laboratory environment. Contact Anne Zientek, 254-1239.

CRESP**Finance Manager for large non-profit Center for Religion, Ethics and Social Policy****Posting Date:** 5/21/92

Required: 2 yrs. full charge bookkeeping with degree/ 5 yrs. without degree. Experience in Lotus, computerized accounting and payroll. (Full job description available upon request, call 255-6202). Salary \$19,500. Excellent benefits. Send resume and 3 references by June 1 to CRESP, Anabel Taylor Hall, CU, Ithaca, NY 14853. Affirmative Action Employer/people of color urged to apply.

Cornell Cooperative Extension**PA#16 Resource Management Educator Location: Tompkins County, Ithaca, NY****Posting Date:** 5/7/92

Responsible for leadership in the planning, implementation, and evaluation of innovative educational programs in resource management for individuals, families, and communities for Cornell Cooperative Extension of Tompkins County. Also works in conjunction with multicounty teams as appropriate. Resource management includes financial management, consumer decision-making and policy issues related to personal, family, and community well-being across the life cycle. Provide leadership for interdisciplinary association issue team on resource management and facilitate community and volunteer development related to this programming. Extend educational programming through community agencies, organizations and Cornell Cooperative Extension volunteers. Work as a team member in addressing local, regional, and statewide program priorities.

Minimum Qualifications: Bachelors degree and progress towards a masters degree in human ecology/home economics or related area with resource management, financial management, consumer economics or other field appropriate to responsibilities of this position. Three years related experience as a cooperative extension agent or equivalent professional experience in teaching or education in a community setting or masters degree and one year relevant experience. Coursework in adult/youth education, communication and human services is highly preferred. Salary: \$23,200, commensurate with qualifications. Apply by May 29, 1992 to Barbara Eshelman, 365 Roberts Hall, Cornell University, Ithaca, NY 14853.

Technical

As a prominent research institution, Cornell has a diverse need for laboratory, electro/mechanical and computer support. Individuals with backgrounds in computer science, biology, microbiology, chemistry, animal husbandry, plant science and medical laboratory techniques are encouraged to apply; applicants with ASCP or AHT licenses are in particular demand.

All external candidates must have a completed signed employment application on file with Staffing before they can be interviewed for a position. Send a cover letter and resume for each position, specifying the job title, department and job number, to Sam Weeks, 160 Day Hall. Skill assessment check lists, available at the Day Hall office, are a valuable aid when applying for computer or laboratory related positions.

Technician GR18 (T2006)**Biotechnology Program-Statutory****Minimum Biweekly Salary:** \$542.89**Posting Date:** 5/21/92

Provide technical support maintaining plant tissue cultures and algal stocks and preparing plasmid DNAs. Maintain equipment and order supplies. Supervise student employees.

Requirements: Associates degree or equivalent. B.S. in biological sciences or related field preferred. Some lab experience required. Some coursework in chemistry and microbiology strongly desired. Send cover letter and resume to Sam Weeks.

Technician GR18 (T1904)**Genetics and Development-Statutory****Minimum Biweekly Salary:** \$542.89**Posting Date:** 5/14/92

Provide technical support for the general operation of a genetics research lab. Perform experiments in yeast genetics and molecular biology using standard microbiological procedures and some specialized techniques. Analyze nucleic acids and proteins. Record data. Order supplies, maintain records and report on radioisotope usage. Provide training. Weekend and evening hours frequently required.

Requirements: AAS degree in biology (or equivalent) with and interest in genetics. Minimum 1 yrs. related experience. Work in a research lab is highly desirable. Willingness and ability to learn new procedures. Send cover letter and resume to Sam Weeks.

Animal Technician GR18 (T1604)**Laboratory Animal Services-Statutory****Minimum Biweekly Salary:** \$542.89**Posting Date:** 4/23/92

Care, feed, water, clean and monitor research animals. Follow strict protocols for sterile or disease control environments and regulations for animal welfare. Maintain animal records. Assist vets in treating and vaccinating animals. Weekends and holidays coverage required.

Requirements: Associates degree or equivalent in Animal Science required. Assistant certification helpful. Minimum 1 yr. related experience required. 1yr. animal experience. Ability to lift 50lbs. Must successfully pass a pre-employment physical and all necessary immunization. Drivers license. Send cover letter and resume to Sam Weeks.

Technician GR18 (T1505)**Food Science-Statutory****Minimum Biweekly Salary:** \$542.89**Posting Date:** 4/16/92

Conduct analytical tests on dairy products to provide support for research projects. Test pro-

cedures include: Kjeldahl nitrogen, total solids, salt, fat, and others. Assist in cheese making. Enter data in computer, clean glassware, and help with other laboratory related activities.

Requirements: Associates degree or equivalent in dairy technology or food science. Course and laboratory class training in routine dairy product analyses (Kjeldahl, Mojonner, Babcock.) Minimum 1 yr. related experience. Send cover letter and resume to Sam Weeks.

Technician GR19 (T7706)**Food Science-Statutory****Minimum Biweekly Salary:** \$566.28**Posting Date:** 4/30/92 **Repost**

Conduct microbiological research on the growth of pathogenic microorganisms in refrigerated foods. Prepare media and cultures. Inoculate foods with pathogenic microorganisms. Package and enumerate samples. Develop enumeration procedures. Order supplies and keep accurate records.

Requirements: AAS or equivalent in microbiology or related field with emphasis in microbiology. Minimum 1 yr. related experience. Familiarity with enumeration, identification, spectrometry. Ability to conduct independent research with minimal supervision. Experience with pathogenic bacteria. Computer and statistical knowledge helpful. Good communication skills. Send cover letter and resume to Sam Weeks.

Technician GR20 (T1901)**Clinical Sciences-Statutory****Minimum Biweekly Salary:** \$590.45**Posting Date:** 5/14/92

Culture tissues, prepare and photograph microscopic preparations, and prepare and stain frozen tissue sections. Prepare Northern and Western blots, assist in cyropreservation of tissue samples, and keep accurate records.

Requirements: Bachelors of Science degree or equivalent, preferably in a biological science. 1-2 yrs. related experience. Must be capable of performing sterile techniques. Previous tissue culture experience or molecular biology is highly desirable. Must be willing to work carefully with radioactive or toxic reagents; some such experience is desirable. Willing to perform procedures on tissues from living or dead animals. Send cover letter and resume to Sam Weeks.

Technician GR21 (T2204)**Diagnostic Laboratory-Statutory****Minimum Biweekly Salary:** \$615.42**Posting Date:** 6/4/92

Perform radioimmunoassays of hormones and other antigens on animal and some human serum and plasma. Work with low level and occasional high level radioactive materials, as well as organic solvents. Maintain computer files and databases.

Requirements: BS or equivalent, in biology or chemical science. Training and previous course work in endocrinology, immunology and/or biochemistry very helpful. 1- 2 yrs experience in chem lab procedures and operations including use of sophisticated lab equipment. Must have working knowledge of computers and some IBM software programs. Ability to work accurately under pressure of deadlines. Send cover letter and resume to Sam Weeks.

Technician GR21 (T1607)**Vet Pathology-Statutory****Minimum Biweekly Salary:** \$615.42**Posting Date:** 4/23/92

Prepare high quality microscope slides for both diagnostic and research purposes. Perform routine embedding, sectioning and staining of animal tissue. Perform large volume of special staining procedures on rotating basis. Assist in development of contemporary histopathology procedures within the laboratory.

Requirements: BS or equivalent required with experience and coursework in histopathological techniques. HT(ASCP) certification or eligibility highly desired. 1-2 yrs. experience as histology technician in a hospital or research laboratory desired. Experience in variety of special staining techniques and immunohistochemistry desired. Send cover letter and resume to Sam Weeks.

Technician GR22 (T0408)**Veterinary Microbiology- JABIAH- Statutory****Minimum Biweekly Salary:** \$641.92**Posting Date:** 6/4/92 **Repost**

Provide technical cell biology and immunological support. Perform cell isolations from blood and tissue. Set up primary culture. Freeze and thaw cell. Perform cell hybridization and cloning and variety of immunological assays including immunofluorescence and ELISA. Schedule and design experiments from basic protocols. Compile, analyze and graph data. Keep records and maintain lab.

Requirements: B.S. degree or equivalent in cell biology, immunology or related field. 2-4 years related lab experience. A good working knowledge of standard lab procedures and the use of general lab equipment. Send cover letter and 2 resumes to Sam Weeks.

Technician GR22 (T0407)**Veterinary Microbiology-JABIAH-Statutory****Minimum Biweekly Salary:** \$641.92**Posting Date:** 6/4/92 **Repost**

Provide technical support for molecular biology and biochemical experiments support. Perform CDNA-RNA isolation, transformation, transfection, northern and southern blotting, DNA sequencing, PCR, immunoprecipitation, SDS-PAGE and autoradiography. Maintain supplies and lab; and keep records and protocols. Assist with experimental planning. Discuss results.

Requirements: B.S. in biochemistry, biology, chemistry, molecular biology or equivalent. 2 - 4 years related lab experience. Some Computer experience helpful. Send cover letter and 2 resumes to Sam Weeks.

Technician GR22 (T2003)**Pharmacology-Statutory****Minimum Biweekly Salary:** \$641.92**Posting Date:** 5/21/92

Conduct experiments and analyze results in research relating to receptor-coupled signal transduction. Two general areas of research are currently being pursued: 1) on ras-like GTP-binding proteins 2)vertebrate visual transduction. Using biochemical techniques and cell cultures,

purify membrane proteins. Perform radioligand binding assays. Prepare solutions.

Requirements: B.S. or equivalent in biochemistry or related field. 2yrs. lab experience required. Additional experience in protein purification in cell culture work helpful. Send cover letter and resume to Sam Weeks.

CHES Operator GR24 (T1603)
CHES-Endowed
Minimum Biweekly Salary: \$701.22
Posting Date: 4/23/92

Interact with user groups on technical and scientific problems. Implement safety codes. Responsible for covering CHES system malfunctions and software problems associated with instrument control. Assist in building new equipment. May assist in experimental programs. Some nights and weekends.

Requirements: Bachelors or equivalent in technical field such as engineering physics. Experience not needed. Good mechanical and laboratory skills. Programming experience preferred. Send cover letter and resume to Sam Weeks.

Technical Off-campus

Animal Technician GR20 (T2209)
DL-Quality Milk Promotion Services/Geneseo-Statutory
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Perform surveys on dairy farms for detection of udder infection in cows, collect milk samples, and examine milking systems and installations. Observe and record environmental conditions and management practices. Assist in collecting blood samples. Enter computer data for reports. Care for equipment and maintain supplies. Perform general housekeeping, maintain stocks, and dispose of media.

Requirements: BS degree or equivalent education and experience in dairy science required. Certified Animal Health Technician preferred. 1-2 yrs. related experience including dairy farm work. Strong interpersonal skills. Familiarity with computers, including Lotus and DBase III+. Willingness to learn new skills and work as a team member. Send cover letter and resume to Sam Weeks.

Field Technician GR20 (T1706)
Quality Milk Promotion Services/Cobleskill, NY-Statutory
Minimum Biweekly Salary: \$590.45
Posting Date: 4/30/92

Perform surveys on dairy farms for detection of udder infection in cows, collect milk samples, and examine milking systems and installations. Observe and record environmental conditions and management practices. Assist in collecting blood samples. Enter computer data for reports. Care for equipment and maintain supplies. Perform general housekeeping, maintain stocks, and dispose of media.

Requirements: BS degree or equivalent education and experience in dairy science required. Certified Animal Health Technician preferred. 1-2 yrs. related experience including dairy farm work. Strong interpersonal skills. Familiarity with computers, including Lotus and DBase III+. Willingness to learn new skills and work as a team member. Send cover letter and resume to Sam Weeks.

Technical Part-Time

CISER Tape Manager (T2206)
CISER-Statutory
Minimum Full-Time Equivalent: \$615.42
Posting Date: 6/4/92

Implement, modify, maintain and use automated system to capture and provide information on the contents of magnetic tape files. Perform a number of computer operations related to data file management and distribution.

Requirements: Bachelors degree or equivalent in data processing or related field. Knowledge and 2yrs. experience in use of mainframe hardware, software, programing languages, utility programs, tape management systems, use and control of magnetic tapes required. Ability to communicate well with staff and archive users. Send cover letter and resume to Sam Weeks.

Office Professionals

Approximately half of all University openings are for Office Professionals. Individuals with secretarial, word processing (IBM PC, Macintosh, Wang, Micom), data entry, technical typing, or medium to heavy typing (45-60+ wpm) are encouraged to apply.

All external candidates must have a completed signed employment application on file with Staffing before they can be interviewed for a position. Employee candidates should submit an employee transfer application and cover letter, if requested, for each position in which they are interested.

Submit a signed employment application and resume which will remain active for a period of four months. During this time, you will be considered for any appropriate openings for which you are competitively qualified. Requests for referral and/or cover letters are not accepted from external candidates unless specified in the ad. Qualified applicants will be invited for a preliminary interview at our EHP office. If you are currently available for employment, you may want to consider temporary opportunities at the University. Please contact Karen Raponi at 255-2192 for details.

Secretary GR18 (C2209)
Rural Sociology-Statutory
Minimum Biweekly Salary: \$542.89
Posting Date: 6/4/92

Secretarial support for three full-time faculty and two emeritus faculty. Type coursework, research, and correspondence, make travel arrangements, act as backup for other support staff as necessary.

Requirements: High School diploma or equivalent.

lent. Some college coursework preferred. 1yr related office experience, knowledge of IBM compatible computer and microsoft word helpful. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Editorial Assistant GR19 (C1704)
C.U. Press-Endowed
Minimum Biweekly Salary: \$566.28
Posting Date: 4/30/92

Assist six editors in editing department; check all stages of proof; help with manuscript and index preparation.

Requirements: AAS or equivalent knowledge of Chicago manual of style desirable. Proof-reading skills. Excellent concentration and eye for detail. Ability to organize flow of work and meet schedules for over 140 books per year. Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR20 (C2205)
Geological Sciences-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Provide administrative and secretarial assistance to Administrative Manager and Administrative Assistant; heavy typing with complicated formulas; Macintosh; answer telephones; handle mail; editorial assistance to senior faculty member; general office assistance.

Requirements: AAS degree or equivalent. Macintosh (heavy technical and mathematical typing). Graduate field experience strongly preferred. 2yrs. related experience. Strong organizational and interpersonal (written and oral), communication skills. Regular Cornell employees only. Send employee transfer application, cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

Administrative Aide GR20 (C2203)
Theory Center-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Under general supervision, provide administrative support to Personnel Manager and Finance Coordinator. Responsible for departmental payroll procedures, preparing academic and non-academic personnel paperwork, coordinating student employment needs maintaining personnel database, etc. Process accounts payable vouchers, issue requisitions for purchase orders, process reimbursement requests, etc.

Requirements: AAS degree or equivalent in education, training, and experience. 2-3 yrs. related administrative experience. Familiarity with University resources and procedures (payroll, accounting, etc.) highly desirable. Experience with Macintosh software desirable. Strong interpersonal, organizational, and communications skills. Ability to work independently and maintain strict confidentiality. Ability to work under pressure, set priorities, and take initiative. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Accounts Assistant GR20 (C2207)
Administrative Services-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Provide administrative, accounting and accounts payable support for Facilities and Engineering, Grounds, Maintenance and Service Operations.

Requirements: Associates Degree or equivalent in accounting required. 2-3yrs related experience required. Experience using calculator, typewriter, and personal computers. (Macintosh) necessary. Accurate typing. Excellent interpersonal (oral and written) communication skills. Cornell University accounting and mainframe experience desirable. Light typing. Send cover letter and resume to Esther, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR20 (C2208)
School of Hotel Administration-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Provide administrative and secretarial support to the Banfi Vintners Professor of Wine Education and Management, who is also area coordinator, one full-time faculty member, and one visiting lecturer. High level of confidentiality essential, requiring independent judgment and decision making. Ability to manage and work with up to 15 student employees is required.

Requirements: Associates degree or equivalent required. 2-3 yrs. related experience. Word processing skills required. Good communication and interpersonal skills. Work independently. Excellent organization skills. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application. Women and minorities are encouraged to apply.

Administrative Aide GR20 (C2201)
East Asia Program-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

AAS degree or equivalent required. 2-3 yrs. related experience. Strong interpersonal, communication and organizational skills; ability to communicate effectively with faculty and students. Ability to work under pressure. Knowledge of IBM systems and WordPerfect program a must. Experience with database management (Q and A in particular) desirable. General knowledge of Cornell accounting. Proofreading skills essential. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Personnel Assistant GR20 (C2008)
Library Administrative Operations-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92

Assist the personnel director and the staffing specialist in the administration of personnel activities for the library system. Manage confidential files. Maintain automated personnel

record system. Process forms and serve as initial contact for visitors and staff.

Requirements: AAS or equivalent. Minimum 2-3yrs. experience. Strong organizational, communication (written and oral) and interpersonal skills. Ability to work independently, to set priorities, to work under pressure, and to handle confidential material with discretion. Familiarity with microcomputer highly desirable, especially word processing and database management. Heavy typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Reference Assistance GR20 (C2006)
Albert R. Mann Library-Statutory
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92

Provides information service in Mann Library and coordinates the maintenance of the collection of reference materials. Responsible in the Entomology library for student hiring and supervision, and supervision of the online circulation system.

Requirements: Bachelors degree or equivalent experience and education. Minimum 1-2yrs. related experience. Background in entomology, agriculture, or biological sciences, experience working in an academic/research library, and experience with use of microcomputers preferred. Strong interpersonal and communication skills. Ability to be self-directed, meet deadlines, pay attention to detail. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Assistant to the Director GR20 (C2001)
University Relations/Information and Referral Center-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92

Assist director with management of information and referral center (IRC) and initiatives in university-wide visitor services. Supervise 20-30 student employees and occasional temporary staff; maintain several university-wide databases; serve as primary information coordinator for high-volume public information desk/visitor reception area in Day Hall; manage publications inventory; arrange facility tours for visiting groups; provide administrative, clerical, and accounting support for IRC. Special projects as assigned. 1-yr. appointment beginning 8/3/92. Monday-Friday 39hours/week.

Requirements: Associates degree or equivalent. 2-3 yrs. related experience. Developed analytical skills with customer service orientation. Outstanding communication skills. Knowledge of Cornell community. Word processing ability. Familiarity with Macintosh computers preferred. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR20 (C2009)
School of Hotel Administration-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92

Under direct supervision of 2 staff members in the office of executive education. Schedule appointments for the assistant dean of executive education. Organize and coordinate special functions and projects as the assistant deans representative (i.e.:orientation programs, speeches, domestic and foreign travel). Handle correspondence and documents of highly confidential nature for the assistant dean.

Requirements: Associates degree, or equivalent combination of education and training skills. 2-3 yrs. prior experience as administrative aide, or secretarial skills highly desirable. Good knowledge of office practice essential. Excellent interpersonal and organizational skills. Ability to use computer and word processing equipment. Strong (written) communication skills, including knowledge of editing, excellent grammar skills. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application. Women and minorities are encouraged to apply.

Curatorial Aide GR20 (C1913)
Section of Ecology and Systematics-Statutory
Minimum Biweekly Salary: 5/14/92
Posting Date: 5/14/92

Assist curatorial associates in daily operation of research and teaching aspects of fish, herp, bird, and animal collections. Duties include recordkeeping, data entry, specimen preparation, collection maintenance, and miscellaneous duties associated with vertebrate collections.

Requirements: Associates degree or equivalent required. B.S. degree preferred. Some coursework in biological sciences and/or experience with taxonomic keys and biological collections. Ability to work independently, exposure to research environment, and attention to detail and organization extremely important. Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Research Aide GR20 (C1601)
CRSR-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 4/23/92

Provide support for research group in planetary science, including library research, typing technical MSS and government grant proposals; making complex travel arrangements; purchase orders, vouchers and reimbursements; handling sensitive and diverse telephone calls; provide backup in general clerical duties.

Requirements: AAS degree or equivalent. Bachelors degree preferred or equivalent. Some science background helpful. Word processing, accurate typing and good language skills required. Some technical typing experience helpful. Familiarity with Cornell library system and accounting useful. Able to handle wide range of projects under pressure. Excellent telephone technique. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Computing Administrative Assistant GR21 (C1912)

Computer Science-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 6/4/92

Provide administrative and organizational support to director of computing facilities and facilities staff. Provide problem resolution and front-line response and tracking for all problems and requests from faculty, staff and students to computing facilities support group. Organize and maintain computer accounts, inventory records, and computer backup tapes for the computer science departments computing facility, consisting of approximately 300 users on 200 departmental workstations and servers.

Requirements: Associates degree or equivalent combination of education and experience. A high level of general administrative and organizational skills essential, including demonstrated initiative and problem solving abilities, technical typing and ability to run documentation library. Experience with computer systems and multiuser system such as UNIX, including familiarity with editing, printing and text processing tools. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Program Aide GR22 (C8505)
NYC Cooperative Extension-Statutory
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92

Plan, implement and evaluate project activities directed to families participation in a child development program in Fort Greene, Brooklyn. This is an outreach position. Until 9/30/92.

Requirements: Associates degree or equivalent. 3-5yrs. experience in a community based educational program. Communicate effectively both orally and writing. Teaching skills. Demonstrated ability to work as team member in planning, organizing and evaluating program efforts. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

Accounts Coordinator GR21 (C2206)
Cornell University Press-Endowed
Minimum Biweekly Salary: \$615.42)
Posting Date: 6/4/92

Under supervision form the chief financial officer, coordinate the timely processing of all department payables, payroll, and miscellaneous deposit activity. Post to the general ledger, and the maintain of all related files, equipment, and documentation.

Requirements: Associates degree in accounting or equivalent combination of education/experience required. 2-3yrs. general, cost, or fund accounting. Knowledge of Cornell financial/payroll systems and/or publishing business operations. Familiarity with P.C. spreadsheet (Lotus, Quattro) and word processing applications. Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include an employee transfer application.

Administrative Aide GR21 (C2102)
Theory Center-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 5/28/92

Perform extensive administrative and secretarial functions for the manager and staff or the Xerox Design Research Institute. Requires independent judgement and decision making and a high level of confidentiality. Coordinate office functions, including coordination with Cornell departments and Xerox.

Requirements: A.A.S. or equivalent combination of education and experience. 3 years of related experience in a responsible administrative position. Experience with Sun workstations or Macintosh. Strong interpersonal, communication and organizational skills. Demonstrated ability to take initiative and responsibility, work independently, and to set priorities. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include and employee transfer application.

Licensed Practical Nurse GR21 (C2104)
University Health Services-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 5/28/92

Assist with management of clinic flow and operation of CGSS. The work includes counseling; preparing patients for exams; assisting during exams, preparing the room; handling and monitoring of equipment.

Requirements: Must have New York State LPN license. Two to three years of recent experience in family planning or health related service required. Ability to work well with diverse population. BLS CPR certification required within one year of employment. This is a 10 month position. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include transfer application.

Computing Administrative Assistant GR21 (C1912)
Computer Science-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 5/14/92

Provide administrative and organizational support to director of computing facilities and facilities staff. Provide problem resolution and front-line response and tracking for all problems and requests from faculty, staff and students to computing facilities support group. Organize and maintain computer accounts, inventory records, and computer backup tapes for the computer science departments computing facility, consisting of approximately 300 users on 200 departmental workstations and servers.

Requirements: Associates degree or equivalent combination of education and experience. A high level of general administrative and organizational skills essential, including demonstrated initiative and problem solving abilities, technical typing and ability to run documentation library. Experience with computer systems and multiuser system such as UNIX, including familiarity with editing, printing and text processing tools. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Executive Secretary GR22 (C1107)
Computer Science-Endowed
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92 Repost

Provide direct administrative assistance to the chairman to the computer science department which includes 25 faculty members, 25 academic researchers and visitors, 30 non-academic staff, and approximately 125 graduate students with a combined 91/92 academic and research budget of \$9 million. Supervise an administrative aide as relates to the duties described below and coordinate faculty participation in academic and research activities. The position involves a high level of confidentiality and complexity, combined with the human relations skills to deal effectively with ranking government, business, and academic representatives who have critical relationships with the department. Proper exercise of independent judgement, excellent organizational skills, confidentiality, integrity and discretion are required to prevent severe monetary damage and/or loss of good will.

Requirements: Associates degree or equivalent combination of education and experience. 2-3 yrs. related public relations, supervisory, administrative and secretarial experience in a university environment. Experience in working with office computer systems desirable. Highly motivated, flexible, creative and able to work independently. Supervisory and organizational skills, with a strong emphasis on the ability to deal effectively with coworkers and others. Demonstrated writing and administrative skills appropriate to the activities described above. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should send employee transfer application.

Administrative Aide GR22 (C2202)
Center for the Environment-Endowed
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92

Provide primary and backup support in managing human resource function of Center for the Environment. Establish and maintain systems for managing large flow of diverse information which comes to Center for the Environment. Provide support to Director.

Requirements: AAS degree or equivalent in secretarial science. 3-4yrs. experience in busy office environment handling a variety of assignments. Excellent organizational skills, good writing/communication skills. Word processing, especially MicroSoft Word on Macintosh. Familiarity with databases helpful. Ability to exercise discretion essential. Must be able to communicate with senior officials with diplomacy. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Accounts Coordinator GR22 (C2204)
Laboratory of Ornithology-Statutory
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92

Under direction of Administrative Manager, supervises preparation of endowed and statutory accounting transactions; reconciles accounts and prepares department financial reports; oversees grants and contracts; assists with budget preparation; oversees equipment inventory.

Requirements: Associates degree or equivalent combination of related coursework and work experience required. 3-4yrs. related experience. Familiarity with Cornell accounting procedures (preferably endowed and statutory) required. Experience with microcomputer applications, especially spreadsheets, required. Familiarity with CUDA desirable. Excellent analytical and problem solving skills essential. Must be self-directed and able to coordinate multiple priorities. Excellent communication, organizational and human relations skills required. Light typing. Regular Cornell employees only. Send employee transfer application, cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

Student Loan Coordinator GR22 (C1909)
Bursars Office-Endowed
Minimum Biweekly Salary: \$641.92
Posting Date: 5/14/92

Coordinate the servicing from disbursement through repayment of CU supplementary Loan Program. Act as a liaison with Financial Aid, Accounting and Dormitory Authority of the State of New York to administer the fund.

Requirements: Associates Degree or equivalent. 3-4 yrs. related experience. Good accounting skills. Ability to work with sophisticated loan management system. Excellent communication and interpersonal skills to work with borrowers. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employee should include employee transfer application.

Office Professionals Part-time

Museum Receptionist GR16 (C1801)
Johnson Museum-Endowed
Minimum Full-Time Equivalent: \$511.68
Posting Date: 5/7/92

Operate museum reception desk in lobby. Pro-

vide information to visitors; sell cards, catalogs, and posters; answer telephone; take accurate messages for staff members; relay accurate information to weekend supervisor, provide security to museum lobby; and be available to work special events during evening hours and for substituting for weekday receptionists. Sunday and Saturday, 10am to 5pm special events and substituting.

Requirements: High school diploma or equivalent. 1 yr. related experience necessary. Interest and involvement in art or related areas preferred, as well as familiarity with the Ithaca area community. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Office Assistant GR17 (C2101)
The Cornell Tradition-Endowed
Minimum Full-Time Equivalent: \$530.38
Posting Date: 6/4/92

Serve as primary receptionist in a busy office setting, data entry for FAMS and computerized spreadsheets, typing of award letters, verify information on student application, general office duties. 5 days/week, 4hrs/day.

Requirements: High school diploma or equivalent. College coursework preferred. Excellent oral and written communication skills, knowledge of Macintosh computers. Experience in a busy office setting is essential. Ability to handle confidential information. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Office Assistant GR17 (C1916)
East Asia Program-Endowed
Minimum Full-time Equivalent: \$530.38
Posting Date: 5/14/92

Provide secretarial support to monograph series managing editor and administrative aide. Provide information and assistance to faculty, students and general public on a wide variety of opportunities for fellowships, study and research abroad, internships, careers, etc. Take charge of weekly faculty luncheons. Monday-Friday 12pm-5pm.

Requirements: High School diploma or equivalent required. 1 yr. office work; experience with WordPerfect 5.1, Lotus 1-2-3. Familiarity with database programs helpful. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Searcher GR18 (C2103)
Albert R. Mann Library-Statutory
Minimum Full-time Equivalent: \$542.89
Posting Date: 5/28/92

Search local and national databases for bibliographic records for monographs. Input, transfer, and update records for monographs. Orders, receives, fast catalogs, and pays invoices for monographs.

Requirements: Associate's degree plus 1 to 2 years of previous library or records keeping experience. Additional related experience may be substituted for formal degree. Ability to use microcomputer and some applications software. Strong organizational skills and ability to prioritize. Good interpersonal and communication skills. Some foreign language skills desirable. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include and employee transfer application.

Entomology Assistant GR18 (C2005)
Albert R. Mann Library-Statutory
Minimum Full-time Equivalent: \$542.89
Posting Date: 5/21/92

Under the direction of the entomology coordinator, responsible for staffing the Entomology Library. Provides information and general assistance, circulates library materials, shelves books, maintains supplies, and handles mail. Responsible for processing interlibrary lending requests and course reserve lists. 20 hrs./week.

Requirements: Associates degree or equivalent experience and education. Background in entomology, agriculture, or biological sciences preferred. Strong interpersonal and communication skills. Ability to be self-directed, meet deadlines, pay attention to detail. Experience working in an academic/research library is desirable. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Senior Records Assistant GR18 (C1904)
Acquisitions/Law Library-Endowed
Minimum Full-time Equivalent: \$542.89
Posting Date: 5/14/92

Process gifts and exchanges, maintain files of missing items, and assist in collection development activities and other special projects. 20 hrs/week.

Requirements: High School diploma or equivalent. 1-2 yrs. library experience. Some college coursework preferred. Good interpersonal skills. Familiarity with computers, online searching, and library catalogs. Requires flexibility, willingness to take on a variety of tasks, and ability to work independently and maintain a high level of productivity. Ability to move

heavy book trucks (Maximum of 50lbs.). Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Senior Night Supervisor GR20 (C1908)
Public Services/Music Library-Endowed
Minimum Full-time Equivalent: \$590.45
Posting Date: 5/14/92

Supervise and assist in the circulation operations of the Music Library. Provide information and reference assistance to patrons. Responsible for the security of the building during evening and weekend library hours. Assist with collection maintenance and processing operations. 20 hrs./week.

Requirements: Associates degree in music with emphasis in music history. 2-3 yrs. related experience. Experience supervising others. Good interpersonal and organizational skills. Knowledge of at least one foreign language. Must be able to work well under pressure. Must be able to lift books and push heavy book trucks (maximum 50lbs.). Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

General Service

Submit a signed employment application which will remain active for a period of four months. During this time, you will be considered for any appropriate openings for which you are competitively qualified. Requests for referral and/or cover letters are not accepted from external candidates unless specified in the ad. Qualified applicants will be invited for a preliminary interview at our EHP office. If you are currently available for employment, you may want to consider temporary opportunities at the University. Please contact Karen Raponi at 255-2192 for details.

General Service Temporary

Casual Laboratory Assistant
Plant Breeding (S2001)

Ordering for a large laboratory which requires filling out order forms, placing phone calls, receiving items (checking packing slips), working with lab personnel and administrative staff. Perform basic lab work such as extracting seeds from fruit, DNA extractions, autoclaving, making media, gel electrophoresis. 20hrs/week.

Requirements: Science background preferred, lab experience desirable. Good organizational ability, math skills, and strong interpersonal skills are required. Send cover letter and resume to Karen Raponi, Staffing Services, East Hill Plaza #2. Employees should include an employee transfer application.

General Service

Send application materials for the following positions to Cynthia Smithbower, Staffing Services, 160 Day Hall.

Lab Attendent SO01 (B2101)
Pharmacology-Statutory
Hiring Rate: \$6.28
Posting Date: 5/28/92

Wash scientific glassware for all research groups (9) in this area and provide overall cleaning and maintenance of equipment areas and laboratories.

Requirements: High School diploma or equivalent. Experience in glassware washing and maintenance of laboratories would be beneficial but not required. Send application materials to Cynthia Smithbower.

Academic

Postdoctoral Associate, Animal Development Biology

College of Veterinary Medicine
Posting Date: 6/4/92 Repost

Three year position to work on a project concerned with trophoblast development. Interdisciplinary study involving cell and molecular biology designed to analyze coordinate gene regulation during implantation.

Requirements: PhD with experience in molecular biology. Familiarity with mammalian systems and an interest in developmental biology or reproductive physiology is desirable. Please submit a letter of application to Dr. Doug Antczak, James A. Baker Institute for Animal Health, College of Veterinary Medicine, Ithaca, New York, 14853.

Director
Empire State Food and Agricultural Leadership Institute

Posting Date: 5/28/92

Cornell University and Cornell Cooperative Extension are seeking to fill the position of Director of Cornell's Empire State Food and Agricultural Leadership Institute (LEAD-NY). The Institute's mission is to develop effective, action-oriented, knowledgeable and ethical leaders who can shape the future of New York's communities, its food and agricultural industry, the state and nation. LEAD-NY is a 2-year program consisting of 53 days of seminars, workshops, and field experiences. The curriculum emphasizes characteristics of the food and agricultural industry and the forces and interrelationships affecting it. Workshops focus on policy-making processes at local, state, and national levels and the development of a full array of communications and leadership skills. The Institute's Director is a member of Cornell University's College of Agriculture and Life Sciences Administrative team. She/he has full responsibility to ensure that an effective curriculum is developed, implemented, and succeeds in developing effective leaders for the food and agricultural industry. The director works with a Board of Directors, composed of representatives from the industry to administer the Institute, to raise funds in support of the program and to recruit and select a class of 30 for each 2-year program. A program committee of Cornell University faculty and members of the Board of Directors works with the Director to develop the curriculum and identify resource persons to participate as speakers and instructors. **Minimum Qualifications:** Advanced degree in an appropriate discipline plus significant relevant experiences. Candidates without advanced degrees will be considered if they have outstanding credentials and long term experience relative to the needs of this position. Outstanding administrative, organizational, writing, and interpersonal communication skill are required. **Apply by:** July 1, 1992 **Starting Date:** September 1, 1992 or as soon as possible thereafter. **Salary:** Commensurate with qualifications. **Application:** Send letter of application, resume/curriculum vitae and the names and addresses of three (3) persons who may be contacted as references to: R. David Smith, Associated Director, Box 26 Kennedy Hall, Cornell University, Ithaca, NY 14853.

Assistant or Associate Professor
Department of Fruit and Vegetable Science
College of Agriculture and Life Sciences
Posting Date: 5/28/92

Research: Develop and conduct a program on factors influencing fruit maturity, postharvest handling, storage technology, and shelf life for fruit that concerns the commercial fruit industry of New York State. Cooperate with faculty in the Departments of Fruit and Vegetable Science (Ithaca), Agricultural and Biological Engineering (Ithaca), Horticultural Science (Geneva), Food Science (Geneva), and others in developing multidisciplinary research programs. Responsible for supervision and operation of storage research facilities at Ithaca. Extension: Develop and oversee harvest maturity management, postharvest handling, and storage technology component of the multidisciplinary statewide fruit extension program. Work in cooperation with Extension faculty in various departments, Regional Fruit Specialists, Extension Agents, storage operators, and marketers in development, conduct, and evaluation of the Extension program. Help with the training of graduate students. Present occasional guest occasional guest lectures in undergraduate and graduate courses.

Qualifications: Ph.D. in Horticulture or Plant Physiology, with extensive training in Postharvest Physiology; academic training in pomology desired.

Position available: April 1, 1993

Closing date: November 2, 1992

Application: Send a complete resume and the names of 3 individuals from whom letters of reference may be solicited to: Dr. Elmer E. Ewing, Chair, Department of Fruit and Vegetable Science, 134A Plant Science Building, Cornell University, Ithaca, NY 14853-0327.

CORNELL Employment News

EDITOR: Nancy Doolittle

PAGE LAYOUT: Cheryl Seland

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Cornell University is committed to assisting those persons with disabilities who have special needs. A brochure describing services for persons with disabilities may be obtained by writing to the Office of Equal Opportunity, Cornell University, 234 Day Hall, Ithaca, NY 14853-2801. Other questions or requests for special assistance may also be directed to that office.



Peter Morenus/University Photography

Laurie Robinson Noel of the Division of Public Affairs is co-director of special events for the Special Olympics. She is standing in The Crescent, where spectators will watch the track and field events.

Campus prepares to greet 1,700 Special Olympians June 12 and 13

By Susan Lang

After about 1,000 phone calls each and scores of meetings, Tracy Nichol and Laurie Robinson Noel — two Cornell employees playing key organizing roles for this year's New York Special Olympics — think they're finally ready for the games. The competitions are slated for June 12 and 13, for the second year in a row in Ithaca.

Nichol, business manager of the Cornell Pro Shop at the Robert Trent Jones Golf Course on campus, is this — and last year's — director of competition for the annual, statewide athletic competition for children and adults with disabilities. New York's summer games are the largest in the nation, drawing 1,700 athletes from age 8 and up, their families and 450 coaches. Nichol is one of about 150 volunteers from Cornell and the community who have planned the festivities and competitions; more than 1,000 volunteers have signed up to be scorers, timers, huggers, announcers, spotters, music coordinators and more.

While Ithaca College will house and feed the athletes and serve as host for the opening and closing ceremonies, Cornell will be the site of the sports competitions, and staff from Cornell's maintenance, athletics, transit and public safety departments have been preparing for months.

Nichol is in charge of making sure that the facility for each sport is prepared, that there are enough volunteers to run each event, and that every sport has adequate equipment, from tents, chairs, tables, balls and water coolers down to brooms (for the broad jump), clipboards, tacks and even staple removers.

Her participation in the games started during a casual conversation in the pro shop two years ago when Nichol casually mentioned that she'd like to get involved with the upcoming games. When she was recruited as the director of competition, she had no idea what she was in for: "It took more time than I ever expected in a million years," admits Nichol, who also runs The Secret Garden, a floral design company specializing in weddings. "But it has turned out to be one of the most rewarding

'I've coached and run a lot a competitions, but I don't think I've ever seen athletes work harder and get more out of their sport than these special athletes — you cry just to see them try so hard. It grabs you by the heart.'

— Tracy Nichol

things I have ever done.

"I've coached and run a lot a competitions, but I don't think I've ever seen athletes work harder and get more out of their sport than these special athletes — you cry just to see them try so hard," said Nichol. "It grabs you by the heart."

Nichol, who grew up with athletics and the Olympics, trailing after her grandfather, Robert J. Kane, former director of Cornell athletics and a past president of the U.S. Olympic Committee, believes that the Special Olympics retains the original spirit of the games more purely than the U.S. Olympic movement. So impressed with the Special Olympics, Nichol is inquiring into a career with the organization. "These athletes aren't training for money or sponsors but for their own rewards. Even if they're not first, they never lose."

That's one of the lessons that the children of Laurie Noel, director of Human Resources Development for the Division of Public Affairs at Cornell, learned from the games last year, when their mother served as co-director of special events for the first time.

Doing the same this year, Noel oversees six committees that plan the opening and closing ceremonies, the Olympic Village, parties for the volunteers and coaches, and flowers and decorations. Every detail must be considered, from the sound systems and color and sources of the flowers down to the insurance coverage and contingency plans for the hot air balloon, scheduled for the opening ceremony, weather permitting.

"It's been a lot of work," admits Noel, "but the first time an athlete showed me his medal and said, 'Look what I did,' it was worth every minute. One of the greatest things we can do for anybody — as a parent, teacher, supervisor — is to help develop others' self-esteem. Here are people who don't have many opportunities to be showered with recognition, to be the stars and heroes, and it just feels really good to help give them that opportunity."

"You learn a lot about courage and how to put the obstacles in your own life in perspective. It is such a thrill to see what these people can do and how good they feel about it."

The Ithaca College dormitories are nearly ready for the athletes, the pool, rink, stadium, tennis courts and other sports facilities will be prepared and waiting; the huggers and scorers and thousands of other volunteers know where to go and what to do; the tape, clipboards and stopwatches have been ordered; what else can anyone do?

"We still need spectators!" asserts Noel. "You can do a tremendous thing for these athletes just by cheering them on; they are so encouraged and moved by that. We can't have too many people in the stands."

CORNELL *Life*

For the birds

It's just past the height of the season for warblers, vireos and scarlet tanagers passing through Ithaca from winter homes in Mexico and Central America. Some of these neo-tropical migrant birds drop in at Sapsucker Woods, spend their days feeding and then fly north by night.

Saturday might be a good day to try to spot some of them as the Laboratory of Ornithology holds its open house from 10 a.m. to 4 p.m.

Visitors to the laboratory, which is an independent academic unit of the university as well as the center of bird knowledge in the country, will be offered tours and demonstrations of the lab's Library of Natural Sounds. With 80,000 recordings, representing more than half the world's species, it is the largest collection of natural sounds in the world.

The library has loaned tapes to producer Steven Spielberg several times and to the makers of *Dead Poets Society*. More often, it makes loans to scientists doing fieldwork and produces birding guides, like the Peterson Field Guide series.

"Songs have become the way to identify birds. Once you learn how to do it, it is more accurate than sightings," said Education Director Rick Bonney, who does not take his binoculars into the field anymore but just listens for songs and calls.

The beautiful European nightingale is the most requested recording at the library. Goshawk tapes are popular, too. Census takers play them to attract the birds, making them easier to count. Starling calls are heavily requested, too, but people ask for distress calls — to drive starlings away from an area.

Lately, the lab has also received numerous calls for recordings of the northern spotted owl, which is at the center of the biggest conservation controversy in the country right now. Many of these calls have come from members of the local Audubon chapters in Oregon and California, which are fighting loggers who want to harvest the last stands of virgin Douglas Fir and redwoods in the Northwest, where the birds make their nests.

"Birders are among the most ardent conservationists," Bonney said, and they are a formidable force: According to the U.S. Fish and Wildlife Service, some 80 million Americans feed birds.

The lab's staff members all are birders — even people like Melanie Jordan, who went to work at the Crow's Nest Birding Shop not knowing a thing about birds and now differentiates white-crowned sparrows from white-throated ones.

Most people at the lab keep a pair of binoculars on their desk, and, if as happened the other day, someone spots an unusual bird, like a goshawk, a half dozen people drop what they are doing to take a look.

"I've only known one person I ever exposed to birds who did not turn on to them," said Bonney, a birder since he was 6.

He said there are some 700 species of birds in North America and about 450 in the eastern states; at least half of these 450 are migratory, flying between northern

'Songs have become the way to identify birds. Once you learn how to do it, it is more accurate than sightings,' said Education Director Rick Bonney, who does not take his binoculars into the field anymore but just listens.

forests and tropical rain forests. The birds are under siege in both places.

There is a general belief that migratory songbird populations are declining because the rain forests where they spend the winter are being cut down. Destruction of the rain forests is a part of the problem; but not all of it. The fragmentation of northern forests is also a problem.

Song birds breed in the interiors of forests and need a large chunk of woods, maybe 500 acres, to nest successfully. When those acres are divided into smaller plots, sometimes just by putting a powerline down the middle of a forest instead of along an edge of it, then brown-headed cowbirds, which lay their eggs in other birds' nests, and predators like skunks and possums that live along the forests' edges, interfere with breeding.

The destruction of the rain forest is getting all the attention now, from the media and from teachers in schools, but what most people do not realize is that cutting up the remaining forests in North America is ruining the habitat of these birds just as certainly as is the destruction of the tropics.

— Carole Stone

Olympics schedule

Preliminary competitions

Friday, June 12

Aquatics, **Teagle Hall**, 9:30 a.m. to 3:30 p.m.
Track & Field, **Schoellkopf Field**, 8 a.m. to 4:30 p.m.
Bowling, **Ides Lanes**, 8:30 a.m. to 4:30 p.m.
Gymnastics, **Teagle Hall**, 10 a.m. to 3 p.m.
Powerlifting, **Alberding Field House**, 9 a.m. to 4 p.m.
Roller Skating, **Lynah Rink**, 9 a.m. to 4:30 p.m.
Tennis, **Kite Hill Courts**, 10:30 a.m. to 3:30 p.m.
Volleyball, **Barton Hall**, 8 a.m. to 4 p.m.

Opening Ceremony

Friday, June 12, 7 p.m.

Ithaca College's South Hill Stadium

Will include the Jan Nigro and the Vitamin L Chorus with Pauline Small, Ithaca High School Marching Band and Color Guard, Robin Booth singing the National Anthem, and a hot air balloon (weather permitting).

Final competitions

Saturday, June 13

Same schedule as Friday.

Closing Ceremony

Saturday, June 13, 8:30 p.m.

Ithaca College's Egbert Union

Will include Lansing High School Drama Club performing a selection from *The Sound of Music*, a video of the weekend events and fireworks.

State employees face cuts in retirement benefits

By Sam Segal

Senior administrators and TIAA/CREF officials told statutory college employees May 29 that there could be substantial long-term cuts in their retirement benefits unless the legislature approves remedial legislation by July 1.

Under a revised plan being considered by a state task force, the state's employer contribution for Tiers II, III and IV of the Optional Retirement Plan (ORP) would drop by about 3 percent a year. Over the career of an employee starting today, the change would mean a pension reduction of more than 20 percent, as against what would accrue under current arrangements.

The New York State Division of the Budget proposal would cut the state's contribution for Tiers II, III and IV to 8 percent of all salary; the current level is 9 percent on the first \$16,500 and 12 percent above that. (In all cases but Tier II, the employee is required to add 3 percent. Tier I employees would be unaffected.)

But, as Cornell officials pointed out to 60 employees at the public meeting — and have noted in writing to task-force members — the impact would be much greater than what has been referred to in Albany as a "1 percent cut."

For an employee entering the system today at age 40 and with a \$45,000 salary, for instance, the change would amount to a 22.8 percent cut in retirement benefits at age 65. (See accompanying table.)

The situation was explained by Henrik N. Dullea, vice president for university relations, who was joined by Provost Malden C. Nesheim, Dean of the Faculty Walter Lynn and Nathan Fawcett, director of statutory college affairs.

Also present at the noon meeting in Kennedy Hall's Alumni Auditorium were administrators in human resources and employee benefits and representatives of TIAA/CREF (Teachers Insurance Annuity Association-College Retirement Equities Fund).

Some 1,500 Cornell employees are among more than 10,000 statewide who would be

affected by the changed state contributions. A regional TIAA official, Douglas W. Burnett, said: "Cornell has gone out of its way to protect its participants in this plan" but also suggested that the voices of individual employees could affect the legislature's resolution of the problem.

The problem is that two other state retirement plans, unlike ORP, guarantee participants that their benefits will be a percentage of the last three years' salary — regardless of how much the state contributes in a given year. The funds invested for these plans have been earning more than enough to provide the guaranteed amounts, so the state, beset by budget pressures, decided to cut the contribution levels.

But the state's retirement law says ORP contributions cannot exceed those of the other plans, and a cut to those plans would automatically make ORP rates higher. Yet, while the cuts in the other systems' rates will not affect retirement benefits, a compensatory cut in ORP would indeed cut benefits, as Dullea illustrated.

This dilemma occasioned the creation in March of The Temporary Task Force on Optional Retirement Programs, chaired by Joseph M. Bress, director of the state's Office of Employee Relations. Its other voting members include Budget Director Patrick Bulgaro, Tax Commissioner James Wetzler and legislative staff members Alan Marin of the Assembly and Victor Farley of the Senate.

The task force is due to recommend a solution in June. It will have to take positive legislative action, however, if the current system is to be retained — a fact that led several faculty members to suggest that their colleagues contact state legislators.

Other speakers said such a change would hinder recruitment of new faculty and would discourage retirements. Some, noting several lean years of state support for the statutory colleges, asked if the university itself might not make up for reduced state contributions.

Nesheim, saying that "it's a Cornell problem — not just a state problem," said the university

Relative Salary Replacement Values of TRS and ORP at Retirement
Expressed as a Percentage of Final Three-Year Average Salary
Tier III and IV Employees
Current and Reduced Contribution Rates

	TRS	Present 12%/15%*	Proposed Plan 11%**	Benefit Reduction***
Entry Age 30 Salary \$35,000				
Benefits at age 62	63.3%	53.4%	41.6%	(22.1%)
Benefits at age 65	67.5%	63.8%	49.6%	(22.3%)
Entry Age 40 Salary \$45,000				
Benefits at age 62	36.7%	33.3%	25.8%	(22.5%)
Benefits at age 65	50.0%	41.3%	31.9%	(22.8%)
Entry Age 50 Salary \$55,000				
Benefits at age 62	20.0%	16.5%	12.7%	(23.0%)
Benefits at age 65	25.0%	22.5%	17.3%	(23.1%)

* State pays 9% on first \$16,500 of income and 12% above. Employee adds 3%.

** State pays 8% and Employee pays 3% on all salary.

*** Benefit reduction, at indicated retirement age, under 11% plan.

would discuss all options if state contributions are cut. However, he added that while it would be good to minimize differences between employees in the statutory and endowed colleges, there would always be some differences related to the reality that the statutory colleges depend on substantial state support.

Nesheim has been a forceful advocate since the issue arose last winter. He protested to State Comptroller Edward V. Regan when, as of Jan. 1, Regan interrupted payments into ORP accounts. Regan cited a legal conflict between the existing contribution rate set forth in the state education law and the "cap" on the rate contained in the state retirement and social security law. Until payments were resumed with the creation of the task force, Cornell advanced its own funds to make sure no retirement payments

were missed.

Nesheim and Dullea have also argued that the state has a moral obligation to continue contributions at the levels agreed to earlier, and they have noted that the system already yields retirees smaller benefits than their counterparts receive under the two plans with guaranteed benefits.

Under existing ORP terms, that 40-year-old new employee earning \$45,000, for instance, would retire at 65 with a pension equal to 41.3 percent of the last three years' average salary; a colleague in the other state systems, using the same assumptions of salary and raises, would have 50 percent.

Dullea assured those present Friday that the university would, in any case, continue to inform them of developments.

NSF Director *continued from page 1*

to make larger grants of longer duration. Currently NSF makes two-year grants, but scientists often must prepare renewal applications before their projects bear results. Such a change would mean funding fewer individual scientists, but those who received funding would get more money. The dollar amount of grants has been diminishing recently, Massey said.

But how and whether to change remains a question. Should the NSF make institutional grants, and have universities parcel out the funds? Or should there be categories of grant amounts, so that researchers know exactly how much and for how long a grant will be made?

The NSF director also mentioned issues that remain important in Washington: the financial responsibilities of universities, scientific integrity, the perception that research universities "are not paying a great deal of attention to teaching. You're going to hear a lot more about that," Massey said.

Massey also said that the bickering between Congress and the White House, in which Congress named peer reviewed research projects as an example of White House-approved pork-barrel politics, is not really a slam at the peer review process.

"It has little to do with the NSF," he said. "It's political. They made fun of the titles. We're trying not to let this escalate so it doesn't become a big public issue."

Also during his visit, Massey described two federal studies, both under the auspices of the White House science office, on how federal policies across the board — from research and taxes to rules and regulations — affect universities. The Federal Coordinating Council on Science, Engineering and Technology (FCCSET, pronounced "Fixit") will conduct the studies before November, "so we'll have something serious in hand for the new administration," Massey said.

Cornell has an annual research budget of about \$291 million from all sources, with about \$71 million from the NSF, according to the Office of Sponsored Programs. Cornell receives more NSF support than any U.S. university.

The NSF funds six major research programs at Cornell, to the tune of \$44.4 million: The Theory Center; the High Energy Synchrotron Source; the Materials Science Center; the National Astronomy and Ionosphere Center; the National Nanofabrication Facility; and the Cornell Electron Storage Ring in the Newman Laboratory of Nuclear Studies. Also, an NSF Science and Technology Center in Computer

Graphics and Scientific Visualization operates in the Theory Center.

A physicist and former director of Argonne National Laboratory operated by the University of Chicago, Massey toured the Nanofabrication Facility in Knight Lab, the Wilson Synchrotron Lab, and the computer graphics center. Also, he learned about other research and educational programs during a luncheon and met with corporate, university and state officials at dinner.

At a reception in his honor before dinner, Massey told the audience that he had visited about 15 or 20 universities, "but this is the most exciting day I've had. I haven't seen as much in a concentrated time — the breadth of activities, the enthusiasm, from the Nanofabrication Facility to the Synchrotron, from people who have started small companies — it's just a remarkable span of activities."

"Cornell has always had a broad range of activities. But to visit it, to see it exemplified, has made it a gratifying day."

Massey said that universities and government must build a new compact, similar to the one designed after World War II that gave universities money for research, now that the Cold War is over.

"There is a growing realization [in Washington] that long-term research is necessary and vital, and something the country is going to have to take seriously. We are now recognizing that we cannot let [research and education] be eroded and whither away."

Also speaking at the reception was New York Lt. Gov. Stan Lundine, who quipped about Massey: "Isn't he amazing? He convinced me he came from Washington and brought good news! The check is in the mail! He convinced me!"

Lundine travelled from Albany, where the Democratic State Committee meeting was in progress, to underscore the New York state administration's belief in the importance of university-based research for the state's economic growth and development.

Lundine also said that corporations should view New York state government as a partner as well, a theme that was continued at dinner under the direction of President Frank H.T. Rhodes. Representatives from General Electric Co., Corning Inc., IBM Corp., Xerox Corp., Eastman Kodak Co. and Philip Morris Inc. joined Massey, Rhodes, Lundine and other Cornell officials for around-table discussion about university-state-federal-corporate partnerships in research and development.



Chris Hildreth/University Photography

New York Lt. Gov. Stan Lundine visited campus May 28 to meet with National Science Foundation Director Walter E. Massey and with officials of the School of Industrial and Labor Relations. At the ILR School, Lundine met with Dean David B. Lipsky; Associate Dean Robert S. Smith; Professor Ronald G. Ehrenberg; and Richard P. Shore, executive director of the school's Institute for Labor Market Policies. They discussed relations between the state and ILR.

Rhodes framed the issues: "How can we most usefully work together? Can we work together? To what extent can we share R&D? That's the first question. The next question is, should we as a nation set priorities in research? Can it be done, and if so, by whom? And, third, what should we be doing about education? We're educating the next generation of the work force. How can we do a better job? And especially, what can we do about the chronic underrepresentation of women and minorities in the work force?"

As discussion ensued, Massey bristled at the suggestion that nothing could be done to improve the educational situation. "The fact that we're turning off 50 percent of the people [away from science] is totally our fault. It's the easy way out to say, one, it's not our fault and two, we don't know what to do. Xerox, Motorola, none of you would tolerate the defect rate we experience [in academia]. I feel very strongly about these two things."

Lundine pointed out that only 14 high school physics teachers were licensed last year in the entire state. "That suggests something very problematic. We have got a fundamental problem here," he said. "Could the federal and state government work better in this arena? There's no question they could... We need to get back to risk-taking to encourage more innovation."

Malden C. Nesheim, Cornell's provost, described the onslaught of the federal government against universities at precisely the time that we're being asked to take on additional responsibilities. "The federal government has taken us on. There's the antitrust action that is taking up an unprecedented amount of federal resources. We're under tremendous fire for indirect costs. Now the press tremor that the IRS is taking on universities... What is it we can do to reverse whatever we've done?"

"As an institution, we don't want to violate the public trust. But we need to have this sense of partnership restored."

Programmer and musician to keep his day job — for now

By Carole Stone

Cornerstone, a local bluegrass band only one-and-a-half years old that has already cut an album in Nashville with a Grammy-nominated producer, will celebrate the release of its first album, *Maggie's Daughter*, with a concert on Saturday, June 13, at 8 p.m. in the Ithaca Music Hall on West State Street.

"Things are really happening for the band,"

CORNELL People

said Chris Stuart, 33, Cornerstone's banjo and mandolin player and a Cornell Information Technologies computer programmer who works at Olin Library on the Xerox book-scanning project. Pam Daley is the band's acoustic guitar player and lead singer; Dana Paul, its bass player; and Rick Manning, an alumnus of the College of Agriculture and Life Sciences, its fiddler and mandolin player.

The band plays bluegrass, folk and country music with some swing and gospel, and also performs a cappella. Stuart and Daley, who are admirers of Emmylou Harris and the Nashville Bluegrass Band, write most of the songs in the blue grass and country tradition.

"The band is very vocal-oriented," Stuart

said. "We focus on the songs and the harmonies. Our lead singer, Pam, has a wonderful voice." The themes of their songs? "Love and death, the usual ones," Stuart added.

The band started out lightheartedly, but its career took off after just its fifth stage appearance when it took top honors at the Winterhawk Festival in Hillsdale, N.Y., the biggest bluegrass festival in the East. "We did it on a lark, for the experience of playing on stage. It never occurred to us we might win it," Stuart said.

Following its success at Winterhawk, the band was invited to perform in the International Bluegrass Music Association showcase in Owensboro, Ky., an honor that goes to only 24 bands each year from around the world.

The band gave a demo tape to producer Bill VornDick, whose projects were nominated for five Grammys this year. VornDick produces recordings by Alison Kraus, Nashville Bluegrass Band and Bela Fleck.

This summer, Cornerstone is booked every weekend except one with engagements throughout New England and in Manhattan. On June 7, they will perform at the Ithaca Festival and on June 22 they will give the first concert of the Cornell Summer Session on the Arts Quadrangle.

Where might the band go from here?

"There is not much money in bluegrass music. It's not like mainstream music," Stuart said. "So I'll probably keep my day job as long as I can handle it and the band."

Stuart, who is from Jacksonville, Fla., is married to Peggy Barr, a researcher at the College of Veterinary Medicine's Feline Health



Jon Reis/PhotoLink

Chris Stuart (front), a computer programmer with Cornell Information Technologies, along with the rest of his bluegrass band, Cornerstone (from left): Pam Daley, Dana Paul and Rick Manning.

Center who completed her Ph.D. in veterinary virology this year. They have a 2-year-old daughter. Bass player Paul's wife, Gay Nicholson, works in the Department of Ethics and Public Life. The band's album cover photographer, Kent Loeffler, is a photographer

with the Plant Pathology Department.

Tapes and CDs of "Maggie's Daughter" will be available at Rebop Records, Ithaca Guitar Works and other area stores on June 13. They can also be ordered by calling Stuart at 255-9099. Tapes are \$9 and CDs are \$14.

Rabies shots for raccoons will start next week

By Roger Segelken

A trial program to vaccinate raccoons against rabies in parts of the city and town of Ithaca and village of Cayuga Heights is expected to start June 8.

Veterinarians and wildlife biologists at Cornell's Veterinary Diagnostic Laboratory, where the trial program is based, are requesting public cooperation during the next several months of trapping. They are also making recommendations to safeguard the public at a time when rabies is spreading through this area's wildlife population.

The rabies virus is transmitted in saliva by the bite of an infected animal or contact with an open wound. Since the disease was first diagnosed in a raccoon in the Southern Tier in May 1990, wildlife rabies has spread northward to infect hundreds of domestic and wild animals.

More than 560 rabid raccoons have been documented in New York state since Jan. 1, including 108 in Tompkins County. Rabies in raccoons is a public health concern because the abundant, gregarious animals share their range with domestic farm animals, other wild animals, household pets and humans.

Announced last fall, the Cornell initiative — to vaccinate raccoons and release the animals unharmed at the sites where they were trapped — had been postponed because of the winter weather and lack of funding, according to Dr. Susan Stehman, director of the trial program.

The trap-vaccinate-release program will concentrate in Ithaca-area neighborhoods in this order: Cayuga Heights, Cornell Heights, Forest Home, the Cornell campus, Belle Sherman and East Hill. The areas bordering Ithaca's three gorges are known, from a previous study, to have higher population densities of raccoons. Traps will be placed on land owned by the university and municipalities as well as on private property, with the owners' consent.

Wire-cage traps, which will remain four or five days in each location, will be closed during the day to avoid catching pets. Attendants will bait and set the traps in the evening, then check and deactivate them early each morning. Metal plaques on each trap identify the devices as part of a live-trapping and anti-rabies vaccination program of the Cornell Veterinary Diagnostic Laboratory, while asking that they not be disturbed and giving a phone number for information: 253-3892.

Trapped raccoons (and possibly other wild animals such as skunks, woodchucks and opossums) will receive injections of a "killed-virus" vaccine, the same inactivated vaccine used to immunize pets and other domestic animals. Some raccoons will be anesthetized while blood samples are drawn for further study and released when they are fully recovered from anesthesia. All vaccinated animals will be ear-tagged for identification.

The baited traps should not attract raccoons to private property, but are designed to catch animals that inhabit or are passing through particular areas, the program director noted.

At the same time, samples of fish-flavored bait will be scattered in selected areas to test raccoons' taste preferences in the event that a less labor-intensive vaccination program can be conducted in the future. The Cornell veterinarians propose to eventually immunize raccoons against rabies with an oral bait that includes a recombinant DNA vaccine. The genetically engineered vaccine, which is currently under review for licensure by the U.S. Department of Agriculture, requires approval of federal and state agencies prior to its use in field trials.

Emphasizing that the trap-vaccinate-release program is a trial to develop rabies-control strategies in urban areas — rather than an effort to eradicate the disease — Stehman said: "We know that we can't stop rabies, but we want to see if we can decrease the number of cases and

lessen the chance of human contact."

The vaccination program director made these requests for cooperation:

- Traps should not be disturbed at any time, and particularly when an animal is inside or near the traps. If a pet or an injured wild animal is observed in a trap, call the Veterinary Diagnostic Laboratory at 253-3900. An attendant will be dispatched to care for the animal.

- Dead raccoons in the city and town of Ithaca and the village of Cayuga Heights should be reported to the Veterinary Diagnostic Laboratory. The city's Department of Streets and Facilities, the SPCA and local nuisance-wildlife agents also provide dead raccoons to the laboratory for testing for evidence of disease. The animals are then incinerated as a public health service. The Veterinary Diagnostic Laboratory can only answer questions concerning the raccoon trapping and vaccination trial. Questions about rabies in general should be directed to the Tompkins County Department of Health at 274-6688.

- Suspiciously acting wild or pet animals should be reported to police or campus public safety officers, depending on the location. Animals with rabies may show an unusual lack of fear and act friendly. Or they may ferociously attack any moving object. Rabies is also characterized by aimless wandering, lack of awareness, incoordination and general weakness.

These general precautions in a time of rabies are recommended:

- Pet owners should obey leash laws. All dogs and cats should be vaccinated against rabies, even if they do not normally go outside. Pets should not be loose in areas frequented by raccoons — including parks and public areas — particularly at night.

- To avoid attracting raccoons, the animals should not be fed, garbage should be kept in containers with secure lids and pet food should not be left outdoors.

Wing is president of SUNY Cobleskill

Kenneth E. Wing, associate dean of the College of Agriculture and Life Sciences, has been appointed the ninth president of SUNY Cobleskill by the State University's Board of Trustees.

Wing, who will assume office Dec. 1, 1992, was selected from a field of 85 candidates after a five-month national search for a successor to Neal V. Robbins.

SUNY Chancellor D. Bruce Johnstone said he was "delighted with the outcome of the search and looks forward to Dr. Wing joining the SUNY presidential ranks."



University Photography

Kenneth E. Wing

Wing has been Cornell's associate dean since 1982. He previously served as dean of the University of Maine's College of Life Sciences and Agriculture for five years, following 10 years of classroom teaching experience in Maine's Department of Agricultural and Resource Economics, including several years as department chair. While at Maine, he also directed the Maine Agricultural Experiment Station.

David L. Call, dean of the College of Agriculture and Life Sciences, said of Wing's appointment: "I think it's a tremendous opportunity and a recognition of his strong devotion to undergraduate education. We wish him well and, because we work very closely with Cobleskill, it's a welcome selection."

"I am excited about this opportunity at Cobleskill," Wing stated. "Cobleskill has a proud history; a friendly, family atmosphere; excellent faculty, staff, students and facilities; and a strong College Council. Cobleskill has a great future, and I'm pleased to be part of it."

Wing holds a Ph.D. in agricultural economics, a M.Ed. in agricultural education and a B.S. in general agriculture from Cornell.

Group visits Asia to enhance collaboration

By Larry Bernard

A delegation of Cornell scientists and administrators is scheduled to meet with industrial and technological leaders throughout Asia this month to discuss educational and research opportunities.

The group, accompanied by a state of New York contingent, will discuss research opportunities in biotechnology, electronics and materials science, said Norman R. Scott, vice president for research and advanced studies, who is leading the group.

The month-long tour began June 1 in Seoul, Korea, to be followed by visits in Osaka/Kyoto and Tokyo, Japan; Taipei, Taiwan; and Kuala Lumpur, Malaysia. Some members of the Cornell group will travel on to Bangkok, Thailand, and Singapore before returning to Ithaca

at the end of June.

"We hope to enhance collaborative research opportunities with academia, industry and government," Scott said. "We also hope to stimulate educational programs and continuing educational opportunities based on research efforts."

In addition to Scott, Cornell's contingent includes Lynn Jelinski, director of the Biotechnology Program; Noel MacDonald, professor of materials science and director of the School of Electrical Engineering; Che-Yu Li, professor and director of the Electronic Packaging Alliance in the College of Engineering; and Gregory J. Galvin, Cornell's director of corporate relations.

The mission is a direct result of a previous visit through Asia by Cornell President Frank H.T. Rhodes in 1990. As a result of that trip,

collaborations between Cornell and Asian corporations have been growing. Sony Corp. officials came to Ithaca this year to recruit students for the first time. Goldstar, the electronics manufacturer in Korea, and Nissan Motor Co. of Japan now have research scientists at Cornell.

"This can build awareness of Cornell's expertise in the region and opportunities for interaction," said Galvin, who is making his fourth trip to Asia for Cornell.

The Cornell group also is participating in presentations by the New York State Department of Economic Development, along with Rensselaer Polytechnic Institute, in Seoul on June 2, in Kyoto on June 4, in Tokyo on June 9, and in Taipei on June 12. The presentations feature New York's technological infrastructure, educational institutions and incentives for Asian corporate investment in the state.

Women, minority numbers on campus continue to rise

By Sam Segal

The numbers of women and minority-group members in Cornell's student body and faculty continue rising steadily, if undramatically, according to an annual report presented May 23 to the Board of Trustees.

"We continue to measure our progress in small changes in actual numbers and percentages," said Joycelyn R. Hart, associate vice president for human relations, as she summarized a report titled "Progress Toward Diversity."

While virtually all trends are up, Hart suggested change could be faster in some areas. "We should be pleased with the recruiting strategy for Asian-Americans," she said, "but we have not had the same degree of success among blacks, Hispanics and American Indians."

The trustees, meeting for two days before commencement, also heard that the five-year, \$1.25 billion capital campaign has raised \$666.7 million, almost \$28 million over projection; received an account of the Middle States re-accreditation report that glowingly called Cornell a "national treasure"; and welcomed officers and members for the year starting July 1.

The Buildings and Properties Committee toured the Carl A. Kroch Library and heard that the New Haven, Conn., firm of Cesar Pelli & Associates has been selected to design a new facility for the Johnson Graduate School of Management. A feasibility study is due this fall, with a schematic design expected in early 1993. Construction would take two years.

Hart's report, with comparative figures for the past five academic years, showed that:

- For women, this year's enrollment for undergraduates (45.3 percent), graduate school (37.6 percent) and professional schools (42.7 percent) was a five-year high. (In a separate report, President Frank H.T. Rhodes told the trustees that next year's freshman class will have an all-time high percentage of women — about 49 percent.)

- Women faculty have increased steadily as a percentage of the total faculty, from 14.5 percent to 16.1 percent. Of promotions for tenured faculty to full professor, their share rose from 13.2 percent to 24.2 percent.

- Minority undergraduates rose as a percentage of the student body, from 19.4 percent to 24.8 percent — with rises among Asians, from 10.4 percent to 14 percent; among blacks, from 4.5 percent to 5.1 percent; and among Hispanics, from 4.1 percent to 5.3 percent. American Indians remained at 0.3 percent.

- Similarly modest increases occurred for all

minority groups in the Graduate School and the professional schools, with two exceptions for professional schools: The percentage of Hispanics doubled over five years, from 2.5 percent to 5 percent; and Asian-Americans increased from 3.5 percent to 7.4 percent.

- Faculty numbers (not percentages) increased over five years from 73 to 77 Asian faculty (4.8 percent of the approximately 1,600 faculty), 27 to 40 black faculty (2.5 percent), and 10 to 15 Hispanic faculty (0.9 percent). American-Indian representation remained at one faculty member.

Hart also noted that unofficial figures on faculty hiring for 1992-93 show that of 44 appointments so far, 15 are of non-minority women, five of minority-group women, four of minority-group men and two each of minority-group men and women from foreign countries.

The trustees approved the following actions on membership:

- For four-year, board-elected trustees-at-large, Robert A. Cowie, Ronald P. Lynch and Paul R. Tregurtha were re-elected; Edwin H. Morgens succeeds Richard F. Tucker.

- For four-year terms as trustee fellows, Robert H. Abrams and Roger J. Weiss were re-elected. Also, Laura J. Clark, Joseph H. Holland and Philip Merrill were chosen to succeed Christopher Hemmeter and John Mariani Jr., while also adding a fifth person to the group.

- For one-year terms the board re-elected Chairman Stephen H. Weiss and vice chairpersons Lynch, Harold Tanner and Patricia Carry Stewart.

The trustees also noted the previously announced elections to the board: student-elected Nancy Richmond (succeeding Linda A. Richichi), employee-elected Judy VanDermark (succeeding Dwight Widger), faculty-elected Joseph Calvo (succeeding Jennie Farley) and John S. Dyson, reappointed by Gov. Cuomo.

The board also welcomed the new alumni-elected trustees, Richard A. Aubrecht '66 and Jane Barrows Tatibouet '62. They succeed Holland and George S. Slocum.

Aubrecht heads Moog Inc., which makes high-technology, precision motion-control equipment, has been on the University Council for six years and chaired its technology transfer committee, and is on the advisory council of the College of Engineering.

Tatibouet, an executive with Hilton International, WesLen and Aston Hotels, is a representative in the Hawaii Legislature, a member of the University Council and the President's Council of Cornell Women, and president in Hawaii of the Cornell Society of Hotelmen.

Reunion *continued from page 1*

ation from Cornell was an assistant to the renowned African American agricultural scientist George Washington Carver at Tuskegee Institute, will be on campus for reunion as one of two persons to receive the Cornell Black Alumni Association Legendary Alumnus Award. Curtis, a chemist and entrepreneur, founded A.W. Curtis Laboratories in Detroit, Mich., in 1945. The firm manufactures hair, skin care and health-related products for African Americans.

In addition, psychoanalyst Dr. Margaret Morgan Lawrence of Pomona, N.Y., a 1936 graduate of Cornell and a nationally known child psychiatrist, will receive a Black Alumni Association Legendary Alumna award for "a lifetime of peacemaking and contributions to the medical profession."

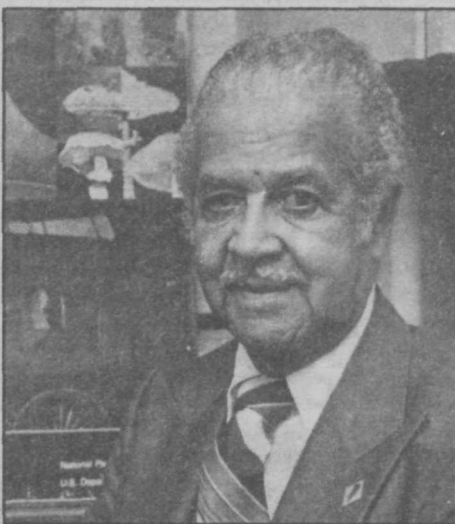
The presentations are part of a series of events celebrating the CBAA's eighth on-campus reunion since being organized 15 years ago. The activities will include an array of programs, workshops and other events under the theme, "Continuing the Legacy of Institution Building:

Giving Back to our Communities."

There are 14 official reunion classes this year with either a "2" or "7" as the final digit of their graduation year, going back 70 years to 1922. And there is a chance that a member of the Class of 1912 will return to campus. He is Edward L. Bernays, renowned as the father of public relations. He will be 101 in November and has notified the Alumni Office that he will make every attempt to attend reunion.

The 60-page Reunion Program lists 275 opportunities to see, hear and do during the four-day weekend, ranging from climbing the Lindseth Climbing Wall in Alberding Field House for the physically restless to probing the minds of the faculty for the intellectually relentless or just quietly drifting on Beebe Lake in a canoe.

As an act of community service following the festivities, the Cornell classes will contribute some 20,000 deposit beverage cans emptied during reunion to Loaves & Fishes, a non-profit organization in downtown Ithaca devoted to feeding the needy.



Austin W. Curtis



Dr. Margaret Morgan Lawrence

Hotel alumni elect new president

Richard H. Kennedy, an executive in the food and restaurant industry since his 1956 graduation from the School of Hotel Administration, has been elected president of the Cornell Society of Hotelmen, the school's worldwide alumni organization.

Kennedy, who lives in Pittsburgh, was elected at the society's annual meeting in Ithaca in April. He is managing director of WesCap Holdings L.P., an investment partnership which

acquires and manages food companies. Kennedy is president of CHK Investments Inc., the general partner of WesCap Holdings of which First Westinghouse Capital Corp. is limited partner.

Kennedy said he wants to strengthen relations between the society and the Hotel School, provide better service to alumni and the hospitality industry through the Hotel School's career placement office and help the school reach its \$55 million goal in the capital campaign.

Good Sports *continued from page 1*

sports commentator and author, writes: "Bob Kane did not like the boycott, thought it unfair to penalize athletes while American manufacturers were selling their wares in Moscow during the Olympics, but he was always diplomatic in discussing the boycott; he himself was a masterful politician, skilled at praising winners and consoling losers."

"Unlike certain of his predecessors and successors, Bob Kane served as U.S.O.C. president without acting as if he had been elected God,

'He wanted to win, but he did not want to win at any cost. He knew that honorable defeat was greater than tainted victory.'

— Dick Schaap '55 on Bob Kane

without using the office to promote his own image and to fatten his own coffers. . . . He wanted to win, but he did not want to win at any cost. He had learned his lessons well at Cornell in 1940 when, as acting athletic director, spurred by university President Day, he implemented the awarding of the fifth-down game to Dartmouth. He knew that honorable defeat was greater than tainted victory," Schaap added.

In his book, which had been more than four years in the making, Kane focused on individuals' enduring contributions to the mosaic of Cornell athletics. These include President Andrew D. White's 1873 refusal of Michigan's invitation to play football in Cleveland with the terse response: "The advisability of sending 30 men 500 miles to kick a bag of wind is, to say the least, doubtful."

However, two years later, after helping equip the young university's crew team that went on

to sweep the intercollegiate championships at Saratoga and put Cornell in headlines across the nation, White said: "That was the best investment I ever made."

Kane told the story, with several levels of meaning, of just how strict legendary crew coach Charles Courtney was about diet: "When five varsity oarsmen yielded to the seduction of strawberry shortcake, he dropped them, summoned substitutes, and won the collegiate championship with what was known ever afterward as 'the strawberry shortcake crew.'"

When a student, "Pop" Warner, saw his first football game at Cornell in 1892, he thought it was "just a schoolboy scramble with a few bloody noses," gave it a try, and went on to become the best known of the sport's pioneering coaches.

Manager of football "Booty" Hunkin '16 recounted that a live bear mascot became perpetually hungry, mean, ill-bred, and dangerous. At Atlantic City it tipped over tables in a taffy shop, terrorized staff and customers, and had to be herded into the ocean."

Kane told how deeply Gil Dobie, coach of unbeaten football teams of 1921, 1922 and 1923, feared overconfidence. With a 30-point lead at half time, he told his players: "Now boys, don't let down or they'll taste blood and whip you!" The team took his advice and won 55-0.

When Ellen Canfield, the first women's physical education instructor at Cornell, demonstrated rowing machines to a class in the early 1930s, "Something went wrong and she flew head over heels, high-laced shoes, petticoats, Queen Mary hat, and all. She resumed the lesson as though nothing had happened, demonstrating not only proper rowing techniques but how to maintain one's dignity under any circumstances."

Matt Urban '41, boxer and distance runner, became an infantry commander in World War II. From his Congressional Medal of Honor

citation: "Although unable to speak above a whisper from the paralyzing neck wound, and in danger of losing his life, refused to be evacuated until the enemy was routed and his battalion had secured the crossing-point on the Meuse River."

Ken Dryden, champion hockey goalie at Cornell and six-time Stanley Cup winner with the Montreal Canadiens, said of playing for Coach Ned Harkness at Cornell: "We learned to make everything else in the two-and-one-half

'No other university could give me an equal combination of athletic competition and academic excellence.'

— Ed Marinaro, quoted in Kane's book

hours of a game unimportant. Never playing for a demanding coach with just the right standards and expectations would have been a lesson never learned."

Ed Marinaro, record-setting football running back in the early 1970's who played in the National Football League before acquiring fame as an actor, says he has no regrets about not going to a university with a larger football program. "No other university could give me an equal combination of athletic competition and academic excellence," he says in Kane's book.

President Edmund E. Day, after conceding the football victory to Dartmouth in 1940 because Cornell won on an illegal fifth down, is quoted as saying: "We have done the right thing, the clean thing, and this will live with us."

And Kane concluded: "How prophetic; no victory or bundle of victories have or will ever bring the glory this loss with honor has."

To order copies of *Good Sports: 123 Years of Cornell Athletics* by Bob Kane, call 1-800-724-4373 with your Visa or Mastercard or send this order form to *Good Sports*, c/o Cornell Alumni News, 55 Brown Road, Ithaca, NY 14850

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Pomp and circumstance; rain and wind

By Linda Grace-Kobas

The rains fell on Cornell's commencement ceremony for the first time in 17 years on May 24, a date that will be remembered by many not only for its showers but also for its wind chill factor: 22 degrees.

But despite the downpour and temperatures in the 30s, spirits were high among this year's 5,900 graduates and thousands of their family members who braved the inclement weather. The bleachers in The Crescent displayed a colorful array of umbrellas and imaginative rain gear, and the puddles surrounding the track didn't stop proud parents with still and video cameras from recording the moment for posterity.

President Frank H.T. Rhodes cut short his prepared commencement address due to the weather, noting that because he had always attributed previous sunny commencements to good living by the graduating class, he was "worried" about the Class of 1992. He urged the class to remember the support of their families and to express their love and gratitude to them often. Referring to the red roses that were distributed to each graduate, he urged them to "take time to smell the roses" frequently as they go through life.

Rhodes acknowledged the contributions of trustees, faculty and staff who are retiring or completing their terms of service this year: from the Board of Trustees are Jennie T. Farley, Joseph H. Holland, Linda A. Richichi, George S. Slocum, Richard F. Tucker and Dwight Widger and Trustee Fellows Christopher B. Hemmeter and John F. Mariani Jr. Thirty-three men and women representing 984 years of service on the faculty, and 166 men and women on the staff who together represent some 4,600 years of dedicated service, an average of nearly 28 years each, were saluted and thanked by the president.

Rhodes ended his remarks with the traditional Gaelic blessing.

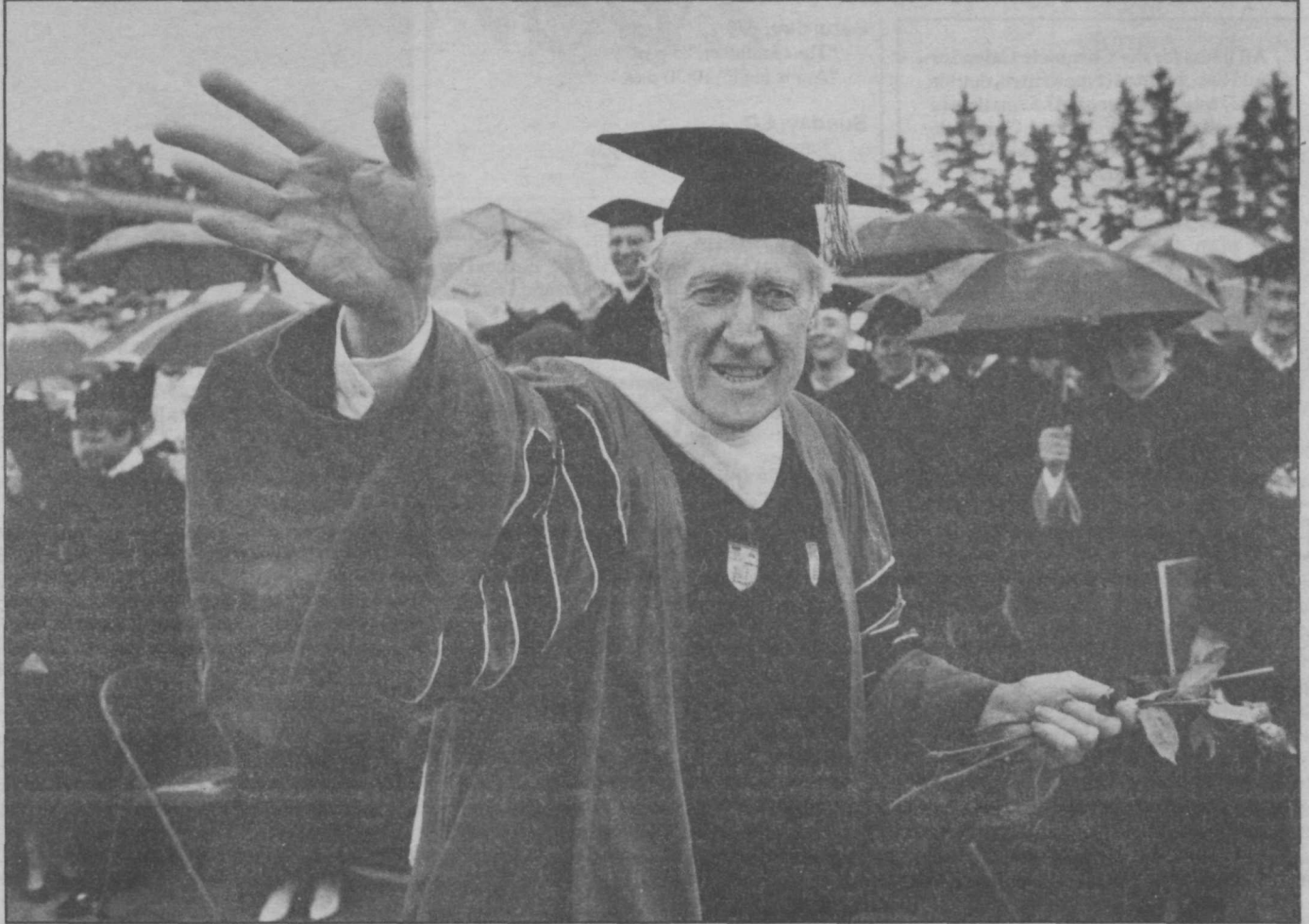
Hundreds of family members watched the proceedings on closed circuit televisions set up in Alberding, Statler Auditorium and Murtha Van Rensselaer Hall.

The clouds began to clear just as the graduates' cheers marking the end of the ceremony rose. The graduates joined their family members for more festivities at receptions sponsored by individual schools and colleges.

During ceremonies at the Medical College in New York City on May 27, Dr. C. Everett Koop, former U.S. surgeon general and an alumnus of the Medical College, told the 110 members of the Class of 1992 that "you must remind your patients — and yourselves — that health care is not the same thing as health, that an ethic of prevention must undergird all you do, that your patients and our society can no longer afford to live as recklessly as they choose, and then trust rehabilitative and reparative medicine to patch them up."

With respect to patients taking greater control over their own health, he stated: "It will be up to you to know what patients really want and then help them choose one treatment from among many, according to their values and not the predetermined values of the profession."

The Class of 1992 initiated a program that taught elementary schoolchildren about health and worked with the homeless and elderly.



Photographs by Peter Morenus/University Photography

President Frank H.T. Rhodes (top) waves to umbrella-holding graduates as he makes his way into Schoellkopf Field May 24. All graduates received a red rose; College of Agriculture and Life Sciences graduates Caryn Poll (above, left) and Elliot Austin pin theirs onto their gowns. Graduates of the College of Veterinary Medicine (below) celebrated by waving inflated vinyl gloves.



Ferraro: Ideals are not just words

By Lisa Bennett

Just about everybody talks about ideals of fairness and justice as the answer to the staggering economic, health and environmental problems that plague the country today, Geraldine Ferraro told graduating students at convocation on May 23.

"But how few actually do anything to foster those ideals?" asked the first woman nominated for vice president by a major political party. "My challenge to you today is to ask you to make those ideals more than empty words."

Speaking at the invitation of graduating seniors, Ferraro focused her 20-minute talk on an effort to inspire graduates to turn their education, dreams and energy into a sense of personal responsibility to help solve the problems of AIDS, global warming, destruction of the ozone layer, a massive federal deficit, a declining competitive edge in the world market, a staggering national debt — and the "decidedly less than robust" economy and job market many are poised to enter.



Convocation speaker Geraldine Ferraro

If ever there was a time that talented young energy and enthusiasm was needed, she said, it is now. The rioting in Los Angeles and the decay of inner cities show what price a "terrible indifference" has wrought, she said.

Ferraro, who is seeking the Democratic nomination for U.S. Senator from New York, argued that the poor must be brought into the economic mainstream and given a chance to help themselves. "Because over the long term, a system that doesn't work for many Americans will not work for any Americans," she said.

Greed, correspondingly, must be lessened, Ferraro argued.

"Get it while you can, get a lot and get it for yourself, alone" might be an apt description of the '80s. But the theme of the '90s and beyond has yet to be written. You will write it for us. Whether the future comes to stand for collective good, a more compassionate and humane vision, or whether it stands for individual gain and greed — that will be your choice," she said.

CALENDAR

All items for the Chronicle Calendar should be submitted (typewritten, double spaced) by campus mail, U.S. mail or in person to Joanne Hanavan, Chronicle Calendar, Cornell News Service, Village Green, 840 Hanshaw Road.

Notices should be sent to arrive 10 days prior to publication and should include the name and telephone number of a person who can be called if there are questions.

Notices should also include the sub-heading of the calendar in which the item should appear.

DANCE

Cornell International Folkdancers

All events are open to the Cornell Community and general public. Admission is free, unless stated otherwise. For further information, call 539-7335 or 277-3638.

Advanced Balkan teaching with Ed Abelson, 6:30 p.m.; teaching, 7:30 p.m.; request dancing, 8:30 p.m., June 5; planning meeting, 6:30 p.m.; teaching 7:30 p.m.; request dancing, 8:30 p.m., June 12.

EXHIBITS

Johnson Art Museum

The Herbert F. Johnson Museum of Art, on the corner of University and Central avenues, is open Tuesday through Sunday from 10 a.m. to 5 p.m. Admission is free. Telephone: 255-6464.

In honor of the 30th reunion of the Cornell Class of 1962, an exhibit of 17 photographs donated by the class will be on display through June 21. Among works on exhibition will be four portraits by Edward Steichen; three prints by Lotte Jacobi, including a palladium print of her "Albert Einstein" photograph; Horst P. Horst's "Mainbocher Corset"; Timothy O'Sullivan's "Black Canyon," "Colorado River" and "Looking Below near Camp 7"; and "Canyon from Balcony House" and "Mesa Verde National Park," from the 1920s by Laura Gilpin.

An exhibition of prints made at the Art Department's new Olive Press, on view through July 28, will feature the work of Joe Andoe, Judith Shea, David Storey, Richard Bosman, Gregory Amenoff, Lois Lane, Mary Heilmann, Alfred Leslie, William Wegman and Michael David.

"Nature's Changing Legacy: The Photographs of Robert Ketchum" featuring approximately 75 photographs from the years 1970 to 1991, exploring our evolving consciousness of what comprises our national legacy and what we have done to change it, on exhibit through Aug. 2.

"Preserving the Landscape? A History of American Photographers and the Environment," an exhibition examining the work of those landscape photographers who preceded and inspired Robert Ketchum, through Aug. 7.

FILMS

Films listed are sponsored by Cornell Cinema unless otherwise noted and are open to the public. All films are \$4.50 (\$4 for students) EXCEPT Monday Night Film Club (9:30 p.m.), \$3 for all; Thursdays, \$3.50 for all; Saturday Ithakid Film Festival, \$2 and \$1.50 under 12; Sunday Matinees, \$3.50. All films are held in Willard Straight Theatre except where noted.

Thursday, 6/4

"Grand Hotel" (1932), directed by Edmund Goulding, with Greta Garbo, Joan Crawford and John Barrymore, 6:40 p.m.

"The Godfather" (1972), directed by Francis Ford Coppola, with Marlon Brando, Al Pacino and James Caan, 9:15 p.m.

Friday, 6/5

"Lawrence of Arabia" (1962), directed by David Lean, with Peter O'Toole, Omar Sharif and Anthony Quinn, 7 p.m.

"Annie Hall" (1978), directed by Woody Allen, with Woody Allen and Diane Keaton, 11:30 p.m.

Saturday, 6/6

"The Godfather," 7 p.m.
"Annie Hall," 10:30 p.m.

Sunday, 6/7

"Lawrence of Arabia," 7 p.m.

Monday, 6/8

"Vincent" (1987), directed by Paul Cox, with John Hurt, 7:10 p.m.

"Picnic at Hanging Rock" (1975), directed by Peter Weir, with Rachel Roberts, Anne Lambert and Dominic Guard, 9:30 p.m.

Tuesday, 6/9

"Vincent" (1987), directed by Paul Cox, with John Hurt, 7:10 p.m.

"The Godfather," 9:30 p.m.

Wednesday, 6/10

"Pather Panchali" (1955), directed by Satyajit Ray, with Kanu Banerji and Karuna Banerji, 7:10 p.m.

"Picnic at Hanging Rock," 9:40 p.m.

Thursday, 6/11

"Aparajito" (1956), directed by Satyajit Ray, with Pinaki Sen Gupta and Smaran Ghosal, 7:15 p.m.

"City of Hope" (1991), directed by John Sayles, with Vincent Spano, Joe Morton and Tony Lobianco, 9:45 p.m.

Friday, 6/12

"The World of Apu" (1959), directed by Satyajit Ray, with Soumitra Chatterjee and Sharmila Tagore, 7:20 p.m.

"City of Hope," 9:40 p.m.



Peter Morenus/University Photography

Ed Landgraf, a senior, and Kathleen Vargason, a secretary in Geological sciences, visit at Snee Hall.

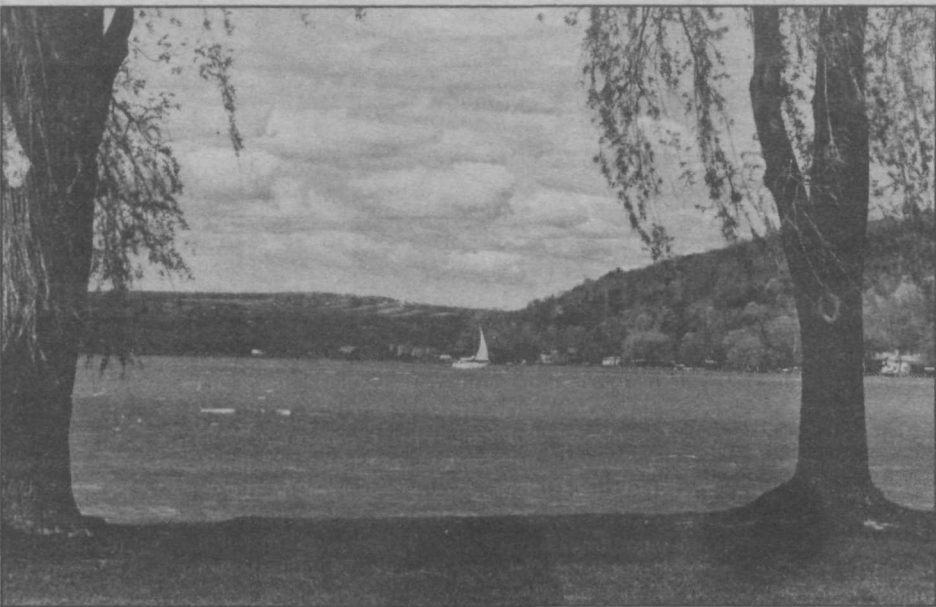
MUSIC

Bound for Glory

Albums from the studio. Requests: 273-2121. Live Commons Coffeehouse broadcasts resume June 21.

Tibetan Buddhist Monks

Tibetan Buddhist Monks of Drepung Loseling Monastery, India, will perform chants and dances for planetary healing, in a benefit concert on June 12 at 7:30 p.m. in Statler Auditorium. Advance tickets at \$10 (\$8 students and seniors) are available at New Alexandrian Books, Rio and Rebop Records (\$12 and \$10 at door).



Charles Harrington/University Photography

A view of Cayuga Lake taken from Stewart Park.

Saturday, 6/13

"Chimes at Midnight" (1967), directed by Orson Welles, with Orson Welles and Jeanne Gielgud, 7:25 p.m.

"The Commitments" (1991), directed by Alan Parker, with Robert Arkins and Michael Aherne, 10 p.m.

Sunday, 6/14

"The Commitments," 8 p.m.

Monday, 6/15

"Chimes at Midnight," 7:15 p.m.
"The Commitments," 9:50 p.m.

Tuesday, 6/16

"Andrei Roublev" (1966), directed by Andrei Tarkovsky, with Anatoli Solonitzine and Ivan Lapikov, 8 p.m.

Wednesday, 6/17

"Andrei Roublev" (1966), 8 p.m.

Thursday, 6/18

"Camille Claudel" (1989), directed by Bruno Nuytten, with Isabelle Adjani and Gerard Depardieu, 6:45 p.m.

"35 Up" (1991), directed by Michael Apted, 9:45 p.m.

Rural Sociology

A brown bag film series, co-sponsored by the Sustainable Agriculture Coordinator and the Farming Alternatives Program, will be held on Thursdays at noon in 32 Warren Hall. "Sustainable Agriculture Practices for Field Crop Production in the Northeast," and "Farmer to Farmer: Strategies for Sustainable Agriculture: Field Crops, June 4: "The Countryside is Alive!" June 11.

RELIGION

Sage Chapel

The next service will be June 28.

Catholic

Summer Mass schedule through Aug. 16: Saturdays, 5 p.m.; Sundays, 10 a.m. Daily masses will be announced on a weekly basis.

Christian Science

Testimony meeting on Thursdays, 7 p.m., Founders Room, Anabel Taylor Hall.

Episcopal (Anglican)

Sundays, worship and Eucharist, 9:30 a.m., Rev. Gurdon Brewster, chaplain, Anabel Taylor Chapel.

Friends (Quakers)

Sundays at 9:45 a.m. adult discussion; 11 a.m. meeting for worship, Edwards Room, Anabel Taylor Hall.

Jewish

Morning Minyan at Young Israel, 106 West Ave. Call 272-5810.

Shabbat Services: Friday: Reform, 5:30 p.m., Chapel, Anabel Taylor Hall; Conservative/Egalitarian, 5:30 p.m., Founders Room, Anabel Taylor Hall; Saturday: Orthodox, 9:15 a.m., Edwards Room, Anabel Taylor Hall; Conservative/Egalitarian, 9:45 a.m., Founders Room, Anabel Taylor Hall.

Young Israel (call 272-5810 for time).

Korean Church

Sundays, 1 p.m., Anabel Taylor Chapel.

Muslim

Friday prayers, 1 p.m., Founders and Edwards Rooms, Anabel Taylor Hall. Zuhr prayer, 1 p.m., 218 Anabel Taylor Hall. Weekly group discussion/classes, 11:30 a.m. and 12:30 p.m., 218 Anabel Taylor Hall.

Protestant Cooperative Ministry

Sundays, worship at 11 a.m., Anabel Taylor Chapel, Rev. Barbara Heck. Tuesdays, Taize Prayer, 5:30 p.m., Anabel Taylor Chapel. Thursdays, Bible study, 4:30 p.m., G7 Anabel Taylor Hall. Fridays, celebration, 5:30 to 8 p.m., 401 Thurston Ave.

Satya Sai Baba

Group meets Sundays. For information on time and place, call 273-4261 or 533-7172.

Seventh-Day Adventist

Worship, Saturday, 9:30 a.m., Seventh Day Adventist Church, 1219 Trumansburg Road.

Southern Baptist

Richard Foster's "Celebration of Discipline: A Path to Spiritual Growth," Thursday evenings at 8:30 p.m., 316 Anabel Taylor Hall.

Zen Buddhism

Zazen meditation every Tuesday at 7 p.m. and Thursday at 5:15 p.m.; beginner's instruction Thursday at 4:30 p.m. in Anabel Taylor Chapel.

SEMINARS

Genetics & Development

"Spaghetti-squash: A Genetic Window into Cytokinesis in *Drosophila*," Roger Karess, New York University School of Medicine, June 8, 4 p.m., Conference Room, Biotechnology Building.

SYMPOSIUM

Biochemistry, Molecular & Cell Biology

A symposium celebrating the life of Efraim Racker (1913-1991), the Albert Einstein Professor, will be held on June 19 through June 21, Alumni Auditorium, Kennedy Hall. The theme of the event will be the regulation and energetics of cell proliferation.

MISC.

Macintosh Users Group

The June general meeting of MUGWUMP will be held June 4 at 4:30 p.m. New hardware and software from Apple will be demonstrated. The Desktop Publishing Group will meet on June 10 at 7:30. A make over of an ongoing book project is planned. Both meetings will be held in 100 Caldwell Hall. For more information, call 257-3480.

Exercise Classes

Classes will be given June and July. Tonercise, Mondays, Wednesdays and Fridays, 12:25 to 1:10 p.m., Teagle Hall; step aerobics, Mondays, 5:15 to 6:15 p.m., Helen Newman Dance Studio; low impact aerobics, Wednesdays, 5:15 p.m., Helen Newman Dance Studio; water aerobics, Tuesdays and Thursdays, 12:20 to 1:20 p.m., Helen Newman Pool.

Physical Education Classes

Five new classes are being offered beginning June 22, (six-week summer session): racquetball, Mondays, Wednesdays and Fridays, 4:30 to 5:30 p.m.; introduction to pistol, Mondays and Wednesdays, 4:30 to 6 p.m.; ballroom dance, Mondays and Wednesdays, 6:15 to 7:45 p.m. (couples only); archery, Tuesdays and Thursdays, 4:30 to 6 p.m.; aerobic dance, Mondays, Wednesdays and Fridays, 12:15 to 1:15 p.m. For more information call, 255-4286.

T'ai Chi Classes

T'ai Chi & Chi Gung morning exercise classes with Kati Hanna, Mondays, Wednesdays and Fridays, 8 a.m., Law School Courtyard, next to Anabel Taylor Hall, rain or shine, June 1 through 29. Register at first class. For further information, call Hanna, 272-3972.

Tai Chi Chuan Classes

Continuing Tai Chi Chuan practice (advanced, correction and push-hands), will meet Thursdays throughout the summer, Law School Courtyard, 5 p.m., starting May 28. For further information call Hanna, 272-3972.

CORNELL Employment News

Volume 4 Number 22 June 4, 1992

Published

by the

Office of

Human Resources

Contact Calendar of Workshops and Seminars Update

Date Change: Mediation Skills has been rescheduled from June 9, 9:00-4:00 to June 12, 9:00-4:00

Second section scheduled: Interpersonal Communication Skills scheduled for July 15,22,29; August 5,12,19 from 9:00-12:00

Please see the *Contact Calendar of Workshops and Seminars* for course descriptions. Send completed registration form to Staff Relations and Development, 130 Day Hall or call 5-7170.

Board of Trustees Approves Loan Option for Tax-Deferred Program

Are you making voluntary contributions through payroll deduction to a TIAA-CREF Supplemental Retirement Annuity (SRA) account? If so, you have the option of borrowing against your SRA accumulation effective July 1, 1992.

This loan option is available only for funds participants have voluntarily contributed through payroll deduction, not for contributions made by the university.

According to guidelines established by TIAA-CREF, who administers this program, you may borrow up to 45% of your combined TIAA and CREF group SRA accumulation. Loans may range from a minimum loan amount of \$1,000 to a maximum loan amount of \$50,000. Loans are secured by your TIAA accumulation; you must keep an amount equal to 110% of your loan as security in your

TIAA group SRA accumulation for the term of the loan. If you do not have enough in TIAA to meet the 110% security requirement, you can transfer funds from your CREF group SRA to your TIAA group SRA.

The interest rate on group SRA loans is variable and can change every three months. Repayment of the loan is made directly to TIAA on a quarterly basis with after-tax money, and you can generally take up to five years to repay. However, the entire loan balance may be paid at any time, with no penalty.

For more information on the SRA loan option, or to apply for an SRA loan, contact TIAA-CREF's Participant Information Center directly at 1-800-842-2252 and request an SRA loan packet.

JOB OPPORTUNITIES

Staffing Services, 160 Day Hall, Cornell University, Ithaca NY 14853-2801

Day Hall: (607) 255-5226

East Hill Plaza: (607) 255-7422

- Employees may apply for any posted position with an Employee Transfer Application. A resumé and cover letter, specifying the job title, department and job number, are recommended. Career counseling interviews are available by appointment.
- Requests for referral and/or cover letters are not accepted from external candidates unless specified in the ad. Candidates should submit a completed and signed employment application which will remain active 4 months. Interviews are conducted by appointment only.
- Staffing Services will acknowledge receipt of all material by mail. Hiring supervisors will contact those individuals selected for interview by phone; please include two or more numbers if possible. When the position is filled, candidates should receive notification from the hiring supervisor.
- Cornell University is an equal-opportunity, affirmative-action educator and employer.
- Job Opportunities can be found on CUINFO

Professional

Nonacademic professional positions encompass a wide variety of fields including management, research support, computing, development, finance and accounting, dining services and health care.

All external candidates must have a completed signed employment application on file with Staffing before they can be interviewed for a position.

Submit a resume and cover letter for each position, specifying the job title, department and job number. Employees should include an Employee Transfer Application.

Research Support Specialist I (PT2203) HRI Biochemistry, Molecular & Cell Biology
Posting Date: 6/4/92

Program for molecular biology applications. Maintain lab databases. Perform data analysis, provide logistical management of laboratory and assist lab personnel.

Requirements: B.S. or equivalent in computer science, biochemistry, physics, chemistry or related field with appropriate courses or training in computers. Knowledge of at least two programming languages. 2 - 3 years experience as programmer or technician. Good interpersonal and writing skills. Must pass OEH radiation safety course (on job training). Send cover letter and resume to Sam Weeks.

Systems Programmer/Analyst III (PT2101) Level 34
Electrical Engineering-Endowed
Posting Date: 5/28/92

Develop innovative educational software and hardware for undergrad labs in electrical engineering. Principle responsibility is for the EE Learning Station Project. Create Mac and IBM PC programs using languages such as HyperCard, C, Pascal, Assembler and Labview II. Link software to hardware labs. Investigate multimedia tools and evaluate new software. Set up and maintain new lab experiments.

Requirements: BS or equivalent in electrical engineering or computer science. 3-5 yrs. experience using assembly language and high level programming analog circuit design. Send cover letter and resume to Sam Weeks.

Technical Consultant (PT2210) Level 33

CIT Resource Services-Endowed

Posting Date: 6/4/92

Provide direct support to the Cornell community via the CIT Service HelpDesk. Consult and provide general information on both technical and policy/procedural aspects of information technologies. Consult with students, staff and

faculty users of CIT systems and services regarding a broad range of hardware systems, software applications and support services.

Requirements: Bachelors degree or equivalent. Coursework in business, computer science, education or social sciences with application of information technologies preferred. 2-4 years of computing service delivery consulting, instructing or related client support services. Demonstrated general knowledge of CIT supported hardware IBM 4381, VAX, Macintosh, IBM-PC and a variety of peripherals, software (wordprocessing, DBMS, communications, spreadsheets, programming languages). Outstanding oral and written communication skills. Send cover letter and resume to Sam Weeks.

Development Officer II (Assistant Director for Volunteer and Staff Training) (PA2203) HRII

University Development-Endowed

Posting Date: 6/4/92

Assist in providing leadership and guidance in the implementation and execution of a division-wide staff training and professional development program and a national volunteer identification and development program for Cornell's capital campaign and other volunteer activities. Works closely with Cornell's Public Affairs staff, University Trustees, Presidential Councilors, campaign and other volunteer leaders, and the President's office.

Requirements: Bachelor's degree or equivalent required. 3-5 yrs.. experience in Public Affairs or fundraising. Knowledge of training and development functions. Ability to make presentations. Experience with volunteers highly desirable. Send cover letter and resume to Cynthia Smithbower.

Senior Research/Planning Associate (PA2201) HRII

Institutional Planning and Research-Endowed

Posting Date: 6/4/92

Join an office charged with guiding the University's strategic and operational planning processes, supporting quality improvement, conducting institutional research and developing information systems.

Requirements: MBA or advanced degree in a social science field or equivalent, earned doctorate preferred; 3-5 yrs. of broad based experience in higher education; well-developed research skills including a knowledge of statistics; experience in system analysis and development. Send cover letter and resume to Cynthia Smithbower.

Director of Admissions (PA2104) HRII

JGSM-Endowed

Posting Date: 5/28/92

Responsible for all facets of the S.C. Johnson

Graduate School of Managements admissions operations.

Requirements: M.A. or M.B.A. Should possess significant (3-5yrs.) experience in higher education and Business Administration; an understanding of the needs and concerns of MBA applicants, students and faculty. A high level of energy and strong interpersonal, communications, and managerial skills are essential. Send cover letter and resume to Cynthia Smithbower.

Applications Programmer II (PT2205) HRI
Section of Ecology and Systematics-Statutory

Posting Date: 6/4/92

Design and code (in C++) the porting of an existing DOS-based database application to UNIX, Windows, or Macintosh for the MUSE Project. Provide programming documentation. Provide fixes for system bugs.

Requirements: BA or equivalent experience in computer science required. Minimum of 2-3yrs. of C and C++ programming experience. Requires experience programming user interfaces on at least two of the following platforms: DOS, UNIX, Macintosh, Windows. Database programming experience desirable. Send cover letter and resume to Sam Weeks.

Grant and Contract Officer I (PA2105) HRI
Office of Sponsored Programs-Endowed
Posting Date: 5/28/92

Responsible for reviewing, processing, and administering proposals and negotiating resulting awards subject to review and approval of an Associate Director.

Requirements: Bachelors degree or equivalent; 3-4 years of related experience. Excellent interpersonal and communication (written and oral) skills; ability to work independently. Ability to work under deadlines and heavy workload. Some travel involved. Knowledge of grant and contract administration required. Send cover letter and resume to Cynthia Smithbower.

Assistant/Associate Coordinator of Admissions (PA2103) HRI

Office of Academic Programs, CALS-Statutory

Posting Date: 5/28/92

Perform all admissions activities, including planning and participating in recruitment travel, interviewing and advising prospective students, evaluating applications, making admission decisions, and interacting with all segments of the college and university. Recruitment includes working with students, counselors, alumni, and other university representatives, both on and off campus. Some travel involved. Limited evening and weekend commitments.

Requirements: Master's degree, or equivalent combination of bachelor's degree with training and experience in admissions or related fields.

Title and salary commensurate with experience. Strong interpersonal and organizational skills. Must be able to make independent decisions, organize events and projects, make public presentations, and incorporate creativity and sensitivity into work. Computer skills and experience in writing and preparing publications highly desirable. Send cover letter and resume to Cynthia Smithbower.

Student Development Specialist (PA2102) HRI

Cornell Abroad/Einaudi Center for International Studies-Endowed

Posting Date: 5/28/92

Advise Arts and Sciences students about curricula and international programs, and about study abroad opportunities. Coordinate college colloquia and meetings related to study abroad. Serve as liaison between government department and the academic advising center. Advisor to certain groups of undergraduate majors in government. Maintain close contact with department directors of undergraduate studies. 9 month appointment, academic year.

Requirements: Advanced degree in the liberal arts and sciences (preferably a Ph.D in the social sciences) preferred. Experience in international education to work with students and faculty in advising students about study abroad and in helping students develop international curricula on the Cornell campus. Some travel may be required. Send cover letter and resume to Cynthia Smithbower.

Executive Staff Assistant (PC2003) HRI

University Relations-Endowed

Posting Date: 5/21/92

Provide assistance to the Vice President for University Relations: oversee, coordinate and integrate the flow of information and materials through the office. Refer inquiries and materials to others for handling as appropriate. Supervise secretary. Work independently with highest degree of confidentiality.

Requirements: Bachelors degree or equivalent. Substantial administrative experience (minimum 5 yrs.). Strong written communication skills including knowledge of grammar and punctuation, and ability to write in a variety of styles as appropriate for sender. Organizational, interpersonal and supervisory skills. Knowledge of university structure and division of responsibilities. Microcomputer experience required (Macintosh preferred). Wordprocessing required (Microsoft Word preferred). Experience with calendar, database, and spreadsheet software highly desirable. Dictation and transcription skill desirable. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Assistant Coordinator (PA1904) HRI Engineering Co-Op Program-Endowed
Posting Date: 5/14/92

Assist director with student recruiting, advising, and counseling. Coordinate recruitment activities for corporate representatives. Job development of coop work assignments. General program administration.

Requirements: Bachelors or equivalent. BS/BA required. 2yrs. related experience. Communications skills and presentation skills critical. Counseling background preferred. Knowledge of university procedures important. Macintosh experience helpful. Publication skills (editing) helpful. Send cover letter and resume to Cynthia Smithbower.

Executive Staff Assistant (PC2002) HRI Computer Science-Endowed
Posting Date: 5/21/92

Work with senior professor to develop, plan and execute research policies and initiatives at the university as well as national level. Coordinate government and corporate liaisons with several diverse research initiatives, including the Design Research Institute, Modeling and Simulation Project in Computer Science as well as the Information Science and Technology Program.

Requirements: B.S. degree or equivalent and minimum of 5 yrs. management and administrative experience or equivalent combination of education and experience. Writing skills at the publishable level. Demonstrated administrative and organizational skills. Excellent communication and public relations abilities. Scientific background helpful. Interest and ability to understand scientific literature and issues a must. Previous experience with computing systems. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Farm Manager II (PA1903) HRI Fruit and Vegetable Science-Statutory
Posting Date: 5/14/92

Manage the operations of Cornell orchards. Supervise six support staff, up to 25 seasonal temporary employees, and purchases. Organize the production, harvest, storage, grading and marketing of salable fruit. Work closely with faculty, technicians, grad students and staff.

Requirements: Bachelors degree with coursework in pomology, pest management, soil science and economics. NYS Pesticide applicators license and drivers license. 2-3 yrs. experience in orchard management and supervisory skills. Working knowledge of computers and software for accounting and record keeping. Send cover letter and resume to Cynthia Smithbower.

Assistant Director of Intramurals, Director of Youth Summer Sports Camp (PA1902) HRI Athletics-Endowed
Posting Date: 5/14/92

Assist the director in the overall supervision and management of the Cornell University Intramural Program. Includes hiring, training and supervising student staff, preparation of sports schedules, organization of contests, development and implementation of safety and risk management programs. Camp duties include managing and supervising all aspect of the day camp.

Requirements: Bachelors degree or equivalent in recreation or related field. 2-3 yrs. related experience. Strong organizational, administrative and supervision skills in a comprehensive intramural sports program. Knowledge of officiating rules and techniques. Must be certified in ARC CPR and 1st Aid. Computer skills-Macintosh. Send cover letter and resume to Cynthia Smithbower.

Executive Staff Assistant (PC0904) HRI Agricultural and Biological Engineering-Statutory
Posting Date: 5/7/92 Repost

Assist the Program Director and other professional staff in the activities of the Technology Transfer Center, including conference and workshop organization and administration; supervision of administrative and office functions; program administration and management; and publication production.

Requirements: Bachelors degree or equivalent. Minimum 3yrs. administrative experience, preferably in a service-related field. Highly motivated to work independently. Excellent (oral and written) communication skills. Thorough knowledge of WordPerfect 5.1. Familiarity with DBase III or IV inquiry and desktop publishing. Ability to travel 15-30 days annually. A valid NYS drivers license. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Research Support Specialist I (PT1609) HRI Clinical Sciences-Statutory
Posting Date: 4/23/92

Provide technical support for the woodchuck hepatitis project through investigation of chemical carcinogenesis and development of techniques for histochemical and immunochemical localization of tissue lesions. Maintain computerized tissue inventory of all frozen and formalin fixed tissues.

Requirements: Bachelors degree or equivalent in biology with concentration in physiology, histology, pathology or similar field, MS preferred. 2-3 yrs. experience in all phases of work in histology lab. Experience with cryostat and electron microscopy. Experience in handling, restraint, bleeding, euthanasia of lab animals. Pre-employment physical required. Send cover letter and resume to Sam Weeks.

Professional Off-Campus**Regional Director (PA2202) HRI Public Affairs Regional Office (Houston, Texas)-Endowed**
Posting Date: 6/4/92

Serve as the University's principal Public Affairs representative for the southwest area. Plan, organize and direct a comprehensive regional public affairs program representing the university in all its activities in Alumni Affairs, Development, and Cornell Alumni Admissions Ambassador Network (CAAAN). Recruit, train and

manage an extensive alumni volunteer regional network in close coordination with the University's central public affairs and college programs.

Requirements: Bachelors degree-preferably from Cornell University. 3-5 yrs. experience at Cornell University in Public Affairs, Development, or Alumni Affairs highly preferred. Excellent communications skills, managerial ability, and an understanding and commitment to volunteerism. Position requires frequent and extensive travel. Send cover letter and resume to Cynthia Smithbower.

Professional Part-time**Technical Consultant I (T2202) Level 32 Cornell Information Technology-Endowed**
Posting Date: 6/4/92

Provide support for faculty, staff, students, and potential users by delivering technical information on five supported platforms (IBM-PC, IBM mainframe, Macintosh, VAX mainframe, and telecommunications). Resolve problems concerning the technical aspects of a diverse set of hardware and software applications. Direct clients to services within Cornell Information Technologies and facilitate back line consulting services. Provide support via service on the HelpDesk, group and individual contacts, etc. Irregular Hours (Max. 20hrs/wk).

Requirements: BS degree or equivalent. Course work in computer science, business, education preferred. 1 - 3 years of computing service delivery (consulting, instruction, or related client support services). Outstanding oral and written communication skills. Send cover letter and resume to Sam Weeks.

Research Support Specialist II (PT1606) HRI Division of Nutritional Sciences/CFNPP-Statutory
Posting Date: 4/23/92

Clean, manage, document and analyze a very large household survey data set from eastern Africa. Perform statistical analysis of subsections and the data set using DBase and SPSS. Provide detailed documentation of the cleaning procedures, higher generation data files and statistical analysis.

Requirements: BS degree in nutrition or equivalent. 2-3 yrs. related experience with maternal and child nutritional problems in developing countries strongly preferred. Demonstrated knowledge of basic statistics and ability to comprehend and apply more advanced statistics essential. Experience with management and analysis of large complex data sets using a variety of appropriate software packages and techniques required. Familiarity with nuances of household surveys especially in Africa preferred. Demonstrated ability for self-direction and careful attention to detail. Send cover letter and resume to Sam Weeks.

Outreach Coordinator (PC1709) HRI Agricultural Economics-Statutory
Posting Date: 5/7/92

Provide ongoing assistance in the continued development and implementation of a comprehensive program for at risk farm families including NY FarmNet callers and related audiences. Until 10/92 continued employment contingent upon funding.

Requirements: Bachelors degree or equivalent in related areas required (Human Service Studies, Rural Sociology, Agriculture, etc.). NYS drivers license required. Strong communication (written and oral) skills required. Ability to work with diverse audiences. Knowledge of farming and farm families required. Knowledge of Co-operative Extension required. Willingness to Travel. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include and employee transfer application.

Professional Temporary**Temporary Programmer/Analyst (PT2201) Materials Science Center**
Posting Date: 6/4/92

Maintain and develop graphics and analysis tools in support to the IBM/Cornell Physics Joint Study.

Requirements: BS or equivalent in physics, computer science, etc. Unix, C, and X11 experience. C++, Motif, Physics background, AIX 3, IBM RS6000 and SGI GL Helpful. Send cover letter and resume to Sam Weeks.

Temporary Lab Information Systems Manager (PT2208) Diagnostic Laboratory-Statutory
Posting Date: 6/4/92

Direct lab data management activities for the Vet Diagnostic Lab and its branch labs. Implement a rewrite of DL's Lab Informations Management System. Provide hardware and software support for over 50 IBM-PC compatible computers and associated equipment including several computer networks. 6 month appointment with a chance for regular position.

Requirements: BS in computer science or equivalent. 5 yrs. experience with IBM-PC hardware and software. Experience with UNIX systems management and C programming. Extensive LOTUS and WordPerfect macro programming. Relational database programming desirable. Experience in biological sciences and software system implementation preferred. Send cover letter and resume to Sam Weeks.

Boyce Thompson Institute**Part-time Laboratory Assistant Boyce Thompson Institute for Plant Research**

Salary: \$5.50-6.50, 10-15 hours per week
Duties include maintaining laboratory, washing lab ware, replenishing supplies, preparing solutions, using autoclave and other tasks on an "as needed" basis, as well as insect colony care and diet preparation.

Requirements: Ability to work under supervision and in a laboratory environment. Contact Anne Zientek, 254-1239.

CRESP**Finance Manager for large non-profit Center for Religion, Ethics and Social Policy**
Posting Date: 5/21/92

Required: 2 yrs. full charge bookkeeping with degree/ 5 yrs. without degree. Experience in Lotus, computerized accounting and payroll. (Full job description available upon request, call 255-6202). Salary \$19,500. Excellent benefits. Send resume and 3 references by June 1 to CRESP, Anabel Taylor Hall, CU, Ithaca, NY 14853. Affirmative Action Employer/people of color urged to apply.

Cornell Cooperative Extension**PA#16 Resource Management Educator**
Location: Tompkins County, Ithaca, NY
Posting Date: 5/7/92

Responsible for leadership in the planning, implementation, and evaluation of innovative educational programs in resource management for individuals, families, and communities for Cornell Cooperative Extension of Tompkins County. Also works in conjunction with multicounty teams as appropriate. Resource management includes financial management, consumer decision-making and policy issues related to personal, family, and community well-being across the life cycle. Provide leadership for interdisciplinary association issue team on resource management and facilitate community and volunteer development related to this programming. Extend educational programming through community agencies, organizations and Cornell Cooperative Extension volunteers. Work as a team member in addressing local, regional, and statewide program priorities.

Minimum Qualifications: Bachelors degree and progress towards a masters degree in human ecology/home economics or related area with resource management, financial management, consumer economics or other field appropriate to responsibilities of this position. Three years related experience as a cooperative extension agent or equivalent professional experience in teaching or education in a community setting or masters degree and one year relevant experience. Coursework in adult/youth education, communication and human services is highly preferred. Salary: \$23,200, commensurate with qualifications. Apply by May 29, 1992 to Barbara Eshelman, 365 Roberts Hall, Cornell University, Ithaca, NY 14853.

Technical

As a prominent research institution, Cornell has a diverse need for laboratory, electro/mechanical and computer support. Individuals with backgrounds in computer science, biology, microbiology, chemistry, animal husbandry, plant science and medical laboratory techniques are encouraged to apply; applicants with ASCP or AHT licenses are in particular demand.

All external candidates must have a completed signed employment application on file with Staffing before they can be interviewed for a position. Send a cover letter and resume for each position, specifying the job title, department and job number, to Sam Weeks, 160 Day Hall. Skill assessment check lists, available at the Day Hall office, are a valuable aid when applying for computer or laboratory related positions.

Technician GR18 (T2006) Biotechnology Program-Statutory
Minimum Biweekly Salary: \$542.89
Posting Date: 5/21/92

Provide technical support maintaining plant tissue cultures and algal stocks and preparing plasmid DNAs. Maintain equipment and order supplies. Supervise student employees.

Requirements: Associates degree or equivalent. B.S. in biological sciences or related field preferred. Some lab experience required. Some coursework in chemistry and microbiology strongly desired. Send cover letter and resume to Sam Weeks.

Technician GR18 (T1904) Genetics and Development-Statutory
Minimum Biweekly Salary: \$542.89
Posting Date: 5/14/92

Provide technical support for the general operation of a genetics research lab. Perform experiments in yeast genetics and molecular biology using standard microbiological procedures and some specialized techniques. Analyze nucleic acids and proteins. Record data. Order supplies, maintain records and report on radioisotope usage. Provide training. Weekend and evening hours frequently required.

Requirements: AAS degree in biology (or equivalent) with and interest in genetics. Minimum 1 yrs. related experience. Work in a research lab is highly desirable. Willingness and ability to learn new procedures. Send cover letter and resume to Sam Weeks.

Animal Technician GR18 (T1604) Laboratory Animal Services-Statutory
Minimum Biweekly Salary: \$542.89
Posting Date: 4/23/92

Care, feed, water, clean and monitor research animals. Follow strict protocols for sterile or disease control environments and regulations for animal welfare. Maintain animal records. Assist vets in treating and vaccinating animals. Weekends and holidays coverage required.

Requirements: Associates degree or equivalent in Animal Science required. Assistant certification helpful. Minimum 1 yr. related experience required. 1yr. animal experience. Ability to lift 50lbs. Must successfully pass a pre-employment physical and all necessary immunization. Drivers license. Send cover letter and resume to Sam Weeks.

Technician GR18 (T1505) Food Science-Statutory
Minimum Biweekly Salary: \$542.89
Posting Date: 4/16/92

Conduct analytical tests on dairy products to provide support for research projects. Test pro-

cedures include: Kjeldahl nitrogen, total solids, salt, fat, and others. Assist in cheese making. Enter data in computer, clean glassware, and help with other laboratory related activities.

Requirements: Associates degree or equivalent in dairy technology or food science. Course and laboratory class training in routine dairy product analyses (Kjeldahl, Mojonner, Babcock.) Minimum 1 yr. related experience. Send cover letter and resume to Sam Weeks.

Technician GR19 (T7706)**Food Science-Statutory**
Minimum Biweekly Salary: \$566.28
Posting Date: 4/30/92 Repost

Conduct microbiological research on the growth of pathogenic microorganisms in refrigerated foods. Prepare media and cultures. Inoculate foods with pathogenic microorganisms. Package and enumerate samples. Develop enumeration procedures. Order supplies and keep accurate records.

Requirements: AAS or equivalent in microbiology or related field with emphasis in microbiology. Minimum 1 yr. related experience. Familiarity with enumeration, identification, spectrometry. Ability to conduct independent research with minimal supervision. Experience with pathogenic bacteria. Computer and statistical knowledge helpful. Good communication skills. Send cover letter and resume to Sam Weeks.

Technician GR20 (T1901)**Clinical Sciences-Statutory**
Minimum Biweekly Salary: \$590.45
Posting Date: 5/14/92

Culture tissues, prepare and photograph microscopic preparations, and prepare and stain frozen tissue sections. Prepare Northern and Western blots, assist in cyropreservation of tissue samples, and keep accurate records.

Requirements: Bachelors of Science degree or equivalent, preferably in a biological science. 1-2 yrs. related experience. Must be capable of performing sterile techniques. Previous tissue culture experience or molecular biology is highly desirable. Must be willing to work carefully with radioactive or toxic reagents; some such experience is desirable. Willing to perform procedures on tissues from living or dead animals. Send cover letter and resume to Sam Weeks.

Technician GR21 (T2204)**Diagnostic Laboratory-Statutory**
Minimum Biweekly Salary: \$615.42
Posting Date: 6/4/92

Perform radioimmunoassays of hormones and other antigens on animal and some human serum and plasma. Work with low level and occasional high level radioactive materials, as well as organic solvents. Maintain computer files and databases.

Requirements: BS or equivalent, in biology or chemical science. Training and previous course work in endocrinology, immunology and/or biochemistry very helpful. 1- 2 yrs experience in chem lab procedures and operations including use of sophisticated lab equipment. Must have working knowledge of computers and some IBM software programs. Ability to work accurately under pressure of deadlines. Send cover letter and resume to Sam Weeks.

Technician GR21 (T1607)**Vet Pathology-Statutory**
Minimum Biweekly Salary: \$615.42
Posting Date: 4/23/92

Prepare high quality microscope slides for both diagnostic and research purposes. Perform routine embedding, sectioning and staining of animal tissue. Perform large volume of special staining procedures on rotating basis. Assist in development of contemporary histopathology procedures within the laboratory.

Requirements: BS or equivalent required with experience and coursework in histopathological techniques. HT(ASCP) certification or eligibility highly desired. 1-2 yrs. experience as histology technician in a hospital or research laboratory desired. Experience in variety of special staining techniques and immunohistochemistry desired. Send cover letter and resume to Sam Weeks.

Technician GR22 (T0408)**Veterinary Microbiology- JABIAH- Statutory**
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92 Repost

Provide technical cell biology and immunological support. Perform cell isolations from blood and tissue. Set up primary culture. Freeze and thaw cell. Perform cell hybridization and cloning and variety of immunological assays including immunofluorescence and ELISA. Schedule and design experiments from basic protocols. Compile, analyze and graph data. Keep records and maintain lab.

Requirements: B.S. degree or equivalent in cell biology, immunology or related field. 2-4 years related lab experience. A good working knowledge of standard lab procedures and the use of general lab equipment. Send cover letter and 2 resumes to Sam Weeks.

Technician GR22 (T0407)**Veterinary Microbiology-JABIAH-Statutory**
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92 Repost

Provide technical support for molecular biology and biochemical experiments support. Perform CDNA-RNA isolation, transformation, transfection, northern and southern blotting, DNA sequencing, PCR, immunoprecipitation, SDS-PAGE and autoradiography. Maintain supplies and lab; and keep records and protocols. Assist with experimental planning. Discuss results.

Requirements: B.S. in biochemistry, biology, chemistry, molecular biology or equivalent. 2-4 years related lab experience. Some Computer experience helpful. Send cover letter and 2 resumes to Sam Weeks.

Technician GR22 (T2003)**Pharmacology-Statutory**
Minimum Biweekly Salary: \$641.92
Posting Date: 5/21/92

Conduct experiments and analyze results in research relating to receptor-coupled signal transduction. Two general areas of research are currently being pursued: 1) on ras-like GTP-binding proteins 2)vertebrate visual transduction. Using biochemical techniques and cell cultures,

purify membrane proteins. Perform radioligand binding assays. Prepare solutions.
Requirements: B.S. or equivalent in biochemistry or related field. 2yrs. lab experience required. Additional experience in protein purification in cell culture work helpful. Send cover letter and resume to Sam Weeks.

CHESS Operator GR24 (T1603)
CHESS-Endowed
Minimum Biweekly Salary: \$701.22
Posting Date: 4/23/92

Interact with user groups on technical and scientific problems. Implement safety codes. Responsible for covering CHESS system malfunctions and software problems associated with instrument control. Assist in building new equipment. May assist in experimental programs. Some nights and weekends.

Requirements: Bachelors or equivalent in technical field such as engineering physics. Experience not needed. Good mechanical and laboratory skills. Programming experience preferred. Send cover letter and resume to Sam Weeks.

Technical Off-campus

Animal Technician GR20 (T2209)
DL-Quality Milk Promotion Services/Geneseo-Statutory
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Perform surveys on dairy farms for detection of udder infection in cows, collect milk samples, and examine milking systems and installations. Observe and record environmental conditions and management practices. Assist in collecting blood samples. Enter computer data for reports. Care for equipment and maintain supplies. Perform general housekeeping, maintain stocks, and dispose of media.

Requirements: BS degree or equivalent education and experience in dairy science required. Certified Animal Health Technician preferred. 1-2 yrs. related experience including dairy farm work. Strong interpersonal skills. Familiarity with computers, including Lotus and DBase III+. Willingness to learn new skills and work as a team member. Send cover letter and resume to Sam Weeks.

Field Technician GR20 (T1706)
Quality Milk Promotion Services/Cobleskill, NY-Statutory
Minimum Biweekly Salary: \$590.45
Posting Date: 4/30/92

Perform surveys on dairy farms for detection of udder infection in cows, collect milk samples, and examine milking systems and installations. Observe and record environmental conditions and management practices. Assist in collecting blood samples. Enter computer data for reports. Care for equipment and maintain supplies. Perform general housekeeping, maintain stocks and dispose of media.

Requirements: BS degree or equivalent education and experience in dairy science required. Certified Animal Health Technician preferred. 1-2 yrs. related experience including dairy farm work. Strong interpersonal skills. Familiarity with computers, including Lotus and DBase III+. Willingness to learn new skills and work as a team member. Send cover letter and resume to Sam Weeks.

Technical Part-Time

CISER Tape Manager (T2206)
CISER-Statutory
Minimum Full-Time Equivalent: \$615.42
Posting Date: 6/4/92

Implement, modify, maintain and use automated system to capture and provide information on the contents of magnetic tape files. Perform a number of computer operations related to data file management and distribution.

Requirements: Bachelors degree or equivalent in data processing or related field. Knowledge and 2yrs. experience in use of mainframe hardware, software, programming languages, utility programs, tape management systems, use and control of magnetic tapes required. Ability to communicate well with staff and archive users. Send cover letter and resume to Sam Weeks.

Office Professionals

Approximately half of all University openings are for Office Professionals. Individuals with secretarial, word processing (IBM PC, Macintosh, Wang, Micom), data entry, technical typing, or medium to heavy typing (45-60+ wpm) are encouraged to apply.

All external candidates must have a completed signed employment application on file with Staffing before they can be interviewed for a position. Employee candidates should submit an employee transfer application and cover letter, if requested, for each position in which they are interested.

Submit a signed employment application and resume which will remain active for a period of four months. During this time, you will be considered for any appropriate openings for which you are competitively qualified. Requests for referral and/or cover letters are not accepted from external candidates unless specified in the ad. Qualified applicants will be invited for a preliminary interview at our EHP office. If you are currently available for employment, you may want to consider temporary opportunities at the University. Please contact Karen Raponi at 255-2192 for details.

Secretary GR18 (C2209)
Rural Sociology-Statutory
Minimum Biweekly Salary: \$542.89
Posting Date: 6/4/92

Secretarial support for three full-time faculty and two emeritus faculty. Type coursework, research, and correspondence, make travel arrangements, act as backup for other support staff as necessary.

Requirements: High School diploma or equivalent.

lent. Some college coursework preferred. 1yr related office experience, knowledge of IBM compatible computer and microsoft word helpful. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Editorial Assistant GR19 (C1704)
C.U. Press-Endowed
Minimum Biweekly Salary: \$566.28
Posting Date: 4/30/92

Assist six editors in editing department; check all stages of proof; help with manuscript and index preparation.

Requirements: AAS or equivalent knowledge of Chicago manual of style desirable. Proof-reading skills. Excellent concentration and eye for detail. Ability to organize flow of work and meet schedules for over 140 books per year. Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR20 (C2205)
Geological Sciences-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Provide administrative and secretarial assistance to Administrative Manager and Administrative Assistant; heavy typing with complicated formulas; Macintosh; answer telephones; handle mail; editorial assistance to senior faculty member; general office assistance.

Requirements: AAS degree or equivalent. Macintosh (heavy technical and mathematical typing). Graduate field experience strongly preferred. 2yrs. related experience. Strong organizational and interpersonal (written and oral), communication skills. Regular Cornell employees only. Send employee transfer application, cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

Administrative Aide GR20 (C2203)
Theory Center-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Under general supervision, provide administrative support to Personnel Manager and Finance Coordinator. Responsible for departmental payroll procedures, preparing academic and non-academic personnel paperwork, coordinating student employment needs maintaining personnel database, etc. Process accounts payable vouchers, issue requisitions for purchase orders, process reimbursement requests, etc.

Requirements: AAS degree or equivalent in education, training, and experience. 2-3 yrs. related administrative experience. Familiarity with University resources and procedures (payroll, accounting, etc.) highly desirable. Experience with Macintosh software desirable. Strong interpersonal, organizational, and communication skills. Ability to work independently and maintain strict confidentiality. Ability to work under pressure, set priorities, and take initiative. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Accounts Assistant GR20 (C2207)
Administrative Services-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Provide administrative, accounting and accounts payable support for Facilities and Engineering, Grounds, Maintenance and Service Operations.

Requirements: Associates Degree or equivalent in accounting required. 2-3yrs related experience required. Experience using calculator, typewriter, and personal computers. (Macintosh) necessary. Accurate typing. Excellent interpersonal (oral and written) communication skills. Cornell University accounting and mainframe experience desirable. Light typing. Send cover letter and resume to Esther, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR20 (C2208)
School of Hotel Administration-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

Provide administrative and secretarial support to the Banfi Vintners Professor of Wine Education and Management, who is also area coordinator, one full-time faculty member, and one visiting lecturer. High level of confidentiality essential, requiring independent judgment and decision making. Ability to manage and work with up to 15 student employees is required.

Requirements: Associates degree or equivalent required. 2-3 yrs. related experience. Word processing skills required. Good communication and interpersonal skills. Work independently. Excellent organization skills. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application. Women and minorities are encouraged to apply.

Administrative Aide GR20 (C2201)
East Asia Program-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92

AAS degree or equivalent required. 2-3 yrs. related experience. Strong interpersonal, communication and organizational skills; ability to communicate effectively with faculty and students. Ability to work under pressure. Knowledge of IBM systems and WordPerfect program a must. Experience with database management (Q and A in particular) desirable. General knowledge of Cornell accounting. Proofreading skills essential. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Personnel Assistant GR20 (C2008)
Library Administrative Operations-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92

Assist the personnel director and the staffing specialist in the administration of personnel activities for the library system. Manage confidential files. Maintain automated personnel

record system. Process forms and serve as initial contact for visitors and staff.

Requirements: AAS or equivalent. Minimum 2-3yrs. experience. Strong organizational, communication (written and oral) and interpersonal skills. Ability to work independently, to set priorities, to work under pressure, and to handle confidential material with discretion. Familiarity with microcomputer highly desirable, especially word processing and database management. Heavy typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Reference Assistance GR20 (C2006)
Albert R. Mann Library-Statutory
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92

Provides information service in Mann Library and coordinates the maintenance of the collection of reference materials. Responsible in the Entomology library for student hiring and supervision, and supervision of the online circulation system.

Requirements: Bachelors degree or equivalent experience and education. Minimum 1-2yrs. related experience. Background in entomology, agriculture, or biological sciences, experience working in an academic/research library, and experience with use of microcomputers preferred. Strong interpersonal and communication skills. Ability to be self-directed, meet deadlines, pay attention to detail. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Assistant to the Director GR20 (C2001)
University Relations/Information and Referral Center-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92

Assist director with management of information and referral center (IRC) and initiatives in university-wide visitor services. Supervise 20-30 student employees and occasional temporary staff; maintain several university-wide databases; serve as primary information coordinator for high-volume public information desk/visitor reception area in Day Hall; manage publications inventory; arrange facility tours for visiting groups; provide administrative, clerical, and accounting support for IRC. Special projects as assigned. 1-yr. appointment beginning 8/3/92. Monday-Friday 39hours/week.

Requirements: Associates degree or equivalent. 2-3 yrs. related experience. Developed analytical skills with customer service orientation. Outstanding communication skills. Knowledge of Cornell community. Word processing ability. Familiarity with Macintosh computers preferred. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR20 (C2009)
School of Hotel Administration-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92

Under direct supervision of 2 staff members in the office of executive education. Schedule appointments for the assistant dean of executive education. Organize and coordinate special functions and projects as the assistant deans representative (i.e.:orientation programs, speeches, domestic and foreign travel). Handle correspondence and documents of highly confidential nature for the assistant dean.

Requirements: Associates degree, or equivalent combination of education and training skills. 2-3 yrs. prior experience as administrative aide, or secretarial skills highly desirable. Good knowledge of office practice essential. Excellent interpersonal and organizational skills. Ability to use computer and word processing equipment. Strong (written) communication skills, including knowledge of editing, excellent grammar skills. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application. Women and minorities are encouraged to apply.

Curatorial Aide GR20 (C1913)
Section of Ecology and Systematics-Statutory
Minimum Biweekly Salary: 5/14/92
Posting Date: 5/14/92

Assist curatorial associates in daily operation of research and teaching aspects of fish, herp, bird, and animal collections. Duties include recordkeeping, data entry, specimen preparation, collection maintenance, and miscellaneous duties associated with vertebrate collections.

Requirements: Associates degree or equivalent required. B.S. degree preferred. Some coursework in biological sciences and/or experience with taxonomic keys and biological collections. Ability to work independently, exposure to research environment, and attention to detail and organization extremely important. Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Research Aide GR20 (C1601)
CRSR-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 4/23/92

Provide support for research group in planetary science, including library research, typing technical MSS and government grant proposals; making complex travel arrangements; purchase orders, vouchers and reimbursements; handling sensitive and diverse telephone calls; provide backup in general clerical duties.

Requirements: AAS degree or equivalent. Bachelors degree preferred or equivalent. Some science background helpful. Word processing, accurate typing and good language skills required. Some technical typing experience helpful. Familiarity with Cornell library system and accounting useful. Able to handle wide range of projects under pressure. Excellent telephone technique. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Computing Administrative Assistant GR21 (C1912)

Computer Science-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 6/4/92 Repost

Provide administrative and organizational support to director of computing facilities and facilities staff. Provide problem resolution and front-line response and tracking for all problems and requests from faculty, staff and students to computing facilities support group. Organize and maintain computer accounts, inventory records, and computer backup tapes for the computer science departments computing facility, consisting of approximately 300 users on 200 departmental workstations and servers.

Requirements: Associates degree or equivalent combination of education and experience. A high level of general administrative and organizational skills essential, including demonstrated initiative and problem solving abilities, technical typing and ability to run documentation library. Experience with computer systems and multiuser system such as UNIX, including familiarity with editing, printing and text processing tools. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Program Aide GR22 (C8505)
NYC Cooperative Extension-Statutory
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92 Repost

Plan, implement and evaluate project activities directed to families participation in a child development program in Fort Greene, Brooklyn. This is an outreach position. Until 9/30/92.

Requirements: Associates degree or equivalent. 3-5yrs. experience in a community based educational program. Communicate effectively both orally and writing. Teaching skills. Demonstrated ability to work as team member in planning, organizing and evaluating program efforts. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

Accounts Coordinator GR21 (C2206)
Cornell University Press-Endowed
Minimum Biweekly Salary: \$615.42)
Posting Date: 6/4/92

Under supervision form the chief financial officer, coordinate the timely processing of all department payables, payroll, and miscellaneous deposit activity. Post to the general ledger, and the maintain of all related files, equipment, and documentation.

Requirements: Associates degree in accounting or equivalent combination of education/experience required. 2-3yrs. general, cost, or fund accounting. Knowledge of Cornell financial/payroll systems and/or publishing business operations. Familiarity with P.C. spreadsheet (Lotus, Quattro) and word processing applications. Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include an employee transfer application.

Administrative Aide GR21 (C2102)
Theory Center-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 5/28/92

Perform extensive administrative and secretarial functions for the manager and staff or the Xerox Design Research Institute. Requires independent judgement and decision making and a high level of confidentiality. Coordinate office functions, including coordination with Cornell departments and Xerox.

Requirements: A.A.S. or equivalent combination of education and experience. 3 years of related experience in a responsible administrative position. Experience with Sun workstations or Macintosh. Strong interpersonal, communication and organizational skills. Demonstrated ability to take initiative and responsibility, work independently, and to set priorities. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include and employee transfer application.

Licensed Practical Nurse GR21 (C2104)
University Health Services-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 5/28/92

Assist with management of clinic flow and operation of CGSS. The work includes counseling; preparing patients for exams; assisting during exams, preparing the room; handling and monitoring of equipment.

Requirements: Must have New York State LPN license. Two to three years of recent experience in family planning or health related service required. Ability to work well with diverse population. BLS CPR certification required within one year of employment. This is a 10 month position. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include transfer application.

Computing Administrative Assistant GR21 (C1912)
Computer Science-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 5/14/92

Provide administrative and organizational support to director of computing facilities and facilities staff. Provide problem resolution and front-line response and tracking for all problems and requests from faculty, staff and students to computing facilities support group. Organize and maintain computer accounts, inventory records, and computer backup tapes for the computer science departments computing facility, consisting of approximately 300 users on 200 departmental workstations and servers.

Requirements: Associates degree or equivalent combination of education and experience. A high level of general administrative and organizational skills essential, including demonstrated initiative and problem solving abilities, technical typing and ability to run documentation library. Experience with computer systems and multiuser system such as UNIX, including familiarity with editing, printing and text processing tools. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

**Executive Secretary GR22 (C1107)
Computer Science-Endowed
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92 Repost**

Provide direct administrative assistance to the chairman to the computer science department which includes 25 faculty members, 25 academic researchers and visitors, 30 non-academic staff, and approximately 125 graduate students with a combined 91/92 academic and research budget of \$9 million. Supervise an administrative aide as relates to the duties described below and coordinate faculty participation in academic and research activities. The position involves a high level of confidentiality and complexity, combined with the human relations skills to deal effectively with ranking government, business, and academic representatives who have critical relationships with the department. Proper exercise of independent judgement, excellent organizational skills, confidentiality, integrity and discretion are required to prevent severe monetary damage and/or loss of good will.

Requirements: Associates degree or equivalent combination of education and experience. 2-3 yrs. related public relations, supervisory, administrative and secretarial experience in a university environment. Experience in working with office computer systems desirable. Highly motivated, flexible, creative and able to work independently. Supervisory and organizational skills, with a strong emphasis on the ability to deal effectively with coworkers and others. Demonstrated writing and administrative skills appropriate to the activities described above. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should send employee transfer application.

**Administrative Aide GR22 (C2202)
Center for the Environment-Endowed
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92**

Provide primary and backup support in managing human resource function of Center for the Environment. Establish and maintain systems for managing large flow of diverse information which comes to Center for the Environment. Provide support to Director.

Requirements: AAS degree or equivalent in secretarial science. 3-4yrs. experience in busy office environment handling a variety of assignments. Excellent organizational skills, good writing/communication skills. Word processing, especially MicroSoft Word on Macintosh. Familiarity with databases helpful. Ability to exercise discretion essential. Must be able to communicate with senior officials with diplomacy. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

**Accounts Coordinator GR22 (C2204)
Laboratory of Ornithology-Statutory
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92**

Under direction of Administrative Manager, supervises preparation of endowed and statutory accounting transactions; reconciles accounts and prepares department financial reports; oversees grants and contracts; assists with budget preparation; oversees equipment inventory.

Requirements: Associates degree or equivalent combination of related coursework and work experience required. 3-4yrs. related experience. Familiarity with Cornell accounting procedures (preferably endowed and statutory) required. Experience with microcomputer applications, especially spreadsheets, required. Familiarity with CUDAS desirable. Excellent analytical and problem solving skills essential. Must be self-directed and able to coordinate multiple priorities. Excellent communication, organizational and human relations skills required. Light typing. Regular Cornell employees only. Send employee transfer application, cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

**Student Loan Coordinator GR22 (C1909)
Bursars Office-Endowed
Minimum Biweekly Salary: \$641.92
Posting Date: 5/14/92**

Coordinate the servicing from disbursement through repayment of CU supplementary Loan Program. Act as a liaison with Financial Aid, Accounting and Dormitory Authority of the State of New York to administer the fund.

Requirements: Associates Degree or equivalent. 3-4 yrs. related experience. Good accounting skills. Ability to work with sophisticated loan management system. Excellent communication and interpersonal skills to work with borrowers. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employee should include employee transfer application.

Office Professionals Part-time

**Museum Receptionist GR16 (C1801)
Johnson Museum-Endowed
Minimum Full-Time Equivalent: \$511.68
Posting Date: 5/7/92**

Operate museum reception desk in lobby. Pro-

vide information to visitors; sell cards, catalogs, and posters; answer telephone; take accurate messages for staff members; relay accurate information to weekend supervisor, provide security to museum lobby; and be available to work special events during evening hours and for substituting for weekday receptionists. Sunday and Saturday, 10am to 5pm special events and substituting.

Requirements: High school diploma or equivalent. 1 yr. related experience necessary. Interest and involvement in art or related areas preferred, as well as familiarity with the Ithaca area community. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

**Office Assistant GR17 (C2101)
The Cornell Tradition-Endowed
Minimum Full-Time Equivalent: \$530.38
Posting Date: 6/4/92**

Serve as primary receptionist in a busy office setting, data entry for FAMS and computerized spreadsheets, typing of award letters, verify information on student application, general office duties. 5 days/week, 4hrs/day.

Requirements: High school diploma or equivalent. College coursework preferred. Excellent oral and written communication skills, knowledge of Macintosh computers. Experience in a busy office setting is essential. Ability to handle confidential information. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

**Office Assistant GR17 (C1916)
East Asia Program-Endowed
Minimum Full-time Equivalent: \$530.38
Posting Date: 5/14/92**

Provide secretarial support to monograph series managing editor and administrative aide. Provide information and assistance to faculty, students and general public on a wide variety of opportunities for fellowships, study and research abroad, internships, careers, etc. Take charge of weekly faculty luncheons. Monday-Friday 12pm-5pm.

Requirements: High School diploma or equivalent required. 1 yr. office work; experience with WordPerfect 5.1, Lotus 1-2-3. Familiarity with database programs helpful. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

**Searcher GR18 (C2103)
Albert R. Mann Library-Statutory
Minimum Full-time Equivalent: \$542.89
Posting Date: 5/28/92**

Search local and national databases for bibliographic records for monographs. Input, transfer, and update records for monographs. Orders, receives, fast catalogs, and pays invoices for monographs.

Requirements: Associate's degree plus 1 to 2 years of previous library or records keeping experience. Additional related experience may be substituted for formal degree. Ability to use microcomputer and some applications software. Strong organizational skills and ability to prioritize. Good interpersonal and communication skills. Some foreign language skills desirable. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include and employee transfer application.

**Entomology Assistant GR18 (C2005)
Albert R. Mann Library-Statutory
Minimum Full-time Equivalent: \$542.89
Posting Date: 5/21/92**

Under the direction of the entomology coordinator, responsible for staffing the Entomology Library. Provides information and general assistance, circulates library materials, shelves books, maintains supplies, and handles mail. Responsible for processing interlibrary lending requests and course reserve lists. 20 hrs./week.

Requirements: Associates degree or equivalent experience and education. Background in entomology, agriculture, or biological sciences preferred. Strong interpersonal and communication skills. Ability to be self-directed, meet deadlines, pay attention to detail. Experience working in an academic/research library is desirable. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

**Senior Records Assistant GR18 (C1904)
Acquisitions/Law Library-Endowed
Minimum Full-time Equivalent: \$542.89
Posting Date: 5/14/92**

Process gifts and exchanges, maintain files of missing items, and assist in collection development activities and other special projects. 20 hrs/week.

Requirements: High School diploma or equivalent. 1-2 yrs. library experience. Some college coursework preferred. Good interpersonal skills. Familiarity with computers, online searching, and library catalogs. Requires flexibility, willingness to take on a variety of tasks, and ability to work independently and maintain a high level of productivity. Ability to move

heavy book trucks (Maximum of 50lbs.). Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

**Senior Night Supervisor GR20 (C1908)
Public Services/Music Library-Endowed
Minimum Full-time Equivalent: \$590.45
Posting Date: 5/14/92**

Supervise and assist in the circulation operations of the Music Library. Provide information and reference assistance to patrons. Responsible for the security of the building during evening and weekend library hours. Assist with collection maintenance and processing operations. 20 hrs./week.

Requirements: Associates degree in music with emphasis in music history. 2-3 yrs. related experience. Experience supervising others. Good interpersonal and organizational skills. Knowledge of at least one foreign language. Must be able to work well under pressure. Must be able to lift books and push heavy book trucks (maximum 50lbs.). Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

General Service

Submit a signed employment application which will remain active for a period of four months. During this time, you will be considered for any appropriate openings for which you are competitively qualified. Requests for referral and/or cover letters are not accepted from external candidates unless specified in the ad. Qualified applicants will be invited for a preliminary interview at our EHP office. If you are currently available for employment, you may want to consider temporary opportunities at the University. Please contact Karen Raponi at 255-2192 for details.

General Service Temporary

**Casual Laboratory Assistant
Plant Breeding (S2001)**

Ordering for a large laboratory which requires filling out order forms, placing phone calls, receiving items (checking packing slips), working with lab personnel and administrative staff. Perform basic lab work such as extracting seeds from fruit, DNA extractions, autoclaving, making media, gel electrophoresis. 20hrs/week.

Requirements: Science background preferred, lab experience desirable. Good organizational ability, math skills, and strong interpersonal skills are required. Send cover letter and resume to Karen Raponi, Staffing Services, East Hill Plaza #2. Employees should include an employee transfer application.

General Service

**Send application materials for the
following positions to Cynthia
Smithbower, Staffing Services, 160
Day Hall.**

**Lab Attendant S001 (B2101)
Pharmacology-Statutory
Hiring Rate: \$6.28
Posting Date: 5/28/92**

Wash scientific glassware for all research groups (9) in this area and provide overall cleaning and maintenance of equipment areas and laboratories.

Requirements: High School diploma or equivalent. Experience in glassware washing and maintenance of laboratories would be beneficial but not required. Send application materials to Cynthia Smithbower.

Academic

**Postdoctoral Associate, Animal Development
Biology
College of Veterinary Medicine
Posting Date: 6/4/92 Repost**

Three year position to work on a project concerned with trophoblast development. Interdisciplinary study involving cell and molecular biology designed to analyze coordinate gene regulation during implantation.

Requirements: PhD with experience in molecular biology. Familiarity with mammalian systems and an interest in developmental biology or reproductive physiology is desirable. Please submit a letter of application to Dr. Doug Antczak, James A. Baker Institute for Animal Health, College of Veterinary Medicine, Ithaca, New York, 14853.

**Director
Empire State Food and Agricultural Leadership
Institute
Posting Date: 5/28/92**

Cornell University and Cornell Cooperative Extension are seeking to fill the position of Director of Cornell's Empire State Food and Agricultural Leadership Institute (LEAD-NY). The Institute's mission is to develop effective, action-oriented, knowledgeable and ethical leaders who can shape the future of New York's communities, its food and agricultural industry, the state and nation. LEAD-NY is a 2-year program consisting of 53 days of seminars, workshops, and field experiences. The curriculum emphasizes characteristics of the food and agricultural industry and the forces and interrelationships affecting it. Workshops focus on policy-making processes at local, state, and national levels and the development of a full array of communications and leadership skills. The Institute's Director is a member of Cornell University's College of Agriculture and Life Sciences Administrative team. She/he has full responsibility to ensure that an effective curriculum is developed, implemented, and succeeds in developing effective leaders for the food and agricultural industry. The director works with a Board of Directors, composed of representatives from the industry to administer the Institute, to raise funds in support of the program and to recruit and select a class of 30 for each 2-year program. A program committee of Cornell University faculty and members of the Board of Directors works with the Director to develop the curriculum and identify resource persons to participate as speakers and instructors. **Minimum Qualifications:** Advanced degree in an appropriate discipline plus significant relevant experiences. Candidates without advanced degrees will be considered if they have outstanding credentials and long term experience relative to the needs of this position. Outstanding administrative, organizational, writing, and interpersonal communication skill are required. **Apply by:** July 1, 1992 **Starting Date:** September 1, 1992 or as soon as possible thereafter. **Salary:** Commensurate with qualifications. **Application:** Send letter of application, resume/curriculum vitae and the names and addresses of three (3) persons who may be contacted as references to: R. David Smith, Associated Director, Box 26 Kennedy Hall, Cornell University, Ithaca, NY 14853.

**Assistant or Associate Professor
Department of Fruit and Vegetable Science
College of Agriculture and Life Sciences
Posting Date: 5/28/92**

Research: Develop and conduct a program on factors influencing fruit maturity, postharvest handling, storage technology, and shelf life for fruit that concerns the commercial fruit industry of New York State. Cooperate with faculty in the Departments of Fruit and Vegetable Science (Ithaca), Agricultural and Biological Engineering (Ithaca), Horticultural Science (Geneva), Food Science (Geneva), and others in developing multidisciplinary research programs. Responsible for supervision and operation of storage research facilities at Ithaca. Extension: Develop and oversee harvest maturity management, postharvest handling, and storage technology component of the multidisciplinary statewide fruit extension program. Work in cooperation with Extension faculty in various departments, Regional Fruit Specialists, Extension Agents, storage operators, and marketers in development, conduct, and evaluation of the Extension program. Help with the training of graduate students. Present occasional guest occasional guest lectures in undergraduate and graduate courses.

Qualifications: Ph.D. in Horticulture or Plant Physiology, with extensive training in Postharvest Physiology; academic training in pomology desired.

Position available: April 1, 1993

Closing date: November 2, 1992

Application: Send a complete resume and the names of 3 individuals from whom letters of reference may be solicited to: **Dr. Elmer E. Ewing, Chair, Department of Fruit and Vegetable Science, 134A Plant Science Building, Cornell University, Ithaca, NY 14853-0327.**

CORNELL Employment News

EDITOR: Nancy Doolittle

PAGE LAYOUT: Cheryl Seland

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It is the policy of Cornell University actively to support equality of educational and employment opportunity. No person shall be denied admission to any educational program or activity or be denied employment on the basis of any legally prohibited discrimination involving, but not limited to, such factors as race, color, creed, religion, national or ethnic origin, sex, sexual orientation, age, or handicap. The university is committed to the maintenance of affirmative-action programs that will assure the continuation of such equality of opportunity. Sexual harassment is an act of discrimination and, as such, will not be tolerated. Inquiries concerning the application of Title IX may be referred to Cornell's Title IX coordinator (coordinator of women's services) at the Office of Equal Opportunity, Cornell University, 234 Day Hall, Ithaca, NY 14853-2801 (Telephone: 607-255-3976).

Cornell University is committed to assisting those persons with disabilities who have special needs. A brochure describing services for persons with disabilities may be obtained by writing to the Office of Equal Opportunity, Cornell University, 234 Day Hall, Ithaca, NY 14853-2801. Other questions or requests for special assistance may also be directed to that office.

CORNELL Employment News

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Human Resources

Volume 4 Number 23 June 11, 1992

Applications for Summer Employment at Cornell Far Exceed Job Openings

Between the national recession and conservative university spending, the number of applicants for temporary summer employment at Cornell far exceeds the summer job openings available. Therefore, **effective June 15, 1992**, rather than mislead future prospective applicants by accepting their applications, Staffing Services will no longer accept applications for temporary summer employment. "We do not anticipate a large number of summer openings and we already have a large pool of applicants—over 300—who are looking for summer jobs," said Esther Smith, staffing

specialist in the East Hill Plaza office of Staffing Services.

Smith requests that departments or units who have temporary summer staffing needs contact Karen Raponi, temporary services coordinator (5-2192) at the East Hill Plaza office. If possible, she and Raponi will then match the needs of the department or unit with the qualifications of the many applicants who are already on file.

Staffing Services is still accepting applications for regular employment at this time, as usual.

Contact Calendar of Workshops and Seminars Update

Space is available in the following programs:

Personal Empowerment and Personal Effectiveness, June 23 from 9:00-4:00

How to Stay on Top of Stress, June 30 from 9:30-12:30 (note time change)

Building Grammar and Punctuation Skills, July 8, 15, 29; August 5, 12, 19, 26 from 2:00-4:00

Please see the *Contact Calendar of Workshops and Seminars* for course descriptions. Send completed registration form to Staff Relations and Development, 130 Day Hall or call 5-7170.

JOB OPPORTUNITIES

Staffing Services, 160 Day Hall, Cornell University, Ithaca NY 14853-2801

Day Hall: (607) 255-5226

East Hill Plaza: (607) 255-7422

- Employees may apply for any posted position with an Employee Transfer Application. A resumé and cover letter, specifying the job title, department and job number, are recommended. Career counseling interviews are available by appointment.
- Requests for referral and/or cover letters are not accepted from external candidates unless specified in the ad. Candidates should submit a completed and signed employment application which will remain active 4 months. Interviews are conducted by appointment only.
- Staffing Services will acknowledge receipt of all material by mail. Hiring supervisors will contact those individuals selected for interview by phone; please include two or more numbers if possible. When the position is filled, candidates should receive notification from the hiring supervisor.
- Cornell University is an equal-opportunity, affirmative-action educator and employer.
- Job Opportunities can be found on CUINFO

Professional

Nonacademic professional positions encompass a wide variety of fields including management, research support, computing, development, finance and accounting, dining services and health care.

All external candidates must have a completed signed employment application on file with Staffing before they can be interviewed for a position.

Submit a resume and cover letter for each position, specifying the job title, department and job number. Employees should include an Employee Transfer Application.

Advanced Management Program Director (PA2304) HRIII
JGSM-Endowed
Posting Date: 6/11/92

Build and maintain client relationships and market existing education programs. Assist in the design of new open enrollment and single-organization programs. Manage the delivery of programs and interact with clients and faculty in the design, marketing and delivery of outstanding programs aimed at upper-middle and senior managers worldwide. Extensive travel is required.

Requirements: Masters degree in a relevant area or equivalent combination of education and experience, and demonstrated successful management experience in relevant area is required. 8-10yrs. experience in the design, delivery and marketing of executive programs in either a corporate or university setting. Send cover letter and resume to Cynthia Smithbower.

Computer Operations Manager III (PT2308) Level 37
Library Technology Department/Cornell University Library-Endowed
Posting Date: 6/11/92

Under the general direction of the director of library technology, manage the online operations unit of the library technology department. Supervise 3 regular staff and several student assistants. Administer the library's NOTIS system. (NOTIS is an integrated library management system which includes a database of more than 25 million bibliographic records and related indexes; and manages acquisitions, cataloging, fund accounting, circulation and online public catalog operations.)

Requirements: Bachelors degree or equivalent in computer, information or library science. Advanced degree desirable. 5-7yrs. of overall experience including 2yrs. of managerial work. Experience in a library or information center desirable. Excellent interpersonal and communication skills. Demonstrated managerial skills and experience with project administration and systems operation. Send cover letter and resume to Sam Weeks.

Senior Technical Consultant (PT2303) Level 35
Theory Center-Endowed
Posting Date: 6/11/92

Provide visualization support for a broad range of scientific projects with a specific emphasis on chemistry. Support graphics applications running on Cornell Theory Center machines which are interfaced to workstations on local or national computer networks.

Requirements: M.S. or equivalent in chemistry or related field. 3-5yrs. experience in computer graphics and/or science visualization. Experience with graphics software and hardware in a science environment. Ability to develop graphics program using C and Fortran; and UNIX operating systems. Experience with SGI GL. Parallel program experience desirable. Familiarity with video technology and animation. Strong communication, interpersonal, organizational and planning skills. Send cover letter and resume to Sam Weeks.

Systems Programmer/Analyst III (PT2101) Level 34

Electrical Engineering-Endowed
Posting Date: 5/28/92

Develop innovative educational software and hardware for undergrad labs in electrical engineering. Principle responsibility is for the EE Learning Station Project. Create Mac and IBM PC programs using languages such as HyperCard, C, Pascal, Assembler and Labview II. Link software to hardware labs. Investigate multimedia tools and evaluate new software. Set up and maintain new lab experiments.

Requirements: BS or equivalent in electrical engineering or computer science. 3-5 yrs. experience using assembly language and high level programming analog circuit design. Send cover letter and resume to Sam Weeks.

Director of Records (PC2310) HRII
Graduate School-Endowed
Posting Date: 6/11/92

Responsible for all aspects of management of the Graduate Records office: the interpretation of Graduate and University legislation regarding student status, degree requirements, etc.; the maintenance, accuracy and security of the permanent records of all students enrolled in the Graduate School and with monitoring and verifying their status and progress toward the satisfaction of requirements of the specific advanced degree programs; the distribution of information regarding fields of study and programs available in the Graduate School to faculty and students and for coordination of policies with other office; the development of the Graduate School Information System; and supervision of a permanent staff of four (the Degree Coordinator, the Information Receptionist and two records Assistants).

Requirements: Bachelors degree required, graduate degree preferred. 3-5yrs. related experience. Knowledge on all aspects of graduate programs

essential. Able to interact with sensitivity to students and faculty. Must have experience with academic administrative databases, both mainframe and microcomputers, and will serve as responsible department systems administrator. Must be flexible and innovative in developing solutions for particular problems, and be capable of designing procedures to improve efficiency and effectiveness within the Records Office. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Associate Director Cornell Abroad (PA2306) HRII
Cornell Abroad/Einaudi Center-Endowed
Posting Date: 6/11/92

Work closely with the director in the planning, development and evaluation of international academic programs. Serve as liaison between Cornell Abroad and its university/college/department partners, providing essential support in academic and administrative matters. Will manage the Cornell Abroad office in the absence of the director.

Requirements: Masters degree or equivalent preferred. Relevant international experience; knowledge of at least one foreign language; experience as a teacher at the college or university level; administrative experience in academic and student related fields. Strong interpersonal and communication skills essential. Send cover letter and resume to Cynthia Smithbower.

Research Support Specialist III (PT2310) HRII
Center for Radiophysics and Space Research-Endowed
Posting Date: 6/11/92

Provide electronic system engineering to the infrared astronomy group. Design, fabricate and test components. Assist Principal Investigator with Infrared Astronomical Instrument system engineering and interface issues.

Requirements: Masters degree or equivalent in electrical engineering or PE certification. 5-7yrs. of progressive experience. Proven ability to communicate effectively. Experience with military/space qualification processes. Send cover letter and resume to Sam Weeks.

Development Officer II (Assistant Director for Volunteer and Staff Training) (PA2203) HRII
University Development-Endowed
Posting Date: 6/4/92

Assist in providing leadership and guidance in the implementation and execution of a division-wide staff training and professional development program and a national volunteer identification and development program for Cornell's capital campaign and other volunteer activities. Works closely with Cornell's Public Affairs staff, University Trustees, Presidential Councillors, campaign and other volunteer leaders, and the President's office.

Requirements: Bachelor's degree or equivalent

required. 3-5 yrs.. experience in Public Affairs or fundraising. Knowledge of training and development functions. Ability to make presentations. Experience with volunteers highly desirable. Send cover letter and resume to Cynthia Smithbower.

Senior Research/Planning Associate (PA2201) HRII
Institutional Planning and Research-Endowed
Posting Date: 6/4/92

Join an office charged with guiding the University's strategic and operational planning processes, supporting quality improvement, conducting institutional research and developing information systems.

Requirements: MBA or advanced degree in a social science field or equivalent, earned doctorate preferred; 3-5 yrs. of broad based experience in higher education; well-developed research skills including a knowledge of statistics; experience in system analysis and development. Send cover letter and resume to Cynthia Smithbower.

Assistant Coach (PA2303) HRI
Athletics/Mens Basketball-Endowed
Posting Date: 6/11/92

Assist the head Men's basketball coach with the planning and execution of the intercollegiate basketball program.

Requirements: Bachelors degree or equivalent required. Credentials should reflect proven success and potential in coaching, recruiting and working with student athletes. Send cover letter and resume to Cynthia Smithbower.

Research Support Specialist I (PT0706) HRI
Veterinary Pathology-Statutory
Posting Date: 6/11/92 Repost

Provide technical support and investigative assistance to flow cytometry labs. Plan and execute experiments. Supervise staff. Provide data analysis.

Requirements: BS degree in the biological sciences, MS preferred. Knowledge of techniques related to flow cytometry and tissue culture. Skills in interpersonal communications and supervision. Send cover letter and resume to Sam Weeks.

PA#16 Agriculture Program Leader
Location: Seneca County, Waterloo, NY
Posting Date: 6/11/92

Provide leadership for planning, implementing, and evaluating the agriculture and natural resources education program for Cornell Cooperative Extension, Seneca County. Participate as an active member of the association program management team in developing an integrated association education effort. Program emphasis will be on agricultural competitiveness and profitability (30%); economic viability (20%); and enhancing the environment (20%). Supervise paid and volunteer staff. **Minimum Qualifications:** Masters degree with specialization appropriate to agricultural and natu-

ral resources education. 3yrs. of progressively responsible professional experience in Extension or related area. Community education or human service background. **Salary:** \$27,000 commensurate with qualifications. Apply by June 18, 1992. Send letter of intent, resume and transcript(s) to: Staff Development and Recruitment, Box 26, Kennedy Hall, Cornell University, Ithaca, NY 14853.

PA#20 Livestock/Animal Science
Location: Cortland County, Cortland, NY
Posting Date: 6/11/92

Develop, implement, coordinate and evaluate innovative educational programs in agriculture with an emphasis in livestock (50%); alternative agriculture program issues for both youth and adults and public policy issues related to agriculture (50%). Conduct educational programs for 4-H youth in the areas of animal science and agricultural engineering. Develop and maintain multi-county livestock program efforts as needed. Assist in the development of citizen groups to advise program development and implementation.

Minimum Qualifications: Bachelors degree with specialization in livestock/animal science and three or more years of progressively responsible experience in Cooperative Extension or equivalent professional experience or masters degree and one year related experience. **Minimum Salary:** \$21,500, commensurate with qualifications. Apply by June 18, 1992. Send letter of intent, resume and transcript(s) to: Staff Development and Recruitment, Box 26, Kennedy Hall, Cornell University, Ithaca, NY 14853.

PA#7A Human Ecology Program Leader
Location: Schenectady County, Schenectady, NY
Posting Date: 6/11/92

Responsible for providing in-depth program leadership for the planning, implementation, and evaluation of programs related to human ecology for the Cooperative Extension Association of Schenectady County. Supervise professional staff and serve as backup to the Association Director. Provide educational programming specifically in consumer economics/resource management. Participate as an active member of the Association program management team in developing a well-integrated overall Association educational effort and managing resources.

Minimum Qualifications: Masters degree and three years of progressively responsible experience in Cooperative Extension or equivalent professional education experience in an academic, human service, or industry setting. Management and supervisory experience highly preferred. Subject matter strength in consumer economics/resource management and coursework in education. **Salary:** \$35,000-\$38,000, commensurate with qualifications. Apply by June 18, 1992. Send letter of intent, resume and transcript(s) to: Staff Development and Recruitment, Box 26, Kennedy Hall, Cornell University, Ithaca, NY 14853.

Applications Programmer II (PT2205) HRI
Section of Ecology and Systematics-Statutory
Posting Date: 6/4/92

Design and code (in C++) the porting of an existing DOS-based database application to UNIX, Windows, or Macintosh for the MUSE Project. Provide programming documentation. Provide fixes for system bugs.

Requirements: BA or equivalent experience in computer science required. Minimum of 2-3yrs. of C and C++ programming experience. Requires experience programming user interfaces on at least two of the following platforms: DOS, UNIX, Macintosh, Windows. Database programming experience desirable. Send cover letter and resume to Sam Weeks.

Executive Staff Assistant (PC2003) HRI
University Relations-Endowed
Posting Date: 5/21/92

Provide assistance to the Vice President for University Relations: oversee, coordinate and integrate the flow of information and materials through the office. Refer inquiries and materials to others for handling as appropriate. Supervise secretary. Work independently with highest degree of confidentiality.

Requirements: Bachelors degree or equivalent. Substantial administrative experience (minimum 5 yrs.). Strong written communication skills including knowledge of grammar and punctuation, and ability to write in a variety of styles as appropriate for sender. Organizational, interpersonal and supervisory skills. Knowledge of university structure and division of responsibilities. Microcomputer experience required (Macintosh preferred). Wordprocessing required (Microsoft Word preferred). Experience with calendar, database, and spreadsheet software highly desirable. Dictation and transcription skill desirable. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Executive Staff Assistant (PC2002) HRI
Computer Science-Endowed
Posting Date: 5/21/92

Work with senior professor to develop, plan and execute research policies and initiatives at the university as well as national level. Coordinate government and corporate liaisons with several diverse research initiatives, including the Design Research Institute, Modeling and Simulation Project in Computer Science as well as the Information Science and Technology Program.

Requirements: B.S. degree or equivalent and minimum of 5 yrs. management and administrative experience or equivalent combination of education and experience. Writing skills at the publishable level. Demonstrated administrative and organizational skills. Excellent communication and public relations abilities. Scientific background helpful. Interest and ability to understand scientific literature and issues a must. Previous experience with computing systems. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Executive Staff Assistant (PC0904) HRI
Agricultural and Biological Engineering-Statutory
Posting Date: 5/7/92 **Repost**

Assist the Program Director and other professional staff in the activities of the Technology Transfer Center, including conference and workshop organization and administration; supervision of administrative and office functions; program administration

and management; and publication production.

Requirements: Bachelors degree or equivalent. Minimum 3yrs. administrative experience, preferably in a service-related field. Highly motivated to work independently. Excellent (oral and written) communication skills. Thorough knowledge of WordPerfect 5.1. Familiarity with DBase III or IV inquiry and desktop publishing. Ability to travel 15-30 days annually. A valid NYS drivers license. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Professional Off-Campus

Regional Director (PA2202) HRII
Public Affairs Regional Office (Houston, Texas)-Endowed

Posting Date: 6/4/92

Serve as the University's principal Public Affairs representative for the southwest area. Plan, organize and direct a comprehensive regional public affairs program representing the university in all its activities in Alumni Affairs, Development, and Cornell Alumni Admissions Ambassador Network (CAAAN). Recruit, train and manage an extensive alumni volunteer regional network in close coordination with the University's central public affairs and college programs.

Requirements: Bachelors degree-preferably from Cornell University. 3-5 yrs. experience at Cornell University in Public Affairs, Development, or Alumni Affairs highly preferred. Excellent communications skills, managerial ability, and an understanding and commitment to volunteerism. Position requires frequent and extensive travel. Send cover letter and resume to Cynthia Smithbower.

Professional Part-time

Research Support Specialist II (PT1606) HRI
Division of Nutritional Sciences/CFNPP-Statutory

Posting Date: 4/23/92

Clean, manage, document and analyze a very large household survey data set from eastern Africa. Perform statistical analysis of subsections and the data set using DBase and SPSS. Provide detailed documentation of the cleaning procedures, higher generation data files and statistical analysis.

Requirements: BS degree in nutrition or equivalent. 2-3 yrs. related experience with maternal and child nutritional problems in developing countries strongly preferred. Demonstrated knowledge of basic statistics and ability to comprehend and apply more advanced statistics essential. Experience with management and analysis of large complex data sets using a variety of appropriate software packages and techniques required. Familiarity with nuances of household surveys especially in Africa preferred. Demonstrated ability for self-direction and careful attention to detail. Send cover letter and resume to Sam Weeks.

Professional Temporary

Technical Consultant I (T2202) Level 32
Cornell Information Technology-Endowed
Posting Date: 6/4/92

Provide support for faculty, staff, students, and potential users by delivering technical information on five supported platforms (IBM-PC, IBM mainframe, Macintosh, VAX mainframe, and telecommunications). Resolve problems concerning the technical aspects of a diverse set of hardware and software applications. Direct clients to services within Cornell Information Technologies and facilitate back line consulting services. Provide support via service on the HelpDesk, group and individual contacts, etc. Irregular Hours (Max. 20hrs/wk).

Requirements: BS degree or equivalent. Course work in computer science, business, education preferred. 1 - 3 years of computing service delivery (consulting, instruction, or related client support services). Outstanding oral and written communication skills. Send cover letter and resume to Sam Weeks.

Temporary Programmer/Analyst (PT2201)
Materials Science Center

Posting Date: 6/4/92

Maintain and develop graphics and analysis tools in support to the IBM/Cornell Physics Joint Study. **Requirements:** BS or equivalent in physics, computer science, etc. Unix, C, and X11 experience. C++, Motif, Physics background, AIX 3, IBM RS6000 and SGI GL Helpful. Send cover letter and resume to Sam Weeks.

Temporary Lab Information Systems Manager (PT2208)

Diagnostic Laboratory-Statutory

Posting Date: 6/4/92

Direct lab data management activities for the Vet Diagnostic Lab and its branch labs. Implement a rewrite of DL's Lab Informations Management System. Provide hardware and software support for over 50 IBM-PC compatible computers and associated equipment including several computer networks. 6 month appointment with a chance for regular position.

Requirements: BS in computer science or equivalent. 5 yrs. experience with IBM-PC hardware and software. Experience with UNIX systems management and C programming. Extensive LOTUS and WordPerfect macro programming. Relational database programming desirable. Experience in biological sciences and software system implementation preferred. Send cover letter and resume to Sam Weeks.

Boyce Thompson Institute

Research Specialist
Plant Molecular Biology

Posting Date: 6/11/92

Conduct and support research in a plant molecular biology laboratory. Research projects will include the experimental analysis of RNA-binding proteins isolated from chloroplasts, and studies of chloroplast gene expression. The successful applicant will have experience in the manipulation of proteins and/or nucleic acids, and the ability to work independently. Some administrative duties will also be required.

Requirements: M.S. or B.S. in biology with 3-5yrs. experience in biochemistry/molecular biology or related fields.

Salary: Commensurate with experience (approximately \$15,000-\$24,390)

Contact: Anne Zientek, 607-254-1239

CRESP

Finance Manager for large non-profit
Center for Religion, Ethics and Social Policy
Posting Date: 5/21/92

Required: 2 yrs. full charge bookkeeping with degree/ 5 yrs. without degree. Experience in Lotus, computerized accounting and payroll. (Full job description available upon request, call 255-6202). Salary \$19,500. Excellent benefits. Send resume and 3 references by June 1 to CRESP, Anabel Taylor Hall, CU, Ithaca, NY 14853. Affirmative Action Employer/people of color urged to apply.

Technical

As a prominent research institution, Cornell has a diverse need for laboratory, electro/mechanical and computer support. Individuals with backgrounds in computer science, biology, microbiology, chemistry, animal husbandry, plant science and medical laboratory techniques are encouraged to apply; applicants with ASCP or AHT licenses are in particular demand.

All external candidates must have a completed signed employment application on file with Staffing before they can be interviewed for a position. Send a cover letter and resume for each position, specifying the job title, department and job number, to Sam Weeks, 160 Day Hall. Skill assessment check lists, available at the Day Hall office, are a valuable aid when applying for computer or laboratory related positions.

Technician GR18 (T2006)
Biotechnology Program-Statutory
Minimum Biweekly Salary: \$542.89

Posting Date: 5/21/92

Provide technical support maintaining plant tissue cultures and algal stocks and preparing plasmid DNAs. Maintain equipment and order supplies. Supervise student employees.

Requirements: Associates degree or equivalent. B.S. in biological sciences or related field preferred. Some lab experience required. Some coursework in chemistry and microbiology strongly desired. Send cover letter and resume to Sam Weeks.

Technician GR18 (T1904)
Genetics and Development-Statutory
Minimum Biweekly Salary: \$542.89

Posting Date: 5/14/92

Provide technical support for the general operation of a genetics research lab. Perform experiments in yeast genetics and molecular biology using standard microbiological procedures and some specialized techniques. Analyze nucleic acids and proteins. Record data. Order supplies, maintain records and report on radioisotope usage. Provide training. Weekend and evening hours frequently required.

Requirements: AAS degree in biology (or equivalent) with and interest in genetics. Minimum 1 yrs. related experience. Work in a research lab is highly desirable. Willingness and ability to learn new procedures. Send cover letter and resume to Sam Weeks.

Animal Technician GR18 (T1604)
Laboratory Animal Services-Statutory
Minimum Biweekly Salary: \$542.89

Posting Date: 4/23/92

Care, feed, water, clean and monitor research animals. Follow strict protocols for sterile or disease control environments and regulations for animal welfare. Maintain animal records. Assist vets in treating and vaccinating animals. Weekends and holidays coverage required.

Requirements: Associates degree or equivalent in Animal Science required. Assistant certification helpful. Minimum 1 yr. related experience required. 1yr. animal experience. Ability to lift 50lbs. Must successfully pass a pre-employment physical and all necessary immunization. Drivers license. Send cover letter and resume to Sam Weeks.

Technician GR18 (T1505)
Food Science-Statutory
Minimum Biweekly Salary: \$542.89

Posting Date: 4/16/92

Conduct analytical tests on dairy products to provide support for research projects. Test procedures include: Kjeldahl nitrogen, total solids, salt, fat, and others. Assist in cheese making. Enter data in computer, clean glassware, and help with other laboratory related activities.

Requirements: Associates degree or equivalent in dairy technology or food science. Course and laboratory class training in routine dairy product analyses (Kjeldahl, Mojonnier, Babcock.) Minimum 1 yr. related experience. Send cover letter and resume to Sam Weeks.

Research Technician GR19 (T2302)
Genetics and Development-Endowed
Minimum Biweekly Salary: \$566.28

Posting Date: 6/11/92

Carry out biochemical and molecular biology experiments including DNA isolation, blotting and cloning. Perform tissue culture as well as animal embryology work. Responsible for general lab organization and ordering of supplies. Supervise undergrad lab aides.

Requirements: Associates degree or equivalent in biology, chemistry or biochemistry. At least 1yr. experience in a biology or biochemistry lab. Experience with gel electrophoresis and blotting enzyme assays highly desirable. Send cover letter and resume to Sam Weeks.

Technician GR19 (T0801)
Veterinary Pathology-Endowed
Minimum Biweekly Salary: \$566.28

Posting Date: 6/11/92 **Repost**

Provide technical support for activities in a flow cytometry lab including cell cultures and protein and nucleic acid analysis. Perform experiments on the effect of oncogenes and chromosomal alterations on cell differentiation. Order supplies, maintain lab order, keep records and perform library searches.

Requirements: AAS in a biological or physical science or equivalent. Minimum 1yr. related lab experience. Interest and ability learning new techniques. Send cover letter and resume to Sam Weeks.

Technician GR19 (T7706)
Food Science-Statutory
Minimum Biweekly Salary: \$566.28

Posting Date: 4/30/92 **Repost**

Conduct microbiological research on the growth of pathogenic microorganisms in refrigerated foods. Prepare media and cultures. Inoculate foods with pathogenic microorganisms. Package and enumerate samples. Develop enumeration procedures. Order supplies and keep accurate records. **Requirements:** AAS or equivalent in microbiology or related field with emphasis in microbiology. Minimum 1 yr. related experience. Familiarity with enumeration, identification, spectrometry. Ability to conduct independent research with minimal supervision. Experience with pathogenic bacteria. Computer and statistical knowledge helpful. Good communication skills. Send cover letter and resume to Sam Weeks.

Technician GR20 (T2309)
Biochemistry, Molecular and Cell Biology-Statutory

Minimum Biweekly Salary: \$590.45

Posting Date: 6/11/92

Provide technical assistance in rice DNA research. Isolate and digest DNA; and perform gel electrophoresis. Isolate, purify and characterize bacterial plasmids. Biochemically analyze plants. Edit manuscripts and reports. Perform computer data entry and information searches. Order supplies and maintain equipment. Supervise undergrad assistants.

Requirements: BS degree or equivalent with course work in chemistry, biology and microbiology. Extensive lab research experience with DNA. Familiar with general molecular biology and microbiology methods. Send cover letter and resume to Sam Weeks.

Technician GR20 (T2306)
Veterinary Pathology-Statutory
Minimum Biweekly Salary: \$590.45

Posting Date: 6/11/92

Provide technical assistance to faculty and research team involved in field of cutaneous immunopathology and cell biology; also responsible for purchase of supplies and maintenance of inventory and maintenance of laboratory equipment. Perform biochemical, cell culture, immunohistochemical and molecular biological techniques. Assist in planning, carrying out experiments and data analysis.

Requirements: BS degree or equivalent required. Knowledge of molecular biology techniques and protein chemistry. 1yr. experience in research laboratory and/or laboratory management. Cell culture and immunohistochemical work helpful. Send cover letter and resume to Sam Weeks.

Technician GR20 (T1901)
Clinical Sciences-Statutory
Minimum Biweekly Salary: \$590.45

Posting Date: 5/14/92

Culture tissues, prepare and photograph microscopic preparations, and prepare and stain frozen tissue sections. Prepare Northern and Western blots, assist in cyropreservation of tissue samples, and keep accurate records.

Requirements: Bachelors of Science degree or equivalent, preferably in a biological science. 1-2 yrs. related experience. Must be capable of performing sterile techniques. Previous tissue culture experience or molecular biology is highly desirable. Must be willing to work carefully with radioactive or toxic reagents; some such experience is desirable. Willing to perform procedures on tissues from living or dead animals. Send cover letter and resume to Sam Weeks.

Computer Batch Operator GR20 (T2307)

Lab of Nuclear Studies-Endowed

Minimum Biweekly Salary: \$590.45

Posting Date: 6/11/92

Operate computer batch stream at a large research centers computer facility. Control batch stream form computer console, manage backup library, and mount and dismount magnetic tapes. Perform related tasks as needed for the facility, including limited corrective action, checking trouble logs, etc. Implement cleaning and minor maintenance for tape drives and printers, computer terminals and other peripheral equipment. Update computer documentation. 3rd shift.

Requirements: AAS degree or equivalent in computer related field. At least 6 months experience with computer batch operations. Knowledge of VMS and/or UNIX batch operations and command language. Knowledge of FORTRAN and/or other programming languages. Send cover letter and resume to Sam Weeks.

Technician GR21 (T2204)
Diagnostic Laboratory-Statutory
Minimum Biweekly Salary: \$615.42

Posting Date: 6/4/92

Perform radioimmunoassays of hormones and other antigens on animal and some human serum and plasma. Work with low level and occasional high level radioactive materials, as well as organic solvents. Maintain computer files and databases. **Requirements:** BS or equivalent, in biology or chemical science. Training and previous course work in endocrinology, immunology and/or biochemistry very helpful. 1- 2 yrs experience in chem lab procedures and operations including use of sophisticated lab equipment. Must have working knowledge of computers and some IBM software programs. Ability to work accurately under pressure of deadlines. Send cover letter and resume to Sam Weeks.

Technician GR21 (T1607)
Vet Pathology-Statutory
Minimum Biweekly Salary: \$615.42

Posting Date: 4/23/92

Prepare high quality microscope slides for both diagnostic and research purposes. Perform routine embedding, sectioning and staining of animal tissue. Perform large volume of special staining procedures on rotating basis. Assist in development of contemporary histopathology procedures within the laboratory.

Requirements: BS or equivalent required with experience and coursework in histopathological techniques. HT(ASCP) certification or eligibility highly desired. 1-2 yrs. experience as histology technician in a hospital or research laboratory de-

sired. Experience in variety of special staining techniques and immunohistochemistry desired. Send cover letter and resume to Sam Weeks.

Technician GR22 (T0408)
Veterinary Microbiology- JABIAH- Statutory
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92 Repost
 Provide technical cell biology and immunological support. Perform cell isolations from blood and tissue. Set up primary culture. Freeze and thaw cell. Perform cell hybridization and cloning and variety of immunological assays including immunofluorescence and ELISA. Schedule and design experiments from basic protocols. Compile, analyze and graph data. Keep records and maintain lab.
Requirements: B.S. degree or equivalent in cell biology, immunology or related field. 2-4 years related lab experience. A good working knowledge of standard lab procedures and the use of general lab equipment. Send cover letter and 2 resumes to Sam Weeks.

Technician GR22 (T0407)
Veterinary Microbiology-JABIAH-Statutory
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92 Repost
 Provide technical support for molecular biology and biochemical experiments support. Perform CDNA-RNA isolation, transformation, transfection, northern and southern blotting, DNA sequencing, PCR, immunoprecipitation, SDS-PAGE and autoradiography. Maintain supplies and lab; and keep records and protocols. Assist with experimental planning. Discuss results.
Requirements: B.S. in biochemistry, biology, chemistry, molecular biology or equivalent. 2 - 4 years related lab experience. Some Computer experience helpful. Send cover letter and 2 resumes to Sam Weeks.

Technician GR22 (T2003)
Pharmacology-Statutory
Minimum Biweekly Salary: \$641.92
Posting Date: 5/21/92
 Conduct experiments and analyze results in research relating to receptor-coupled signal transduction. Two general areas of research are currently being pursued: 1) on ras-like GTP-binding proteins 2)vertebrate visual transduction. Using biochemical techniques and cell cultures, purify membrane proteins. Perform radioligand binding assays. Prepare solutions.
Requirements: B.S. or equivalent in biochemistry or related field. 2yrs. lab experience required. Additional experience in protein purification in cell culture work helpful. Send cover letter and resume to Sam Weeks.

Technical Off-campus

Animal Technician GR20 (T2209)
DL-Quality Milk Promotion Services/Geneseo-Statutory
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92
 Perform surveys on dairy farms for detection of udder infection in cows, collect milk samples, and examine milking systems and installations. Observe and record environmental conditions and management practices. Assist in collecting blood samples. Enter computer data for reports. Care for equipment and maintain supplies. Perform general housekeeping, maintain stocks, and dispose of media.
Requirements: BS degree or equivalent education and experience in dairy science required. Certified Animal Health Technician preferred. 1-2 yrs. related experience including dairy farm work. Strong interpersonal skills. Familiarity with computers, including Lotus and DBase III+. Willingness to learn new skills and work as a team member. Send cover letter and resume to Sam Weeks.

Field Technician GR20 (T1706)
Quality Milk Promotion Services/Cobleskill, NY-Statutory
Minimum Biweekly Salary: \$590.45
Posting Date: 4/30/92
 Perform surveys on dairy farms for detection of udder infection in cows, collect milk samples, and examine milking systems and installations. Observe and record environmental conditions and management practices. Assist in collecting blood samples. Enter computer data for reports. Care for equipment and maintain supplies. Perform general housekeeping, maintain stocks, and dispose of media.
Requirements: BS degree or equivalent education and experience in dairy science required. Certified Animal Health Technician preferred. 1-2 yrs. related experience including dairy farm work. Strong interpersonal skills. Familiarity with computers, including Lotus and DBase III+. Willingness to learn new skills and work as a team member. Send cover letter and resume to Sam Weeks.

Technical Part-Time

CISER Tape Manager (T2206)
CISER-Statutory
Minimum Full-Time Equivalent: \$615.42
Posting Date: 6/4/92
 Implement, modify, maintain and use automated system to capture and provide information on the contents of magnetic tape files. Perform a number of computer operations related to data file management and distribution.
Requirements: Bachelors degree or equivalent in data processing or related field. Knowledge and 2yrs. experience in use of mainframe hardware, software, programing languages, utility programs, tape management systems, use and control of magnetic tapes required. Ability to communicate well with staff and archive users. Send cover letter and resume to Sam Weeks.

Technical Temporary

Animal Technician GR18 (T2305)
Laboratory Animal Services-Statutory
Hiring Rate: \$6.00
Posting Date: 6/11/92
 Care, feed, water, clean and monitor research animals. Follow strict protocols for sterile or disease

control environments and regulations for animal welfare. Maintain animal records. Assist Vets in treating and vaccinating animals. Weekends and holidays coverage required.
Requirements: High School diploma or equivalent. Associates in Animal Science desired. Assistant certification helpful. Knowledge of a variety of lab animals and animal breeding required. 1yr. animal experience. Ability to lift 50lbs. Must successfully pass a pre-employment physical and all necessary immunization. Drivers license required. Send cover letter and resume to Sam Weeks.

Office Professionals

Approximately half of all University openings are for Office Professionals. Individuals with secretarial, word processing (IBM PC, Macintosh, Wang, Micom), data entry, technical typing, or medium to heavy typing (45-60+ wpm) are encouraged to apply.
 All external candidates must have a completed signed employment application on file with Staffing before they can be interviewed for a position. Employee candidates should submit an employee transfer application and cover letter, if requested, for each position in which they are interested.
 Submit a signed employment application and resume which will remain active for a period of four months. During this time, you will be considered for any appropriate openings for which you are competitively qualified. Requests for referral and/or cover letters are not accepted from external candidates unless specified in the ad. Qualified applicants will be invited for a preliminary interview at our EHP office. If you are currently available for employment, you may want to consider temporary opportunities at the University. Please contact Karen Raponi at 255-2192 for details.

Secretary GR18 (C2303)
Human Ecology Admissions-Statutory
Minimum Biweekly Salary: \$542.89
Posting Date: 6/11/92
 Clerical support for busy admissions office using IBM PC and Macintosh systems. Maintain office calendars, assist with travel and voucher payments, application processing, and statistical information. Maintain inventory and prepare mailings. Other duties as assigned.
Requirements: High School diploma or equivalent required. Business or secretarial training preferred. 1-2yrs. of office experience, knowledge of Cornell's accounting desirable. Excellent typing, word processing, editing, and interpersonal abilities. Strong organizational skills desired. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include an employee transfer application.

Accounts Receivable Assistant GR18 (C2302)
Statler Hotel-Endowed
Minimum Biweekly Salary: \$542.89
Posting Date: 6/11/92
 Maintain accurate records of all Statler Hotel accounts receivable. Ensure proper billing of all balances due on a timely basis and perform all necessary follow-up procedures.
Requirements: High School diploma or equivalent. Minimum 1yr. bookkeeping or accounts receivable experience helpful. Computer experience required. Good communication (written and oral) skills necessary. Must be service oriented. Regular Cornell employees only. Send employee transfer application, cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

Secretary GR18 (C2209)
Rural Sociology-Statutory
Minimum Biweekly Salary: \$542.89
Posting Date: 6/4/92
 Secretarial support for three full-time faculty and two emeritus faculty. Type coursework, research, and correspondence, make travel arrangements, act as backup for other support staff as necessary.
Requirements: High School diploma or equivalent. Some college coursework preferred. 1yr related office experience, knowledge of IBM compatible computer and microsoft word helpful. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR19 (C2305)
Johnson Museum-Endowed
Minimum Biweekly Salary: \$566.28
Posting Date: 6/11/92
 Provide administrative support for three curators, a curatorial assistant, and the coordinator of university programs. Responsible for the completion and/or delegation of correspondence and projects involved in the daily and long-range operations of the department.
Requirements: High School diploma or equivalent. Associates degree or equivalent preferred. 1-2yrs. related experience. Previous museum experience preferable with collections database experience and curatorial support experience. Art background helpful. Superior typing, editing, and organizational skills essential. Excellent interpersonal skills, ability to work under pressure and to set priorities with minimum supervision. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Secretary GR19 (C1405)
Modern Languages and Linguistics-Endowed
Minimum Biweekly Salary: \$566.28
Posting Date: 6/11/92 Repost
 Provide administrative and secretarial support for the faculty and staff of the full year Asian language concentration (FALCON) program, East Asian language courses, and special summer program offerings. Liaison for continuing communication with other departments, programs, and students. Responsible for maintenance of program records. Provide support services in the DMLL main office.
Requirements: High School diploma or equivalent. Some college coursework preferred. 1-2yrs. related office experience. Excellent interpersonal and organizational skills. Ability to interact with people from different cultures, independently and under pressure. Knowledge of Macintosh computer programs essential. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Sales Assistant III GR20 (C2301)
Campus Store-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/11/92
 Manages and coordinates used text book purchases and trade returns. Assists in the operations of the text and trade book departments.
Requirements: Associates Degree in Liberal Arts or business, plus 2-3 years in a retail or office environment. Ability to handle very detailed tasks, manipulate large amounts of data on a computer system and work under pressure. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR20 (C2205)
Geological Sciences-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92
 Provide administrative and secretarial assistance to Administrative Manager and Administrative Assistant; heavy typing with complicated formulas; Macintosh; answer telephones; handle mail; editorial assistance to senior faculty member; general office assistance.
Requirements: AAS degree or equivalent. Macintosh (heavy technical and mathematical typing). Graduate field experience strongly preferred. 2yrs. related experience. Strong organizational and interpersonal (written and oral), communication skills. Regular Cornell employees only. Send employee transfer application, cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

Administrative Aide GR20 (C2203)
Theory Center-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92
 Under general supervision, provide administrative support to Personnel Manager and Finance Coordinator. Responsible for departmental payroll procedures, preparing academic and non-academic personnel paperwork, coordinating student employment needs maintaining personnel database, etc. Process accounts payable vouchers, issue requisitions for purchase orders, process reimbursement requests, etc.
Requirements: AAS degree or equivalent in education, training, and experience. 2-3 yrs. related administrative experience. Familiarity with University resources and procedures (payroll, accounting, etc.) highly desirable. Experience with Macintosh software desirable. Strong interpersonal, organizational, and communications skills. Ability to work independently and maintain strict confidentiality. Ability to work under pressure, set priorities, and take initiative. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Accounts Assistant GR20 (C2207)
Administrative Services-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92
 Provide administrative, accounting and accounts payable support for Facilities and Engineering, Grounds, Maintenance and Service Operations.
Requirements: Associates Degree or equivalent in accounting required. 2-3yrs related experience required. Experience using calculator, typewriter, and personal computers. (Macintosh) necessary. Accurate typing. Excellent interpersonal (oral and written) communication skills. Cornell University accounting and mainframe experience desirable. Light typing. Send cover letter and resume to Esther, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR20 (C2208)
School of Hotel Administration-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92
Provide administrative and secretarial support to the Banfi Vintners Professor of Wine Education and Management, one full-time faculty member, and one visiting lecturer. High level of confidentiality essential, requiring independent judgment and decision making. Ability to manage and work with up to 15 student employees is required.
Requirements: Associates degree or equivalent required. 2-3 yrs. related experience. Word processing skills required. Good communication and interpersonal skills. Work independently. Excellent organization skills. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application. Women and minorities are encouraged to apply.

Administrative Aide GR20 (C2201)
East Asia Program-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 6/4/92
 AAS degree or equivalent required. 2-3 yrs. related experience. Strong interpersonal, communication and organizational skills; ability to communicate effectively with faculty and students. Ability to work under pressure. Knowledge of IBM systems and WordPerfect program a must. Experience with database management (Q and A in particular) desirable. General knowledge of Cornell accounting. Proofreading skills essential. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Assistant to the Director GR20 (C2001)
University Relations/Information and Referral Center-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92
 Assist director with management of information and referral center (IRC) and initiatives in university-wide visitor services. Supervise 20-30 student employees and occasional temporary staff; maintain several university-wide databases; serve as primary information coordinator for high-volume public information desk/visitor reception area in Day Hall; manage publications inventory; arrange facility tours for visiting groups; provide administrative, clerical, and accounting support for IRC. Special projects as assigned. 1-yr. appointment beginning 8/3/92. Monday-Friday 39hours/week.
Requirements: Associates degree or equivalent. 2-3 yrs. related experience. Developed analytical skills with customer service orientation. Outstanding communication skills. Knowledge of Cornell community. Word processing ability. Familiarity with Macintosh computers preferred. Send cover

letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Administrative Aide GR20 (C2009)
School of Hotel Administration-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 5/21/92
 Under direct supervision of 2 staff members in the office of executive education. Schedule appointments for the assistant dean of executive education. Organize and coordinate special functions and projects as the assistant deans representative (i.e.:orientation programs, speeches, domestic and foreign travel). Handle correspondence and documents of highly confidential nature for the assistant dean.
Requirements: Associates degree, or equivalent combination of education and training skills. 2-3 yrs. prior experience as administrative aide, or secretarial skills highly desirable. Good knowledge of office practice essential. Excellent interpersonal and organizational skills. Ability to use computer and word processing equipment. Strong (written) communication skills, including knowledge of editing, excellent grammar skills. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application. Women and minorities are encouraged to apply.

Curatorial Aide GR20 (C1913)
Section of Ecology and Systematics-Statutory
Minimum Biweekly Salary: 5/14/92
Posting Date: 5/14/92
 Assist curatorial associates in daily operation of research and teaching aspects of fish, herp, bird, and animal collections. Duties include recordkeeping, data entry, specimen preparation, collection maintenance, and miscellaneous duties associated with vertebrate collections.
Requirements: Associates degree or equivalent required. B.S. degree preferred. Some coursework in biological sciences and/or experience with taxonomic keys and biological collections. Ability to work independently, exposure to research environment, and attention to detail and organization extremely important. Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Research Aide GR20 (C1601)
CRSR-Endowed
Minimum Biweekly Salary: \$590.45
Posting Date: 4/23/92
 Provide support for research group in planetary science, including library research, typing technical MSS and government grant proposals; making complex travel arrangements; purchase orders, vouchers and reimbursements; handling sensitive and diverse telephone calls; provide backup in general clerical duties.
Requirements: AAS degree or equivalent. Bachelors degree preferred or equivalent. Some science background helpful. Word processing, accurate typing and good language skills required. Some technical typing experience helpful. Familiarity with Cornell library system and accounting useful. Able to handle wide range of projects under pressure. Excellent telephone technique. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Computing Administrative Assistant GR21 (C1912)
Computer Science-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 6/4/92 Repost
Provide administrative and organizational support to director of computing facilities and facilities staff. Provide problem resolution and front-line response and tracking for all problems and requests from faculty, staff and students to computing facilities support group. Organize and maintain computer accounts, inventory records, and computer backup tapes for the computer science departments computing facility, consisting of approximately 300 users on 200 departmental workstations and servers.
Requirements: Associates degree or equivalent combination of education and experience. A high level of general administrative and organizational skills essential, including demonstrated initiative and problem solving abilities, technical typing and ability to run documentation library. Experience with computer systems and multiuser system such as UNIX, including familiarity with editing, printing and text processing tools. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Program Aide GR22 (C8505)
NYC Cooperative Extension-Statutory
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92 Repost
 Plan, implement and evaluate project activities directed to families participation in a child development program in Fort Greene, Brooklyn. This is an outreach position. Until 9/30/92.
Requirements: Associates degree or equivalent. 3-5yrs. experience in a community based educational program. Communicate effectively both orally and writing. Teaching skills. Demonstrated ability to work as team member in planning, organizing and evaluating program efforts. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

Accounts Coordinator GR21 (C2206)
Cornell University Press-Endowed
Minimum Biweekly Salary: \$615.42)
Posting Date: 6/4/92
 Under supervision form the chief financial officer, coordinate the timely processing of all department payables, payroll, and miscellaneous deposit activity. Post to the general ledger, and the maintain of all related files, equipment, and documentation.
Requirements: Associates degree in accounting or equivalent combination of education/experience required. 2-3yrs. general, cost, or fund accounting. Knowledge of Cornell financial/payroll systems and/or publishing business operations. Familiarity with P.C. spreadsheet (Lotus, Quattro) and word processing applications. Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include an employee transfer application.

Administrative Aide GR21 (C2102)
Theory Center-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 5/28/92

Perform extensive administrative and secretarial functions for the manager and staff or the Xerox Design Research Institute. Requires independent judgement and decision making and a high level of confidentiality. Coordinate office functions, including coordination with Cornell departments and Xerox.

Requirements: A.A.S. or equivalent combination of education and experience. 3 years of related experience in a responsible administrative position. Experience with Sun workstations or Macintosh. Strong interpersonal, communication and organizational skills. Demonstrated ability to take initiative and responsibility, work independently, and to set priorities. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include and employee transfer application.

Licensed Practical Nurse GR21 (C2104)
University Health Services-Endowed
Minimum Biweekly Salary: \$615.42
Posting Date: 5/28/92

Assist with management of clinic flow and operation of CGSS. The work includes counseling; preparing patients for exams; assisting during exams, preparing the room; handling and monitoring of equipment.

Requirements: Must have New York State LPN license. Two to three years of recent experience in family planning or health related service required. Ability to work well with diverse population. BLS CPR certification required within one year of employment. This is a 10 month position. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include transfer application.

Executive Secretary GR22 (C1107)
Computer Science-Endowed
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92 Repost

Provide direct administrative assistance to the chairman to the computer science department which includes 25 faculty members, 25 academic researchers and visitors, 30 non-academic staff, and approximately 125 graduate students with a combined 91/92 academic and research budget of \$9 million. Supervise an administrative aide as relates to the duties described below and coordinate faculty participation in academic and research activities. The position involves a high level of confidentiality and complexity, combined with the human relations skills to deal effectively with ranking government, business, and academic representatives who have critical relationships with the department. Proper exercise of independent judgement, excellent organizational skills, confidentiality, integrity and discretion are required to prevent severe monetary damage and/or loss of good will.

Requirements: Associates degree or equivalent combination of education and experience. 2-3 yrs. related public relations, supervisory, administrative and secretarial experience in a university environment. Experience in working with office computer systems desirable. Highly motivated, flexible, creative and able to work independently. Supervisory and organizational skills, with a strong emphasis on the ability to deal effectively with coworkers and others. Demonstrated writing and administrative skills appropriate to the activities described above. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should send employee transfer application.

Administrative Aide GR22 (C2202)
Center for the Environment-Endowed
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92

Provide primary and backup support in managing human resource function of Center for the Environment. Establish and maintain systems for managing large flow of diverse information which comes to Center for the Environment. Provide support to Director.

Requirements: AAS degree or equivalent in secretarial science. 3-4yrs. experience in busy office environment handling a variety of assignments. Excellent organizational skills, good writing/communication skills. Word processing, especially MicroSoft Word on Macintosh. Familiarity with databases helpful. Ability to exercise discretion essential. Must be able to communicate with senior officials with diplomacy. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Accounts Coordinator GR22 (C2204)
Laboratory of Ornithology-Statutory
Minimum Biweekly Salary: \$641.92
Posting Date: 6/4/92

Under direction of Administrative Manager, supervises preparation of endowed and statutory accounting transactions; reconciles accounts and prepares department financial reports; oversees grants and contracts; assists with budget preparation; oversees equipment inventory.

Requirements: Associates degree or equivalent combination of related coursework and work experience required. 3-4yrs. related experience. Familiarity with Cornell accounting procedures (preferably endowed and statutory) required. Experience with microcomputer applications, especially

spreadsheets, required. Familiarity with CUDA desirable. Excellent analytical and problem solving skills essential. Must be self-directed and able to coordinate multiple priorities. Excellent communication, organizational and human relations skills required. Light typing. Regular Cornell employees only. Send employee transfer application, cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

Office Professionals Part-time

Office Assistant GR17 (C1916)
East Asia Program-Endowed
Minimum Full-time Equivalent: \$530.38
Posting Date: 5/14/92

Provide secretarial support to monograph series managing editor and administrative aide. Provide information and assistance to faculty, students and general public on a wide variety of opportunities for fellowships, study and research abroad, internships, careers, etc. Take charge of weekly faculty luncheons. Monday-Friday 12pm-5pm.

Requirements: High School diploma or equivalent required. 1 yr. office work; experience with WordPerfect 5.1, Lotus 1-2-3. Familiarity with database programs helpful. Medium typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Searcher GR18 (C2103)
Albert R. Mann Library-Statutory
Minimum Full-time Equivalent: \$542.89
Posting Date: 5/28/92

Search local and national databases for bibliographic records for monographs. Input, transfer, and update records for monographs. Orders, receives, fast catalogs, and pays invoices for monographs.

Requirements: Associate's degree plus 1 to 2 years of previous library or records keeping experience. Additional related experience may be substituted for formal degree. Ability to use microcomputer and some applications software. Strong organizational skills and ability to prioritize. Good interpersonal and communication skills. Some foreign language skills desirable. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include and employee transfer application.

Senior Night Supervisor GR20 (C1908)
Public Services/Music Library-Endowed
Minimum Full-time Equivalent: \$590.45
Posting Date: 6/11/92 Repost

Supervise and assist in the circulation operations of the Music Library. Provide information and reference assistance to patrons. Responsible for the security of the building during evening and weekend library hours. Assist with collection maintenance and processing operations. 20hrs./week.

Requirements: Associates degree in music with emphasis in music history. 2-3yrs. related experience. Experience supervising others. Good interpersonal and organizational skills. Knowledge of at least one foreign language. Must be able to work well under pressure. Must be able to lift books and push heavy book trucks (maximum 50lbs.). Light typing. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

Program Aide GR21 (C2304)
Athletics-Endowed
Minimum Full-time Equivalent: \$615.42
Posting Date: 6/11/92

Implement operating plan for checking out and checking in of outdoor education coursegear, equipment rentals and sales to Cornell community. Outdoor equipment purchase, repair schedule and maintain 4 departmental vans. Train instructors in van use. Supervise part-time temp student staff at equipment counter. Instruct advanced Outdoor Education courses. 10 month position, 30hrs./week, hours to be determined.

Requirements: Associates degree or equivalent. 1 or more yrs. conducting Outdoor Education courses. Current Wilderness 1st Aid and CPR. Valid NYS drivers license with good driving record. Extensive experience in outdoor equipment use such as camp stores, back packs, canoes, etc; selection and maintenance. Demonstrated organizational skills to keep track of issued gear and maintain complex van schedule. Basic knowledge of vehicle repair and maintenance. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2.

General Service

Submit a signed employment application which will remain active for a period of four months. During this time, you will be considered for any appropriate openings for which you are competitively qualified. Requests for referral and/or cover letters are not accepted from external candidates unless specified in the ad. Qualified applicants will be invited for a preliminary interview at our EHP office. If you are currently available for employment, you may want to consider temporary opportunities at the University. Please contact Karen Raponi at 255-2192 for details.

Nights/Weekend Head Custodian SO04 (G2307)
Buildings Care-Endowed
Hiring Rate: \$7.17
Posting Date: 6/11/92

This is a lead custodial position, responsible for overseeing the work of 3-10 custodians who perform custodial work in an assigned area. The head custodian assists with the development and training of each custodian in his/her complex. This lead function involves 25% to 50% of the head custodians time. The remainder of time is utilized in performing the routine cleaning (up to 75%) of assigned campus buildings. Tuesday-Friday 11pm-7:30am, Saturday 11pm-6:30am. Periodically requires person to work other shifts.

Requirements: High School diploma or equivalent. 3-5yrs. custodial experience required. Must be in good physical condition and have demonstrated good attendance. Able to lift 50pounds and climb an 8 foot ladder. Must possess a valid NYS drivers license and have own vehicle for on campus use. Regular Cornell employees only. Send employee transfer application to Esther Smith, Staffing Services, East Hill Plaza #2.

Utility Plant Operator GR19 (G2306)
Buildings and Properties, Geneva-Statutory
Minimum Biweekly Salary: \$566.28
Posting Date: 6/11/92

Securing and patrolling buildings, farms, greenhouses and grounds. Monitoring controlled temperature rooms, mechanical rooms and operating three (3) gas/oil fired, 150 pound high pressure steam boilers and their related equipment.

Requirements: High School diploma or equivalent. Must possess a valid NYS drivers license. Must be able to operate high pressure steam boilers and related equipment. 2yrs. minimum experience in security or related work. Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application.

General Service Part-time

Security Guard GR01 (G1101)
Johnson Museum-Endowed
Rate: \$7.20
Posting Date: 6/11/92 Repost

Responsible for guarding all works of art in the building following security and safety procedures, communicating with appropriate staff members on a regular basis. Available day or evenings for subbing on non-scheduled work days and for guarding at special events held in the museum.

Requirements: High School diploma or equivalent. Able to work with schedules and in a group situation. Background in the security area helpful. Dependable in reporting and attentive to detail necessary. Good communication skills. Able to communicate well with the public. 3 days per week (24 hours) plus some evening hours (total 28 hours). Send cover letter and resume to Esther Smith, Staffing Services, East Hill Plaza #2. Employees should include employee transfer application. Women and minorities are encouraged to apply.

General Service Temporary

Temp Laboratory Assistant
Plant Breeding (S2001)

Ordering for a large laboratory which requires filling out order forms, placing phone calls, receiving items (checking packing slips), working with lab personnel and administrative staff. Perform basic lab work such as extracting seeds from fruit, DNA extractions, autoclaving, making media, gel electrophoresis. 20hrs/week.

Requirements: Science background preferred, lab experience desirable. Good organizational ability, math skills, and strong interpersonal skills are required. Send cover letter and resume to Karen Raponi, Staffing Services, East Hill Plaza #2. Employees should include an employee transfer application.

General Service

Send application materials for the following positions to Cynthia Smithbower, Staffing Services, 160 Day Hall.

Lab Attendant SO01 (B2101)
Pharmacology-Statutory
Hiring Rate: \$6.28
Posting Date: 5/28/92

Wash scientific glassware for all research groups (9) in this area and provide overall cleaning and maintenance of equipment areas and laboratories. **Requirements:** High School diploma or equivalent. Experience in glassware washing and maintenance of laboratories would be beneficial but not required. Send application materials to Cynthia Smithbower.

Academic

Postdoctoral Associate, Animal Development Biology

College of Veterinary Medicine

Posting Date: 6/4/92 Repost

Three year position to work on a project concerned with trophoblast development. Interdisciplinary study involving cell and molecular biology designed to analyze coordinate gene regulation during implantation.

Requirements: PhD with experience in molecular biology. Familiarity with mammalian systems and an interest in developmental biology or reproductive physiology is desirable. Please submit a letter of application to Dr. Doug Antczak, James A. Baker Institute for Animal Health, College of Veterinary Medicine, Ithaca, New York, 14853.

Director

Empire State Food and Agricultural Leadership Institute

Posting Date: 5/28/92

Cornell University and Cornell Cooperative Extension are seeking to fill the position of Director of Cornell's Empire State Food and Agricultural Leadership Institute (LEAD-NY). The Institute's mission is to develop effective, action-oriented, knowledgeable and ethical leaders who can shape the future of New York's communities, its food and agricultural industry, the state and nation. LEAD-NY is a 2-year program consisting of 53 days of seminars, workshops, and field experiences. The curriculum emphasizes characteristics of the food and agricultural industry and the forces and interrelationships affecting it. Workshops focus on policy-making processes at local, state, and national levels and the development of a full array of communications and leadership skills. The Institute's Director is a member of Cornell University's College of Agriculture and Life Sciences Administrative team. She/he has full responsibility to ensure that an effective curriculum is developed, implemented, and succeeds in developing effective leaders for the food and agricultural industry. The director works with a Board of Directors, composed of representatives from the industry to administer the Institute, to raise funds in support of the program and to recruit and select a class of 30 for each 2-year program. A program committee of Cornell University faculty and members of the Board of Directors works with the Director to develop the curriculum and identify resource persons to participate as speakers and instructors. **Minimum Qualifications:** Advanced degree in an appropriate discipline plus significant relevant experiences. Candidates without advanced degrees will be considered if they have outstanding credentials and long term experience relative to the needs of this position. Outstanding administrative, organizational, writing, and interpersonal communication skill are required. **Apply by:** July 1, 1992 **Starting Date:** September 1, 1992 or as soon as possible thereafter. **Salary:** Commensurate with qualifications. **Application:** Send letter of application, resume/curriculum vitae and the names and addresses of three (3) persons who may be contacted as references to: R. David Smith, Associate Director, Box 26 Kennedy Hall, Cornell University, Ithaca, NY 14853.

Assistant or Associate Professor

Department of Fruit and Vegetable Science
College of Agriculture and Life Sciences

Posting Date: 5/28/92

Research: Develop and conduct a program on factors influencing fruit maturity, postharvest handling, storage technology, and shelf life for fruit that concerns the commercial fruit industry of New York State. Cooperate with faculty in the Departments of Fruit and Vegetable Science (Ithaca), Agricultural and Biological Engineering (Ithaca), Horticultural Science (Geneva), Food Science (Geneva), and others in developing multidisciplinary research programs. Responsible for supervision and operation of storage research facilities at Ithaca. **Extension:** Develop and oversee harvest maturity management, postharvest handling, and storage technology component of the multidisciplinary statewide fruit extension program. Work in cooperation with Extension faculty in various departments, Regional Fruit Specialists, Extension Agents, storage operators, and marketers in development, conduct, and evaluation of the Extension program. Help with the training of graduate students. Present occasional guest occasional guest lectures in undergraduate and graduate courses.

Qualifications: Ph.D. in Horticulture or Plant Physiology, with extensive training in Postharvest Physiology; academic training in pomology desired.

Position available: April 1, 1993

Closing date: November 2, 1992

Application: Send a complete resume and the names of 3 individuals from whom letters of reference may be solicited to: **Dr. Elmer E. Ewing, Chair, Department of Fruit and Vegetable Science, 134A Plant Science Building, Cornell University, Ithaca, NY 14853-0327.**

CORNELL Employment News

EDITOR: Nancy Doolittle

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Cornell University is committed to assisting those persons with disabilities who have special needs. A brochure describing services for persons with disabilities may be obtained by writing to the Office of Equal Opportunity, Cornell University, 234 Day Hall, Ithaca, NY 14853-2801. Other questions or requests for special assistance may also be directed to that office.